



Riceville Community School District

RCSD

912 WOODLAND AVENUE • RICEVILLE, IOWA 50466-7507

Superintendent Office Fax 641.985.4171 • High School Fax 641.985.4001

www.riceville.k12.ia.us

August 2025

District Mission Statement: The Riceville Community School District is committed to providing a balanced education focusing on academic excellence, high expectations of performance, respect of self and others, and integration of technology in collaboration with parents, students, and our global society.

Monday , August 25, 2024
First Day Of School For Kindergarten-12th Grade
Tuesday, September 2, 2025
First Day Of School For 4 Year Old Preschool

Riceville Equity Statement

It is the policy of the Riceville Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. This institution is an equal opportunity provider. Students are educated in programs, which foster knowledge of, and respect and appreciation for, the historical and contemporary contributions of diverse cultural groups, as well as men and women, to society.

If you have questions or a grievance related to this policy please contact the district's Equity Coordinator, Marcia Grimm, 6-12 Principal , 912 Woodland Avenue, Riceville, IA 50466, (641) 985-2288, marcia.grimm@riceville.k12.ia.us. Inquiries may also be directed in writing to the Director of the Office for Civil Rights, US Department of Education, Citigroup Center, 500 West Madison Street, Suite 1475, Chicago, IL 60661-7204, Telephone: (312) 730-1560, Facsimile: (312) 730-1576, Email: OCR.Chicago@ed.gov or the Iowa Department of Education, Grimes State Office Building, Des Moines, IA, 50319-0146, (515) 281-5295.

Riceville Community School Registration

Registration will be completely **ONLINE** again this year. The online registration site will be open on the school website Monday July 28th through August 1st. If you need help with the online registration process, you can come to the Riceville Business Office between the hours of 7:00 am-4:00 pm.

FEE SCHEDULE

Registration fee: Grades 6-12	\$85.00
Registration fee: Grades K-5	\$75.00
Athletic Pass: Grades K-12	\$50.00
Band Instrument Rental	\$70.00

MILK BREAK
.40 per carton of milk

Alcohol and Tobacco-Free Environment

Section 123.46 of the Iowa Code states that a person shall not possess or consume alcoholic liquors, wine or beer on public school property. The Riceville School Board has approved a policy making all school buildings, grounds and vehicles alcohol and tobacco-free. Tobacco and/or alcohol use will NOT be allowed by anyone at any time on school property or in school vehicles.

At Risk Students

The Riceville Community School District has established the following definition of "At-Risk:" an At-Risk student is any student who needs additional support and who is not meeting the established goals of our educational system (academic, personal/social, career/vocational). At-Risk students include, but are not limited to students in the following groups: homeless, lack of effort/low commitment, poor attendance, low achievement, low socioeconomic status, potential dropout, misbehavior, parenthood, and/or has a learning or emotional disability.

Building Security

School doors will be locked during the school hours. Visitors will need to go to the main entrances at the elementary school or RAC doors to buzz the secretary at each office. All other doors will be locked. Students and staff are not to open entrances for other students, staff or visitors. All buildings utilize cameras for the safety and security of our students.

Bullying/Harassment

Harassment, bullying and abuse are violations of school district policies, rules and regulations. In some cases, may also be in violation of criminal or other laws. The school district has the authority to report students violating this rule to law enforcement officials. A complaint form is available in each district office or on the district's website.

Career and Technical Programs

The Riceville Community School District offers career and technical programs in the following areas of study: Agriculture Education, Business, Family and Consumer Sciences, Health Occupations and Industrial Technology.

Child Custody

From time to time, custody issues arise regarding students enrolled in school. If specific custody restrictions apply to your child, it is important to file those official restrictions with your child's office of attendance. When no restrictions regarding custodial rights are on file, the school assumes equal rights of both parents regarding access to student information, visitation, and picking the student up from school.

Communication Between Home and School

The Administrators at Riceville School want to know about problems as soon as they occur. The procedure to follow when problems surface is a simple and necessary one. The steps are:

1. Talk with the teacher.
2. If the problem is not resolved, the principal is the next person to contact.
3. If unresolved at this level, the superintendent becomes involved and renders a decision.
4. If the superintendent's decision does not resolve the problem, the issue may be appealed to the School Board for a final decision.

Communications

We have had many opportunities to visit with parents about their children or about the school and its programs/policies. In nearly every instance, great support for the school and its programs have been expressed. Also, it is extremely gratifying to have the majority of conversations demonstrating a true desire to communicate, understand and resolve issues. Thanks to everyone who has been so supportive of the Riceville School and its policies or decisions. If you have any concerns, questions, comments or need for information concerning the schools, please contact the District Office at (641) 985-2288. Although we cannot possibly make decisions that will please everyone, the desire to do what is best for our students' education is primary in our minds.

Occasionally, unsigned communications to the Office or Board of Directors are received. These are not reviewed since we prefer to communicate with people directly and so we do not act upon these requests. If you have a concern, please communicate with us so that we might discuss the area of concern either by letter or telephone or in person.

Competent Private Instruction (CPI)/ Home Schooling

The rules and guidelines for CPI have changed over the last couple of years. If you wish to instruct your student in your home, please call the Superintendent Office for more information or go to the Iowa Department of Education website:

<https://www.educateiowa.gov/faq-categories/competent-private-instruction>.

Parents who will be dual enrolling their child(ren) during the 2025-26 school year are reminded that state law requires you to annually complete Competent Private Instruction forms. These forms are available on the District website or in the Superintendent's Office. All forms must be completed and returned by August 31, 2025, please contact the Business Manager at 641-985-2288 with questions.

Dental Screening

No child will be prevented from attending school without proof of dental screening. If families have difficulty meeting the requirements, the Iowa Department of Health (IDPH) and local public health will provide assistance to children and schools to ensure the necessary dental screenings are obtained.

Educational Rights of Homeless Children and Youth

If your family lives in any of the following situations: in a shelter, motel, vehicle, or campground, on the street, in an abandoned building, abandoned trailer, or other inadequate accommodations, or doubled up with friends or relatives because you cannot find or afford housing, then your preschool-aged and school-aged children have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act.

Your children have the right to:

- Go to school, no matter where you live or how long you have lived there. They must be given access to the same public education, including preschool education, provided to other children.
- Continue in the school they attended before you became homeless or the school they last attended, if that is your choice and is feasible. If a school sends your child to a school other than the one you request, the school must provide you with a written explanation and offer you the right to appeal the decision.
- Receive transportation to the school they attended before your family became homeless or the school they last attended, if you or a guardian requests such transportation.
- Attend a school and participate in school programs with children who are not homeless. Children cannot be separated for the regular school program because they are homeless.
- Enroll in school without giving a permanent address. Schools cannot require proof of residency that might prevent or delay school enrollment.
- Enroll and attend classes while the school arranges for the transfer of school and immunization

- records or any other documents required for enrollment.
- Enroll and attend classes in the school of your choice even while the school and you seek to resolve a dispute over enrolling your children.
- Receive the same special programs and services, if needed, as provided to all other children served in these programs.
- Receive transportation to school and to school programs.

When you move, you should do the following:

- Contact the school district's local liaison for homeless education (see phone number below) for help in enrolling your child in a new school or arranging for your child to continue in his or her former school. Someone at a shelter, social services office, or the school can direct you to the person you need to contact.
- Contact the school and provide any information you think will assist the teachers in helping your child adjust to new circumstances.
- Ask the local liaison for homeless education, the shelter provider, or a social worker for assistance with clothing and supplies, if needed.

Local Contact:

Michelle Berentsen
912 Woodland Ave.
Riceville, IA 50472
Phone: (641) 985-2288

State Coordinator:

Sandra Johnson
Department of Education
Des Moines, IA 50319
Phone: (515) 281-3965
E-mail: Sandra.johnson@iowa.gov

If you need further assistance, call the National Center for Homeless Education at:
1-800-308-2145 or e-mail homeless@serve.org

hawk-i Insurance

Iowa offers Healthy and Well Kids in Iowa (hawk-i) health care coverage for uninsured kids of working families. To find out how to cover your kids, just call (1-800-257-8563) or go online at www.hawk-i.org.

Highly Qualified Teachers

Parents/guardians in the District have the right to learn about the following qualifications of their child's teacher; state licensure requirements for the grade level and content areas taught, the current licensing of your child's teacher, and certification/degree. You may also request the qualifications of an instructional paraprofessional who serves your student in a Title I program. The Riceville CSD is required by the Iowa Code to have teachers who are highly qualified to teach the subject areas they are assigned. The District will notify all parents/guardians for any grade levels (PK-5) or courses (6-12) that need to be taught for four (4) consecutive weeks or more by a teacher who is not highly qualified. Parents/guardians may request this information from the Superintendent by calling (641) 985-2288 or by sending a letter of request to Superintendent, 912 Woodland Avenue, Riceville, IA 50466.

Illness or Injury

A student who becomes ill or is injured at school must notify his/her teacher or another employee as soon as possible. In the case of a serious illness or injury, the school shall attempt to notify the parents according to the information on the emergency form. If the student is too ill to remain in school, the student will be released to his/her parents or, with parental permission, to another person directed by the parents.

While the school district is not responsible for treating medical emergencies, employees may administer emergency or minor first aid, if possible. The school will contact emergency personnel, if necessary, and attempt to notify parents where the student has been transported for treatment. No sick or injured

student will be allowed to leave school unless under the care of a responsible adult. If your child is not to participate in physical education class, a written excuse is needed from the doctor.

Immunization Requirements

Families of students should contact their doctor's office for an appointment to receive these required vaccines and submit the completed forms to the school on or before the first day of school.

Seventh Grade: *Tetanus, Diphtheria, Pertussis (Tdap) Vaccination Requirement*: Beginning the 2013-2014 school year and thereafter, students entering 7th grade and above if born on or after September 15, 2000, shall have a one-time dose of tetanus, diphtheria, acellular pertussis (Tdap) vaccine.

Seventh and Twelfth Grade: *Meningococcal Secondary School Vaccination Requirement*:

- Students entering 7th grade (if born after September 15, 2004) – 1 dose of meningococcal vaccine received on or after age of 10 – a booster dose will be needed at age 16.
- Students entering 12th grade (if born after September 15, 1999) – 1 dose of meningococcal vaccine on or after the age of 16.

Meningitis is a very serious disease. Approximately 10–15 % of people with meningitis die even with appropriate treatment. Of those who recover, up to 20% suffer from serious after effects such as permanent hearing loss, limb loss or brain damage. Meningococcal vaccines are very safe and 85-100% effective at preventing infection. By law, if a 7th or 12th grader is not fully immunized for meningitis, he or she could be kept out of school and all school-related activities like sports as early as day 1.

Ninth Grade: Proof of Dental Screening required. Iowa law requires that children entering ninth grade receive a screening for dental disease. Proof of the dental screening must be documented on specific forms available from the school nurse.

Inspection of Educational Materials

Parents and other members of the Riceville CSD may view the instructional materials used by students in the Office. Copies may be obtained according to board policy. Tests and assessment material are only available for inspection with the consent of the superintendent. Persons wishing to view instructional materials or to express concerns about instructional materials should contact the superintendent's office at (641) 985-2288. Parents who object to health education instruction in human growth and development may file a written request that the student be excused from the instruction. The written request shall include a proposed alternate activity or study acceptable to the superintendent. The superintendent shall have the final authority to determine the alternate activity or study.

Iowa School Bus Stop Law

The most frightening and potentially the most dangerous experience that can happen to the school bus drivers and their passengers is the violation of Iowa's school bus law by motorists. It is of the utmost importance that all motorists be aware of their responsibility when following or approaching a school bus. Section 321.372(3) of the Iowa Code states:

"The driver of a vehicle, including the driver of a vehicle operating on a private road or driveway, when meeting a school bus with flashing amber warning lamps shall reduce the vehicle's speed to not more than twenty miles per hour, and shall bring the vehicle to a complete stop when the school bus stops and the stop signal arm is extended. The vehicle shall remain stopped until the stop signal arm is retracted after which time the driver may proceed with due caution. The driver of a vehicle, including the driver of a vehicle operating on a private road or driveway, overtaking

a school bus shall not pass a school bus when red or amber warning signal lights are flashing. The driver shall bring the vehicle to a complete stop no closer than fifteen feet from the school bus when it is stopped and the stop arm is extended, and the vehicle shall remain stopped until the stop arm is retracted and the school bus resumes motion.”

Kindergarten Health Screening

The following items *must* be submitted to the office before the first day of school.

- Copy of Birth Certificate or Copy of the Hospital Record of Birth
- *Physical Exam - Must be completed after 01/01/2022.
- *Proof of Valid Immunizations – Must be up to date with vaccines required for 5-year-olds.
- *Health Information - Completed through online registration.
- Proof of Dental Examination
- Blood Lead Testing – If the blood test testing has never been done in the past. It is not needed if the Iowa Department of Public Health has a record of the test.
- Vision – The State of Iowa requires a record of vision screening to be completed no earlier than 8.26.2019 or no later than 12.23.19. Please bring a completed “Student Vision Card” after you have visited the eye doctor OR complete the consent to have your child screened by the Iowa Kidsight program offered through our local Lions Club.

*These items are also needed for Preschool.

Leaving School Premises

All students must have parental/guardian verification to leave the school grounds during the school day. Verification can be made by a telephone call or personal appearance of the parent/guardian at school. Students in grades 6-12 must sign out before leaving the school building. Parents must sign out elementary students.

Level One & Two Investigators

Harassment and bullying of students and employees are against federal, state and local policy, and are not tolerated by the board. The board is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, the board has in place policies, procedures, and practices that are designed to reduce and eliminate bullying and harassment as well as processes and procedures to deal with incidents of bullying and harassment. Bullying and harassment of students by students, school employees, and volunteers who have direct contact with students will not be tolerated in the school or school district. The Level I Investigators, Heather Suckow and Michelle Berensten (641) 985-2288 and Level II Superintendent designee. (641) 985-2288, will be responsible for handling all complaints by employees or students alleging bullying or harassment from an employee.

Medication Information

A Medication Permission Form must be filled out for all prescription and non-prescription medication to be given at school. Tylenol and Ibuprofen are an exception. If you have given your child permission to have Tylenol and Ibuprofen on his/her Health Information Form, we are able to give the medication without a Medication Permission Form.

UNDER NO CIRCUMSTANCES SHOULD A STUDENT HAVE ANY MEDICATION IN HIS/HER POSSESSION.

ALL MEDICATION IS TO BE KEPT IN THE OFFICE OR NURSE’S OFFICE.

Rescue inhalers and EpiPens are the exceptions to this rule.

State law prohibits dispensing any medication unless this Medication Permission Form is completed. Any prescription medication must be in the original bottle. The following information must be on all prescription bottles:

1. Name of medication and dosage
2. Time medication is to be given
3. Name of physician prescribing medication
4. Name of student

Notice of Special Education Rights

When your child has been referred for special education classes, federal and state laws both say that parents/guardians have rights. Some of those rights are:

1. The right to be contacted and told what the school plans to do about your child's education program. This must be done before your child can be tested or placed in a special education program.
2. The right to consent. That means the school has to have your permission before your child is put into a special education program.
3. The right to a full evaluation of your child's needs. If you don't agree with what the school finds out, you can have one done outside of school.
4. The right to see what records are kept on your child. Records include tests, grades, reports and other information the school has kept on your child.
5. The right to privacy of information. No one may see your child's records unless you give your permission in writing. The only people who don't have to have that permission in writing are people like your child's teacher or other school officials who are planning your child's education program.
6. The right to have your child in classes with children who are not in special education classes. This means that as much as possible your child has the right to be with regular education students.
7. The right to be a part of your child's IEP meeting and to help develop your child's IEP.
8. The right to have someone help you develop the IEP for your child. This person can be another parent, a teacher, a lawyer, or a friend and is called an advocate.
9. The right to appeal decisions made by the school about your child's diagnosis or placement.

If you need further information, please contact your principal or superintendent.

Notice Regarding Asbestos In Our Schools

The Environment Protection Agency (EPA) has guidelines for schools to use in identifying asbestos within buildings. The EPA has designed a system for determining relative risks and suggesting appropriate safety responses. Friable and non-friable asbestos containing materials will be maintained in good condition and appropriate precautions will be followed when the material is distributed. If there is a need to replace asbestos, it will be replaced with non-asbestos containing materials.

The Riceville CSD school facilities are inspected twice a year. All inspections are done by a certified asbestos inspector, as required. A copy of the district's asbestos management plan is available for your inspection in our administrative office. Please direct any questions to Asbestos Program Manager, Nancy Evans, at 641-985-2288.

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days after the day the School receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the District to amend a record should write to the school principal, or appropriate school official, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the School Board. A school official also may include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct regarding surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;

3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

•Receive notice and an opportunity to opt a student out of:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

•Inspect, upon request and before administration or use of:

1. Protected information surveys of students and surveys created by a third party;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18-year's old or an emancipated minor under State law. The Riceville School District will develop and adopt policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The District will also directly notify, such as through the U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation in the specific activity or survey. The District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-8520.

Notification to School - Sex Offender Registry

The 2009 Iowa Legislature adopted new laws related to Iowa's Sex Offender Registry (SOR). This bill makes a number of changes to Iowa's sex offender statute and moves Iowa toward compliance with the Federal Adam Walsh Act. While these are some new details about who has to register, etc., generally the law prevents those on the SOR from being present on school grounds. Anyone on the SOR wishing to be on school grounds must get permission from the Superintendent of Schools who has the authority to

determine whether to grant access to registrants who have committed a sex offense against a minor. Questions regarding this legislation should be directed to the Superintendent at 641-985-2288.

Open Enrollment Procedure

Forms are located on our website or in the business office. Students who open enroll and participate in sports may have to sit out for 90 school days. Contact the Business Manager at 641-985-2288 or at jen.dunn@riceville.k12.ia.us with any questions.

Physical or Sexual Abuse by District Employees

Recent legislation has specific guidelines pertaining to what will be considered acts of physical or sexual abuse by school employees, including inappropriate as well as intentional sexual behavior towards students. All such activities are clearly in violation of the policies of the Riceville Community School District.

To ensure compliance, the building principal has been appointed as the district's Level I Investigator, with a designated Level II as their alternate. If the complaint is found to be without grounds, the Level I Investigator can cause the complaint to be dropped. If legal action is required, or the incident becomes under the auspices of the Department of Human Services, then the appropriate agency is notified. The investigator may also refer the case to the Level II Investigator.

Public Conduct on School Premises

The Board expects that students, employees and visitors will treat each other with respect, engage in responsible behavior, exercise self-discipline and model fairness, equity and respect. Individuals violating this policy will be subject to discipline. Students will be disciplined consistent with the student conduct policies. Employees will be disciplined consistent with employee discipline policies and laws. Others will be subject to discipline according to this policy.

Individuals are permitted to attend school-sponsored or approved activities or visit school premises only as guests of the school district, and, as a condition, they must comply with the school district's rules and policies. Individuals will not be allowed to interfere with or disrupt the education program or activity. Visitors, like the participants, are expected to display mature, responsible behavior. The failure of individuals to do so is not only disruptive, but also embarrassing to the students, the school district and the entire community.

To protect the rights of students to participate in the education program or activities without fear of interference or disruption and to permit the school officials, employees and activity sponsors and officials to perform their duties without interference or disruption, the following provisions are in effect:

- Abusive, verbal or physical conduct of individuals directed at students, school officials, employees, officials and activity sponsors of sponsored or approved activities or at other individuals will not be tolerated.
- Verbal or physical conduct of individuals that interferes with the performance of students, school officials, employees, officials and activity sponsors of sponsored or approved activities will not be tolerated.
- The use of vulgar, obscene or demeaning expressions directed at students, school officials, employees, officials and activity sponsors of sponsored or approved activities participating in a sponsored or approved activity or at other individuals will not be tolerated.

If an individual becomes physically or verbally abusive, uses vulgar, obscene or demeaning expression, or in any way interrupts an activity, the individual may be removed from the event by the individual in charge of the event. Law enforcement may be contacted for assistance. Individuals removed from school premises

have the ability to follow the board's chain of command and complaint policies should they choose to do so. The exclusion is in effect should the individual choose to appeal the decision of the superintendent. The term "individual" as used in the policy also includes students and employees.

If an individual has been notified of exclusion and thereafter tries to enter a school building or attends a sponsored or approved activity, the individual will be advised that his/her attendance will result in prosecution. The school district may obtain a court order for permanent exclusion from the school building or from future school sponsored or approved activities.

School Board Meetings

The Riceville School Board meets regularly on the third Monday of the month. Board meetings begin at 6:30 pm unless otherwise posted. Special meetings may be called to conduct business which cannot be deferred until the next meeting.

Formal action on agenda items demands that a quorum, at least four members, be present. The President of the School Board is entitled to vote on all issues. Minutes of the Riceville Board Meetings are recorded by the Board Secretary. The Board Secretary also conducts roll call votes and the annual election of board officers. Prior to each meeting, the agenda and background materials are delivered to board members and administrators. Official action can be taken only in open session. However, with appropriate public notice, closed or executive sessions may be conducted to allow the Board to consider matters listed in Iowa law. Confidential or personnel matters, negotiations, strategy, current or imminent lawsuits and some real estate purchases are among the items which may be discussed in closed session.

Search and Seizure

Although school lockers and desks are temporarily assigned to individual students, they remain the property of the school district at all times. The school district has a reasonable and valid interest in ensuring the lockers and desks are properly maintained. For this reason, lockers and desks are subject to unannounced inspections and students have no legitimate expectations of privacy in the locker or desk. Periodic inspections of all or a random selection of lockers or desks may be conducted by school officials in the presence of the student or another individual. Any contraband discovered during such searches shall be confiscated by school officials and may be turned over to law enforcement officials. The contents of a student's locker or desk i.e. coat, backpack, purse, etc., may be searched when a school official has reasonable and articulable suspicion that the contents contains illegal or contraband items or evidence of a violation of law or school policy or rule. Such searches should be conducted in the presence of another adult witness when feasible.

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains authority to conduct routine patrols of the student parking lots. The interior of a student's automobile on the school premises may be searched if the school official has reasonable and articulable suspicion to believe that illegal, unauthorized or contraband items are contained inside.

Student Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the Riceville Community School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Riceville CSD may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the District to include this type of information from your child's education records in certain school publications. Examples include:

- a playbill, showing your student's role in a drama production;
- the annual yearbook;

- honor roll or other recognition lists;
- graduation programs; and
- sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information: names, addresses and telephone listings, unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

The following information may be released to the public in regard to any individual student of the school district as needed. Student is defined as an enrolled individual, PK-12, including children in school district sponsored child-care programs. Any student over the age of eighteen or parent not wanting this information released to the public must make an objection in writing by August 20th to the principal. The objection needs to be renewed annually. Riceville Community School District has designated the following information as directory information:

STUDENT'S NAME, GRADE LEVEL, PARTICIPATION IN OFFICIALLY RECOGNIZED ACTIVITIES AND SPORTS, WEIGHT AND HEIGHT OF MEMBERS OF ATHLETIC TEAMS, DATES OF ATTENDANCE, DEGREES, HONORS AND AWARDS RECEIVED, THE MOST RECENT EDUCATIONAL AGENCY OR INSTITUTION ATTENDED, PHOTOGRAPH AND LIKENESS AND OTHER SIMILAR INFORMATION.