

STUDENT ATTENDANCE RECORDS

As part of the school district's records, the daily attendance of each student is recorded and maintained on file with the permanent records of the board secretary.

It is the responsibility of the principals to ensure that such reports are filed with the office secretary, the custodian of school records.

Legal Reference: Iowa Code §§ 294.4; 299
281 I.A.C. 12.3(4).

Cross Reference: 501 Student Attendance
506 Student Records

Approved: November 14, 1991 Reviewed: June 15, 2015 Revised: July 18, 2022