

**Riceville Community School
Riceville, IA**

The Board of Education of the Riceville Community School District held their organizational board meeting May 20th, 2019, at 7:30 p.m. in the High School Library. Board members present: Hale, Guertin, Richardson, Fox and Keeling. Also, in attendance: Barb Schwamman—Superintendent, Vanessa Huber-Principal, Jennifer Dunn—Board Secretary/Treasurer. Staff: Sarah Leichsenring, Bryce Conway, Robin Kuhn, Kelly Houser and Brett Thompson.

Fox called the meeting to order @ 7:30 PM.

Motion by Keeling, seconded by Richardson to approve the agenda. 5 Ayes. MC.

Emergent Architect gave a presentation on activities building.

Motion by Guertin, second by Richardson to approve the minutes of previous meeting and summary of bills. Ayes 5. MC.

Motion by Keeling, seconded by Hale to accept the resignation from Heather Christensen, student counsel. Roll Call Vote: Keeling, aye; Guertin, aye; Hale, aye; Richardson, aye; Fox, aye. MC.

Motion by Guertin, seconded by Hale to approve the contracts of Amanda Eggrichs-5th grade & volleyball, and Christy Soblick, behavior interventionist. Roll Call Vote: Richardson, aye; Guertin, aye; Hale, aye; Keeling, aye; Fox, aye. MC.

Motion by Hale, seconded by Guertin to approve Amanda Conway as Volunteer softball coach, Deb Schroeder- sub aide and para, Audrey McCarty—teacher. Roll Call Vote: Guertin, aye; Richardson, aye; Hale, aye; Keeling, aye; Fox, aye. MC.

Mrs. Huber spoke about orientation, PBIS, Donuts with dad, muffins with mom, MS dance, reading/math night, track & field day, and evaluations.

Superintendent Schwamman spoke about graduation, hiring, and general fund.

Sarah Leichsenring spoke about MAPS testing, school improvement goals, and fast testing.

Board comments were to look into a tiered system for support staff.

Motion by Keeling, seconded by Richardson to approve Emergent as activities building architect. 5 Ayes. MC.

Motion by Guertin, seconded by Keeling to approve volleyball fundraisers of clothing sales ad sign sponsorship. 5 Ayes. MC.

Motion by Guertin, seconded by Hale to increase lunch prices students to \$2.90 and adults \$3.75. 5 Ayes. MC.

Motion by Keeling, seconded by Richardson to approve the partnership agreement with Mitchell Co. Ag Extension District. 5 Ayes. MC.

Motion by Hale, seconded by Guertin to approve the agreement with Luther College. 5 Ayes. MC.

Motion by Guertin, seconded by Richardson to approve the audit report. 5 Ayes. MC.

Motion by Hale, seconded by Guertin to approve the librarian contract with Martha Chancellor. 5 Ayes. MC.

Motion by Keeling, seconded by Richardson to approve the Master Contract. 5 Ayes. MC.

Motion by Keeling, seconded by Guertin to approve the exempt salaries increase of 1.45%. 5 Ayes. MC.

Motion by Keeling, seconded by Guertin to approve the tag & special education plan. 5 Ayes. MC.

Motion by Guertin, seconded by Keeling to approve the door bid with Doors Inc. Swaledale in the amount of \$13,511.00. 5 Ayes. MC.

Vehicles were tabled, to get more bids on a transit van.

A discussion was held on school board elections.

Next board meeting will be held Monday, June 17th at 7:30 p.m. in the High School Library.

Motion by Guertin, second by Hale to adjourn the meeting @ 9:41 PM. Ayes 5. MC.

Karl Fox
Board President

Jennifer Dunn
Board Secretary

Analysis of Cash Balance Including investment CD 5/31/19

	05/31/19	05/31/18	% change	Notes *
General Fund (10)	1,102,941.37	1,302,098.82	-15.3%	
Management Fund (22)	643,170.72	583,803.37	10.2%	
PEEL & LOSST Funds (36 & 37)	1,482,390.58	1,370,619.78	8.2%	
Activity Fund (21)	72,989.36	64,447.50	13.3%	
Hot Lunch Fund (61)	113,489.18	67,972.40	67.0%	
TOTAL	3,414,981.21	3,388,941.87	0.8%	Appears reasonable

* = Cash balances will fluctuate with the timing of revenue and expense receipts and payments. Items considered unusual are explained in greater detail under the notes above.

	Inter-fund Loan outstanding		
	Receivable	Payable	Explanation
General Fund	0.00		
Management Fund		0.00	

Batch Description: Invoices--JUNE 2019 BATCH 1

Processing Month: 06/2019

Vendor ID: 104447 ACME ELECTRIC

PO Number: Invoice Number: 2034 Amount: 82.75

Description:

Invoice Date: 05/23/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 2600 000 0000 433 SCOREBOARD REPAIR

82.75

N

Final

Vendor ID: 100753 ADAMS, BRIDGET

PO Number: Invoice Number: 20190605 Amount: 3,493.64

Description:

Invoice Date: 05/30/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 3,493.64

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 1100 100 0000 567 OPEN ENROLLMENT

3,332.00

3,332.00 N

Final

10 0000 1100 100 3116 567 TLC OPEN ENROLLMENT

161.64

161.64 N

Final

Vendor ID: 100055 ALLIANT ENERGY

PO Number: Invoice Number: 20190605 Amount: 2,973.42

Description:

Invoice Date: 05/17/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 2600 000 0000 622 HS BLDG

2,973.42

N

Final

Vendor ID: 100055 ALLIANT ENERGY

PO Number: Invoice Number: 20190605-0001 Amount: 34.19

Description:

Invoice Date: 05/17/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 2600 000 0000 622 SPORTS COMPLEX

34.19

N

Final

Vendor ID: 100055 ALLIANT ENERGY

PO Number: Invoice Number: 20190605-0002 Amount: 892.91

Description:

Invoice Date: 05/17/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 2600 000 0000 622 SPORTS COMPLEX

892.91

N

Final

Vendor ID: 100055 ALLIANT ENERGY

PO Number: Invoice Number: 20190605-0003 Amount: 77.25

Description:

Invoice Date: 05/22/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 2600 000 8270 622 BUS BARN

77.25

N

Final

Vendor ID: 100445 ANDY'S MINI MART

PO Number: Invoice Number: 20190605 Amount: 3,269.55

Description:

Invoice Date: 05/31/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 2700 000 0000 626 1142.4 GAL GAS

2,669.05

N

Final

234.3 GAL DIESEL

600.50

N

Final

Vendor ID: 707301 BATTERIES PLUS LLC

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2600 000 0000 680 BATTERIES

Checking Account ID:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

PO Number: Invoice Number: P15024376 Amount: 34.08
Invoice Date: 05/28/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Detail Amount 1099 Detail Amount Asset/Asset Tag
34.08 N Final

Vendor ID: 105475 BETHKE, MATT

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

21 0000 1400 920 6835 345 OFFICIAL

Checking Account ID:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

PO Number: Invoice Number: 20190605 Amount: 95.00
Invoice Date: 05/23/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 95.00
Check Number: Check Date:
Detail Amount 1099 Detail Amount Asset/Asset Tag
95.00 N Final

Vendor ID: 706993 CHANCELLOR, MARTHA

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 3200 2222 100 0000 320 LIBRARIAN

Checking Account ID:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

PO Number: Invoice Number: 20190605 Amount: 320.00
Invoice Date: 05/31/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Detail Amount 1099 Detail Amount Asset/Asset Tag
320.00 N Final

Vendor ID: 100196 CITY OF RICEVILLE

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2600 000 0000 411 WATER

10 0000 2600 000 0000 421 GARBAGE

10 0000 2600 000 0000 411 SEWER

Checking Account ID:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

PO Number: Invoice Number: 28473 Amount: 585.60
Invoice Date: 05/21/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Detail Amount 1099 Detail Amount Asset/Asset Tag
147.80 N Final
290.00 N Final
147.80 N Final

Vendor ID: 100196 CITY OF RICEVILLE

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2600 000 0000 411 SEWER

10 0000 2600 000 0000 411 WATER

Checking Account ID:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

PO Number: Invoice Number: 28474 Amount: 29.66
Invoice Date: 05/21/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Detail Amount 1099 Detail Amount Asset/Asset Tag
14.83 N Final
14.83 N Final

Vendor ID: 100196 CITY OF RICEVILLE

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2600 000 0000 411 WATER

10 0000 2600 000 0000 411 SEWER

Checking Account ID:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

PO Number: Invoice Number: 28475 Amount: 38.52
Invoice Date: 05/21/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Detail Amount 1099 Detail Amount Asset/Asset Tag
19.26 N Final
19.26 N Final

Vendor ID: 707437 CLAYTON RIDGE CSD

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 1100 100 0000 567 OPEN ENROLLMENT

Checking Account ID:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

PO Number: Invoice Number: 20190605 Amount: 3,493.64
Invoice Date: 05/29/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Detail Amount 1099 Detail Amount Asset/Asset Tag
3,332.00 N Final

10 0000 1100 100 3116 567	TLC OPEN ENROLLMENT	161.64	N	Final	
Vendor ID: 100785	COUNTY LINE LOCKER				
Description:		PO Number:	Invoice Number: 13682	Amount:	62.68
Sequence: 1	Check Type:	Invoice Date: 05/18/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 0.00
<u>Chart of Account Number</u>	<u>Detail Description</u>	Check Number:	Check Date:		
21 0000 1400 950 7999 612	SR PICNIC MEAL	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
			62.68	N	In Full
					Final
Vendor ID: 100140	DALCO		Invoice Number: 3453711	Amount:	1,650.17
Description:		Invoice Date: 05/22/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 680	WAX SUPPLIES		1,650.17	N	In Full
					Final
Vendor ID: 100140	DALCO		Invoice Number: 3453712	Amount:	5,022.81
Description:		Invoice Date: 05/22/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
36 0000 2600 000 0000 739	NEW WAX MACHINE		5,022.81	N	In Full
					Final
Vendor ID: 100140	DALCO		Invoice Number: 3453723	Amount:	22.40
Description:		Invoice Date: 05/22/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 680	MOP PADS		22.40	N	In Full
					Final
Vendor ID: 103629	DEPARTMENT OF EDUCATION		Invoice Number: 5508000190524	Amount:	480.00
Description:		Invoice Date: 05/24/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 349	VEHICLE INSPECTION		480.00	N	In Full
					Final
Vendor ID: 706884	EARTHGRAINS BAKING CO, INC		Invoice Number: 52251926602	Amount:	110.00
Description:		Invoice Date: 05/10/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	BREAD		110.00	N	In Full
					Final
Vendor ID: 104343	HARRISON TRUCK CENTERS		Invoice Number: R102013277:01	Amount:	1,389.44
Description:		Invoice Date: 04/30/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 434	BUS REPAIR		1,389.44	N	In Full
					Final
Vendor ID: 707455	HEBRINK, KEVIN		Invoice Number: 20190605	Amount:	105.00

21 0000 1400 920 6835 815	SOFTBALL ENTRY FEE	75.00	N	Final	
Vendor ID: 100793	LYNCH, JACK				
Description:		PO Number:	Invoice Number: 20190605	Amount:	95.00
Sequence: 1	Check Type:	Invoice Date: 05/20/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 95.00
<u>Chart of Account Number</u>	<u>Detail Description</u>	Check Number:	Check Date:		
21 0000 1400 920 6835 345	OFFICIAL	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>
		95.00	95.00	N	Final
Vendor ID: 707134	MARCO INC.				
Description:		PO Number:	Invoice Number: 63671977	Amount:	1,517.41
Sequence: 1	Check Type:	Invoice Date: 06/15/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 0.00
<u>Chart of Account Number</u>	<u>Detail Description</u>	Check Number:	Check Date:		
10 0000 2600 000 0000 442	COPIER LEASE	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>
		1,517.41	N		Final
Vendor ID: 100524	MARLEY, JAY				
Description:		PO Number:	Invoice Number: 20190605	Amount:	105.00
Sequence: 1	Check Type:	Invoice Date: 05/23/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 105.00
<u>Chart of Account Number</u>	<u>Detail Description</u>	Check Number:	Check Date:		
21 0000 1400 920 6730 345	OFFICIAL	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>
		105.00	105.00	N	Final
Vendor ID: 100007	MARTIN BROS DIST				
Description:		PO Number:	Invoice Number: 7854740.	Amount:	(40.56)
Sequence: 1	Check Type:	Invoice Date: 05/20/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 0.00
<u>Chart of Account Number</u>	<u>Detail Description</u>	Check Number:	Check Date:		
61 0000 3110 000 0000 631	BRATWURST CREDIT	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>
		(40.56)	N		Final
Vendor ID: 100007	MARTIN BROS DIST				
Description:		PO Number:	Invoice Number: 7854741	Amount:	60.72
Sequence: 1	Check Type:	Invoice Date: 05/14/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 0.00
<u>Chart of Account Number</u>	<u>Detail Description</u>	Check Number:	Check Date:		
21 0000 1400 950 7968 612	ICE CREAM	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>
		60.72	N		Final
Vendor ID: 100007	MARTIN BROS DIST				
Description:		PO Number:	Invoice Number: 7866138	Amount:	655.47
Sequence: 1	Check Type:	Invoice Date: 05/20/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 0.00
<u>Chart of Account Number</u>	<u>Detail Description</u>	Check Number:	Check Date:		
61 0000 3110 000 0000 631	FOOD	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>
		655.47	N		Final
Vendor ID: 707303	MK SERVICE & REPAIR				
Description:		PO Number:	Invoice Number: 1702.	Amount:	18.00
Sequence: 1	Check Type:	Invoice Date: 05/07/2019	Due Date: 06/05/2019	Status: A	1099 Amount: 0.00
<u>Chart of Account Number</u>	<u>Detail Description</u>	Check Number:	Check Date:		
10 0000 2700 000 0000 618	SOAP	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>
		18.00	N		Final
Vendor ID: 102291	NAPA				
		PO Number:	Invoice Number: 240815	Amount:	6.36

Description: Sequence: 1 Check Type: Checking Account ID: Invoice Date: 05/01/2019 Due Date: 06/04/2019 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 0000 2700 000 0000 618 CAR WASH N 6.36 Final

Vendor ID: 102291 NAPA Amount: 21.34
Description: Invoice Date: 05/15/2019 Due Date: 06/04/2019 Status: A 1099 Amount: 0.00
Sequence: 1 Check Type: Checking Account ID: PO Number: Invoice Number: 241129
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 0000 2700 000 0000 673 DEF 21.34 N Final

Vendor ID: 102291 NAPA Amount: 6.36
Description: Invoice Date: 05/15/2019 Due Date: 06/04/2019 Status: A 1099 Amount: 0.00
Sequence: 1 Check Type: Checking Account ID: PO Number: Invoice Number: 241438
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 0000 2700 000 0000 618 CAR WASH N 6.36 Final

Vendor ID: 102291 NAPA Amount: 7.71
Description: Invoice Date: 05/15/2019 Due Date: 06/04/2019 Status: A 1099 Amount: 0.00
Sequence: 1 Check Type: Checking Account ID: PO Number: Invoice Number: 241446
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 0000 2700 000 0000 673 RAZOR BLADES N 7.71 Final

Vendor ID: 100470 NATIONAL FFA ORGANIZATION Amount: 68.50
Description: Invoice Date: 05/14/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00
Sequence: 1 Check Type: Checking Account ID: PO Number: Invoice Number: MDS-178029
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
21 0000 1400 950 7960 612 PERSONALIZATION N 68.50 Final

Vendor ID: 100051 OMNITEL COMMUNICATIONS Amount: 1,660.25
Description: Invoice Date: 06/01/2019 Due Date: 06/04/2019 Status: A 1099 Amount: 0.00
Sequence: 1 Check Type: Checking Account ID: PO Number: Invoice Number: 20190604
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10 0000 2320 000 0000 532 TELEPHONE N 350.25 Final
10 0000 2320 000 0000 538 INTERNET N 1,310.00 Final

Vendor ID: 102619 REINDL, MIKE Amount: 105.00
Description: Invoice Date: 05/23/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 105.00
Sequence: 1 Check Type: Checking Account ID: PO Number: Invoice Number: 20190605
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
21 0000 1400 920 6730 345 OFFICIAL 105.00 N Final

Vendor ID: 102664 SPAHN & ROSE LUMBER CO. Amount: 70.00
Description: Invoice Date: 04/16/2019 Due Date: 06/03/2019 Status: A 1099 Amount: 0.00
Sequence: 1 Check Type: Checking Account ID: PO Number: Invoice Number: 20190603
Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
21 0000 1400 920 6730 345 OFFICIAL 105.00 N Final

Invoice Listing - Detail
Unposted: Batch Description Invoices--JUNE 2019 BATCH 1

Chart of Account Number Detail Description
10 0000 2600 000 0000 421 WASTE DISPOSAL

Vendor ID: 707407 **TABBERT, BRYAN**
Description:

Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 3200 1100 100 0000 810 MILAGE REIMB

Vendor ID: 707126 **THEIN, TREVOR**
Description:

Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 920 6835 345 OFFICIAL

Vendor ID: 706777 **TIMBERLINE BILLING SERVICE LLC**
Description:

Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 0000 2510 217 3303 351 MEDICAID BILLING

Vendor ID: 707412 **UHAL, JOHN**
Description:

Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 920 6730 345 OFFICIAL

Vendor ID: 707412 **UHAL, JOHN**
Description:

Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 920 6835 345 OFFICIAL

Vendor ID: 102190 **WEST MUSIC COMPANY**
Description:

Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 910 6220 612 LYRE

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
70.00 N

PO Number:

Invoice Date: 05/24/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00 Amount: 318.24
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
318.24 N

PO Number:

Invoice Date: 05/23/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 95.00 Amount: 95.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
95.00 95.00 N

PO Number:

Invoice Date: 05/31/2019 Due Date: 06/04/2019 Status: A 1099 Amount: 0.00 Amount: 590.56
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
590.56 N

PO Number:

Invoice Date: 05/23/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 105.00 Amount: 105.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
105.00 105.00 N

PO Number:

Invoice Date: 05/20/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 95.00 Amount: 95.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
95.00 95.00 N

PO Number:

Invoice Date: 05/15/2019 Due Date: 06/05/2019 Status: A 1099 Amount: 0.00 Amount: 8.80
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
8.80 N

Batch 1099 Total: 4,293.64

Batch Total: 30,769.16

Report 1099 Total: 4,293.64

Report Total: 30,769.16

Batch Description: Invoices--JUNE 2019 BATCH 2

Processing Month: 06/2019

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 262045 Amount: 286.07

Description:

Invoice Date: 05/03/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

61 0000 3110 000 0000 631 MILK

286.07

N

Final

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 263477 Amount: 389.23

Description:

Invoice Date: 05/17/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

61 0000 3110 000 0000 631 MILK

389.23

N

Final

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 265087 Amount: 298.23

Description:

Invoice Date: 05/10/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

61 0000 3110 000 0000 631 MILK

298.23

N

Final

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 266518 Amount: 439.09

Description:

Invoice Date: 05/14/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

61 0000 3110 000 0000 631 MILK

439.09

N

Final

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 268128 Amount: 195.02

Description:

Invoice Date: 05/17/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

61 0000 3110 000 0000 631 MILK

195.02

N

Final

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 269564 Amount: 224.42

Description:

Invoice Date: 05/21/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

61 0000 3110 000 0000 631 MILK

224.42

N

Final

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 271173 Amount: 125.84

Description:

Invoice Date: 05/24/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

61 0000 3110 000 0000 631 MILK

125.84

N

Final

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 272615 Amount: (57.66)

Description:

Invoice Date: 05/28/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Invoice Listing - Detail

Sequence: 1		Check Type:	Checking Account ID:		Check Number:	Check Date:		
<u>Chart of Account Number</u>		<u>Detail Description</u>			<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>	
61 0000 3110 000 0000 631		MILK			(57.66)	N	Final	
Vendor ID: 707457		ASPI SOLUTIONS			PO Number:	Invoice Number: 11639	Amount:	400.00
Description:			Invoice Date: 05/17/2019		Due Date: 06/14/2019	Status: A	1099 Amount: 0.00	
Sequence: 1		Check Type:	Checking Account ID:		Check Number:	Check Date:		
<u>Chart of Account Number</u>		<u>Detail Description</u>			<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 0000 612		VARSTTY BOIUND PACKAGE			400.00	N	Final	
Vendor ID: 105325		B.E. PUBLISHING			PO Number: 203001H	Invoice Number: 71756	Amount:	1,168.70
Description:			Invoice Date: 06/03/2019		Due Date: 06/14/2019	Status: A	1099 Amount: 0.00	
Sequence: 1		Check Type:	Checking Account ID:		Check Number:	Check Date:		
<u>Chart of Account Number</u>		<u>Detail Description</u>			<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>	
36 0000 2239 000 0000 652		EDU TYPING			1,168.70	N	Final	
Vendor ID: 105475		BETHKE, MATT			PO Number:	Invoice Number: 20190614	Amount:	105.00
Description:			Invoice Date: 06/08/2019		Due Date: 06/14/2019	Status: A	1099 Amount: 105.00	
Sequence: 1		Check Type:	Checking Account ID:		Check Number:	Check Date:		
<u>Chart of Account Number</u>		<u>Detail Description</u>			<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6835 815		OFFICIAL			105.00	N	Final	
Vendor ID: 103885		CDW GOVERNMENT INC			PO Number: 20309T	Invoice Number: SPK1049	Amount:	3,100.02
Description:			Invoice Date: 06/06/2019		Due Date: 06/14/2019	Status: A	1099 Amount: 0.00	
Sequence: 1		Check Type:	Checking Account ID:		Check Number:	Check Date:		
<u>Chart of Account Number</u>		<u>Detail Description</u>			<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>	
36 0000 2237 100 0000 734		Dell Chromebook 11 3180			2,904.02	N	Final	
36 0000 2237 100 0000 734		Targus Vertical-Chrome book Sleeve			196.00	N	Final	
Vendor ID: 100764		CENTRAL LOCK & KEY			PO Number:	Invoice Number: E6619	Amount:	5,139.65
Description:			Invoice Date: 06/04/2019		Due Date: 06/14/2019	Status: A	1099 Amount: 0.00	
Sequence: 1		Check Type:	Checking Account ID:		Check Number:	Check Date:		
<u>Chart of Account Number</u>		<u>Detail Description</u>			<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>	
36 0000 2600 000 0000 739		DOOR SYSTEM			5,139.65	N	Final	
Vendor ID: 707414		CENTRAL RIVERS AREA EDUCATION AGENCY			PO Number:	Invoice Number: 201903630	Amount:	125.50
Description:			Invoice Date: 05/31/2019		Due Date: 06/14/2019	Status: A	1099 Amount: 0.00	
Sequence: 1		Check Type:	Checking Account ID:		Check Number:	Check Date:		
<u>Chart of Account Number</u>		<u>Detail Description</u>			<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>	
10 0099 2237 100 0000 431		I O BOARD REPLACEMENT			125.50	N	Final	
Vendor ID: 105125		CHRISTENSEN, HEATHER			PO Number:	Invoice Number: 20190614	Amount:	15.00
Description:			Invoice Date: 05/20/2019		Due Date: 06/14/2019	Status: A	1099 Amount: 0.00	
Sequence: 1		Check Type:	Checking Account ID:		Check Number:	Check Date:		
<u>Chart of Account Number</u>		<u>Detail Description</u>			<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>	

21 0000 1400 950 7967 612 ICE CREAM

15.00 N Final

Vendor ID: 707375 CLAIR CAROLAN PAINTING

PO Number: Invoice Number: 20190614 Amount: 36,520.00

Description: Invoice Date: 06/12/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

Chart of Account Number Detail Description Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

36 0000 4600 000 0000 450 GYM & BUILDING PAINTING 36,520.00 N Final

Vendor ID: 104466 CULLIGAN WATER CONDITIONING

PO Number: Invoice Number: 13351 Amount: 55.20

Description: Invoice Date: 06/13/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

Chart of Account Number Detail Description Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 0000 2600 000 0000 680 SALT 55.20 N Final

Vendor ID: 104805 DHS

PO Number: Invoice Number: 20190614 Amount: 6,581.00

Description: Invoice Date: 05/31/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

Chart of Account Number Detail Description Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 0000 4634 219 4634 NON FEDERAL MEDICAID 6,581.00 N Final

Vendor ID: 104805 DHS

PO Number: Invoice Number: 20190614-0001 Amount: 910.24

Description: Invoice Date: 04/30/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

Chart of Account Number Detail Description Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 0000 4634 219 4634 NON FEDERAL MEDICAID 910.24 N Final

Vendor ID: 707010 DIETZ, RAY

PO Number: Invoice Number: 20190614 Amount: 105.00

Description: Invoice Date: 06/08/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 105.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

Chart of Account Number Detail Description Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

21 0000 1400 920 6835 345 OFFICIAL 105.00 N Final

Vendor ID: 104374 DYKSTRA, SHANNON

PO Number: Invoice Number: 20190614 Amount: 110.00

Description: Invoice Date: 06/12/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 110.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

Chart of Account Number Detail Description Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

21 0000 1400 920 6730 815 OFFICIAL 110.00 N Final

Vendor ID: 104803 ED'S FLORAL & GIFTS

PO Number: Invoice Number: 6761 Amount: 92.30

Description: Invoice Date: 05/18/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

Chart of Account Number Detail Description Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

21 0000 1400 950 7999 612 GRADUATION FLOWERS 92.30 N Final

Vendor ID: 105668 EXPLORE LEARNING

PO Number: 20299E Invoice Number: 2108479 Amount: 1,050.00

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
36 0000 2237 100 0000 652 SEE ATTACHED PROPOSAL #Q-104827

Invoice Date: 05/31/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
1,050.00 N
In Full
Final

Vendor ID: 100203 FARMERS FEED & GRAIN CO INC

PO Number: Invoice Number: c120472 Amount: 133.35

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 0000 2600 000 0000 680 TOMAHAWK

Invoice Date: 05/20/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
133.35 N
In Full
Final

Vendor ID: 104496 FARMLAND HARDWARE

PO Number: Invoice Number: 06647 Amount: 102.99

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 0000 2600 000 0000 680 CUSTODIAL SUPPLIES

Invoice Date: 05/02/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
102.99 N
In Full
Final

Vendor ID: 102665 FLOYD-MITCHELL CO. SOLID WASTE

PO Number: Invoice Number: 20190610 Amount: 70.00

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 0000 2600 000 0000 421 WASTE DISPOSAL

Invoice Date: 04/16/2019 Due Date: 06/10/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
70.00 N
In Full
Final

Vendor ID: 707371 FUSION FORWARD

PO Number: Invoice Number: 5518 Amount: 2,200.00

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
36 0000 4300 000 0000 451 WEBSITE

Invoice Date: 06/04/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
2,200.00 N
In Full
Final

Vendor ID: 707270 GILLETTE GROUP

PO Number: Invoice Number: 9245518 Amount: 17.19

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 0000 1100 100 8031 618 ELEM POP

Invoice Date: 06/13/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
17.19 N
In Full
Final

Vendor ID: 707455 HEBRINK, KEVIN

PO Number: Invoice Number: 20190614 Amount: 100.00

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 920 6730 815 OFFICIAL

Invoice Date: 05/31/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 100.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
100.00 N
In Full
Final

Vendor ID: 707123 HOGGLUND BUS & TRUCK CO.

PO Number: Invoice Number: 865607 Amount: 53.73

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description

Invoice Date: 05/01/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
In Full

10 0000 2700 000 0000 673 SWITCH HEAD

53.73 N Final

Vendor ID: 707355 HOLLENBECK, SARA

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 3200 1100 100 3373 810 CLASS REIMB

Checking Account ID:

PO Number: Invoice Number: 20190614 Amount: 2,385.00

Invoice Date: 06/14/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

2,385.00 N Final

Vendor ID: 707183 HOUSER, KELLY

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2600 000 0000 680 PAINT REIMB

Checking Account ID:

PO Number: Invoice Number: 20190614 Amount: 81.29

Invoice Date: 05/31/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

81.29 N Final

Vendor ID: 100284 HOWARD WINNESHIEK COM SCHOOL

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 1100 100 0000 566 CONCURRENT ENROLLMENT

Checking Account ID:

PO Number: Invoice Number: 20190614 Amount: 2,065.26

Invoice Date: 06/12/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

2,065.26 N Final

Vendor ID: 102795 HULL, JACK

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

21 0000 1400 920 6835 345 OFFICIAL

Checking Account ID:

PO Number: Invoice Number: 20190614 Amount: 95.00

Invoice Date: 06/12/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 95.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

95.00 95.00 N Final

Vendor ID: 101093 INTERSTATE MOTOR TRUCKS INC

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2700 000 0000 673 HOUSING

Checking Account ID:

PO Number: Invoice Number: 3030915 Amount: 271.60

Invoice Date: 05/28/2019 Due Date: 06/10/2019 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

271.60 N Final

Vendor ID: 100221 KEYSTONE AEA 1

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

21 0000 1400 950 7950 612 ELEM YEARBOOK

Checking Account ID:

PO Number: Invoice Number: 29704-001 Amount: 451.52

Invoice Date: 05/01/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

451.52 N Final

Vendor ID: 100541 KRUKOW, ARNOLD

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

21 0000 1400 920 6835 345 OFFICIAL

Checking Account ID:

PO Number: Invoice Number: 20190614 Amount: 75.00

Invoice Date: 06/14/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 75.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

75.00 75.00 N Final

Vendor ID: 707458 NORTHERN COUNTRY LIMBER

PO Number: Invoice Number: 0136655LB Amount: 78.60

Description:		Sequence: 1	Check Type:	Chart of Account Number	Detail Description	Checking Account ID:	Invoice Date: 05/31/2019	Due Date: 06/14/2019	Status: A	1099 Amount: 0.00	
		21 0000 1400 920 0000 612			GRID MARKER		Cost Center ID	Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full
								78.60	N		Final
Vendor ID: 707086		NOSBISCH, MORGAN				PO Number:	Invoice Number: 20190614	Amount:	136.17		
Description:		Sequence: 1	Check Type:	Chart of Account Number	Detail Description	Checking Account ID:	Invoice Date: 06/07/2019	Due Date: 06/14/2019	Status: A	1099 Amount: 0.00	
		21 0000 1400 950 7960 612			REIMB FFA		Cost Center ID	Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full
								136.17	N		Final
Vendor ID: 102451		OLSON, FRANK				PO Number:	Invoice Number: 20190614	Amount:	105.00		
Description:		Sequence: 1	Check Type:	Chart of Account Number	Detail Description	Checking Account ID:	Invoice Date: 06/08/2019	Due Date: 06/14/2019	Status: A	1099 Amount: 105.00	
		21 0000 1400 920 6835 345			OFFICIAL		Cost Center ID	Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full
								105.00	N		Final
Vendor ID: 100496		OSAGE COMMUNITY SCHOOL				PO Number:	Invoice Number: 20190614	Amount:	454.68		
Description:		Sequence: 1	Check Type:	Chart of Account Number	Detail Description	Checking Account ID:	Invoice Date: 06/11/2019	Due Date: 06/14/2019	Status: A	1099 Amount: 0.00	
		10 0000 1100 100 0000 566			CONCURRENT ENROLLMENT		Cost Center ID	Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full
								454.68	N		Final
Vendor ID: 707266		PETE, HEIDI				PO Number:	Invoice Number: 20190614	Amount:	2,533.44		
Description:		Sequence: 1	Check Type:	Chart of Account Number	Detail Description	Checking Account ID:	Invoice Date: 06/14/2019	Due Date: 06/14/2019	Status: A	1099 Amount: 0.00	
		10 0070 1200 217 3303 580			MILAGE REIMB		Cost Center ID	Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full
								2,533.44	N		Final
Vendor ID: 706882		POLLARD PEST CONTROL CO. & LAWN CARE				PO Number:	Invoice Number: 20190614	Amount:	80.00		
Description:		Sequence: 1	Check Type:	Chart of Account Number	Detail Description	Checking Account ID:	Invoice Date: 05/29/2019	Due Date: 06/14/2019	Status: A	1099 Amount: 0.00	
		10 0000 2600 000 0000 425			PEST CONTROL		Cost Center ID	Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full
								80.00	N		Final
Vendor ID: 105522		PUMP, MARTY				PO Number:	Invoice Number: 20190614	Amount:	105.00		
Description:		Sequence: 1	Check Type:	Chart of Account Number	Detail Description	Checking Account ID:	Invoice Date: 06/08/2019	Due Date: 06/14/2019	Status: A	1099 Amount: 105.00	
		21 0000 1400 920 6835 345			OFFICIAL		Cost Center ID	Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full
								105.00	N		Final
Vendor ID: 105522		PUMP, MARTY				PO Number:	Invoice Number: 20190614-0001	Amount:	95.00		
Description:		Sequence: 1	Check Type:	Chart of Account Number	Detail Description	Checking Account ID:	Invoice Date: 06/12/2019	Due Date: 06/14/2019	Status: A	1099 Amount: 95.00	
							Cost Center ID	Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full

21 0000 1400 920 6835 345 OFFICIAL

95.00 95.00 N

Final

Vendor ID: 102619 REINDL, MIKE

PO Number:

Invoice Number: 20190614

Description:

Invoice Date: 05/31/2019

Status: A

Amount: 100.00

Sequence: 1 Check Type:

Checking Account ID:

Due Date: 06/14/2019

Check Date:

Check Number:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

100.00 100.00 N

In Full Final

Vendor ID: 103020 RUNDE GRAPHICS

PO Number:

Invoice Number: 3037

Description:

Invoice Date: 05/22/2019

Status: A

Amount: 64.00

Sequence: 1 Check Type:

Checking Account ID:

Due Date: 06/14/2019

Check Date:

Check Number:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

64.00 N

In Full Final

Vendor ID: 707012 SAINTS DRIVING SCHOOL

PO Number:

Invoice Number: 20190614

Description:

Invoice Date: 06/01/2019

Status: A

Amount: 8,190.00

Sequence: 1 Check Type:

Checking Account ID:

Due Date: 06/14/2019

Check Date:

Check Number:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

8,190.00 8,190.00 N

In Full Final

Vendor ID: 706812 SCHUMANN PLUMBING & HEATING

PO Number:

Invoice Number: 451646

Description:

Invoice Date: 06/10/2019

Status: A

Amount: 670.00

Sequence: 1 Check Type:

Checking Account ID:

Due Date: 06/14/2019

Check Date:

Check Number:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

670.00 670.00 N

In Full Final

Vendor ID: 706897 STILES, RYAN

PO Number:

Invoice Number: 20190614

Description:

Invoice Date: 06/12/2019

Status: A

Amount: 110.00

Sequence: 1 Check Type:

Checking Account ID:

Due Date: 06/14/2019

Check Date:

Check Number:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

110.00 110.00 N

In Full Final

Vendor ID: 103825 SULLIVAN, TOM

PO Number:

Invoice Number: 20190614

Description:

Invoice Date: 06/11/2019

Status: A

Amount: 75.00

Sequence: 1 Check Type:

Checking Account ID:

Due Date: 06/14/2019

Check Date:

Check Number:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

75.00 75.00 N

In Full Final

Vendor ID: 100004 TRUE VALUE

PO Number:

Invoice Number: A149803

Description:

Invoice Date: 05/07/2019

Status: A

Amount: 4.39

Sequence: 1 Check Type:

Checking Account ID:

Due Date: 06/14/2019

Check Date:

Check Number:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

4.39 N

In Full Final

Vendor ID: 100004 TRUE VALUE

PO Number:

Invoice Number: A150005

Description:

Invoice Date: 05/07/2019

Status: A

Amount: 2.08

Sequence: 1 Check Type:

Checking Account ID:

Due Date: 06/14/2019

Check Date:

Check Number:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

2.08 N

In Full Final

Invoice Listing - Detail
Unposted, Batch Description Invoices—JUNE 2019 BATCH 2

Description:
Sequence: 1 Check Type:
Chart of Account Number
10 0000 2600 000 0000 680 THIMBLE & CLIP

Checking Account ID:
Invoice Date: 05/14/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
2.08 N Final

Vendor ID: 100004 TRUE VALUE

Amount: 46.77

Description:
Sequence: 1 Check Type:
Chart of Account Number
10 0000 2600 000 0000 680 GLAV CABLE

Checking Account ID:
Invoice Date: 05/14/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
46.77 N Final

Vendor ID: 100004 TRUE VALUE

Amount: 12.75

Description:
Sequence: 1 Check Type:
Chart of Account Number
10 0000 2600 000 0000 680 HARDWARE MISC

Checking Account ID:
Invoice Date: 05/28/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
12.75 N Final

Vendor ID: 100004 TRUE VALUE

Amount: 10.61

Description:
Sequence: 1 Check Type:
Chart of Account Number
10 0000 2320 000 0000 531 POSTAGE

Checking Account ID:
Invoice Date: 06/14/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
10.61 N Final

Vendor ID: 100004 TRUE VALUE

Amount: 6.29

Description:
Sequence: 1 Check Type:
Chart of Account Number
10 0000 2600 000 0000 680 FILTER WRENCH

Checking Account ID:
Invoice Date: 05/02/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
6.29 N Final

Vendor ID: 100004 TRUE VALUE

Amount: 11.40

Description:
Sequence: 1 Check Type:
Chart of Account Number
10 0000 2600 000 0000 680 CLAMPS & CLIPS

Checking Account ID:
Invoice Date: 05/14/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
11.40 N Final

Vendor ID: 100004 TRUE VALUE

Amount: 12.99

Description:
Sequence: 1 Check Type:
Chart of Account Number
10 0000 2600 000 0000 680 CASTER

Checking Account ID:
Invoice Date: 05/20/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
12.99 N Final

Vendor ID: 100004 TRUE VALUE

Amount: 22.99

Description:
Sequence: 1 Check Type:
Chart of Account Number
Detail Description

Checking Account ID:
Invoice Date: 05/28/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Check Number:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 0000 2600 000 0000 680 MORTAR PATCH

22.99 N Final

Vendor ID: 100004 TRUE VALUE

PO Number: Invoice Number: B147706 Amount: 2.99

Description:

Invoice Date: 05/30/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 0000 2600 000 0000 680 SAMD DISK

2.99 N Final

Vendor ID: 100004 TRUE VALUE

PO Number: Invoice Number: B147725 Amount: 13.98

Description:

Invoice Date: 05/30/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 0000 2600 000 0000 680 SANDING DISC

13.98 N Final

Vendor ID: 100004 TRUE VALUE

PO Number: Invoice Number: B147730 Amount: 25.47

Description:

Invoice Date: 05/30/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 0000 2600 000 0000 680 HANG STRIP & TAPE

25.47 N Final

Vendor ID: 707456 UPPER IOWA CONFERENCE

PO Number: Invoice Number: 20190614 Amount: 50.00

Description:

Invoice Date: 05/17/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

21 0000 1400 920 0000 612 WRESTLING CONFERENCE DUES

50.00 N Final

Vendor ID: 102190 WEST MUSIC COMPANY

PO Number: Invoice Number: S11751042 Amount: 211.49

Description:

Invoice Date: 05/13/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

21 0000 1400 910 6220 612 FOLDERS

211.49 N Final

Vendor ID: 102190 WEST MUSIC COMPANY

PO Number: Invoice Number: S11751043 Amount: 22.50

Description:

Invoice Date: 05/13/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

21 0000 1400 910 6220 612 PAIR FIBER CALVES

22.50 N Final

Vendor ID: 102190 WEST MUSIC COMPANY

PO Number: Invoice Number: S11754654 Amount: 54.00

Description:

Invoice Date: 05/22/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

21 0000 1400 910 6220 612 FLIP FOLDER WINDOW

54.00 N Final

Vendor ID: 102190 WEST MUSIC COMPANY

PO Number: Invoice Number: S11759221 Amount: 34.40

Description: Sequence: 1 Check Type: Chart of Account Number 21 0000 1400 910 6220 612 LYRES
Invoice Date: 06/05/2019 Due Date: 06/14/2019 Status: A 1099 Amount: 0.00
Checking Account ID: Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
34.40 N Final

Batch 1099 Total: 10,040.00 Batch Total: 78,821.77
Report 1099 Total: 10,040.00 Report Total: 78,821.77



School of Education

**FIELD EXPERIENCE, STUDENT TEACHING, PRACTICUM, AND INTERNSHIP
AGREEMENT**

**in accordance with the Iowa Administrative Code, 281-79.1(256), Standards for
Practitioner and Administrator Preparation Programs**

An agreement between Buena Vista University, Storm Lake, Iowa, its affiliated Sites, and

Riceville CSD

concerning the obligations of each party participating in all field experiences, practicums, and student teaching. Buena Vista University is an Equal Opportunity/Americans with Disabilities Act/Smoke-Free Employer.

It is agreed that the following considerations shall serve as the basis for a working agreement between the two participating institutions of this program:

SECTION I

**FIELD EXPERIENCE GUIDELINES IN PRE-SERVICE TEACHER EDUCATION,
STUDENT TEACHING, & GRADUATE-LEVEL LICENSURE ENDORSEMENTS
(PK-12)**

Buena Vista University agrees to the following:

1. To assign only those education students who have satisfactorily completed the necessary academic and professional training program appropriate to the experience.
2. To share expectations of student teaching and field experiences with the education students and the cooperating teachers. Additionally, BVU School of Education will respond to specific needs of cooperating districts/schools about the experiences encountered, meeting program guidelines and/or related requirements of the field experience.
3. To coordinate the assignment of education students recommended by the BVU School of Education, subject to the designated district/accredited school approval which shall not be unreasonably withheld, to specific cooperating teachers by submitting tentative assignments to the appropriate school administrator. Cooperating teachers should demonstrate skills, knowledge, and dispositions of highly accomplished practitioners. Cooperating teachers must be properly endorsed and approved in the area in which the BVU education student is placed. Cooperating teachers must have teaching experience in the area of placement (3 years is preferred).

4. To provide to each cooperating teacher/or participating school district/accredited school an honorarium for supervision of a student teacher. District administrators may determine to whom the honorarium is paid by indicating within the space provided on last page of this agreement. The honorarium will be paid within 30 days after the completion of the student teaching experience, provided the cooperating teacher has submitted a W-9 to the Student Professional Experiences Coordinator or Education Coordinator/Advisor, or if BVU holds a current copy. Cooperating teachers for field experiences other than student teaching are not paid an honorarium.
5. Buena Vista University will provide supervisors for student teachers. The supervisors observe in the cooperating schools and hold individual and joint conferences with student teachers and cooperating teachers to determine areas of improvement, develop and implement plans for improvement, and determine final evaluation of the student teacher.
6. Compensation for the cooperating teacher when a student teacher is withdrawn prior to the half-way (mid-term) of the student-teaching experience shall be one-half the amount in the appropriate provision above. Compensation for a student teacher who completes more than one-half of the student-teaching experience shall be the full amount.
7. When necessary, multiple cooperating teachers may be assigned to work with one student teacher. The compensation amount will be divided proportionately to the number of supervisors given direct responsibility for providing guidance and assistance.
8. The designated district/accredited school personnel may indicate to whom the honorariums are to be disbursed within the district/accredited school.
9. BVU and teacher education students/student teachers may be exposed to confidential information (i.e. student records and potentially even personnel records) in the course of placements and BVU and teacher candidates/student teachers agree to keep information they are exposed to confidential as required by law. The district has the right to request the teacher education student's/student teacher's signed copy of the BVU Teacher Education Program's Confidentiality Statement.
10. BVU and Cooperating District/School each agree to indemnify and hold harmless the other from and against all liability, damages, loss, costs, and reasonable attorney fees which arise out of any claims, suits, actions or other proceedings asserted against the party indemnified based upon any acts or omissions of the indemnifying party.
11. The BVU teacher education students/student teachers may record class sessions. The focus of the recordings will be the BVU teacher education student/student teacher, not the PK-12 students. Only students who have a photo release on file with the school district will be visible in the recordings. Video recordings will be shared exclusively with university faculty and staff, class participants, and cooperating teachers for learning purposes. Recordings will be stored in a cloud library that is accessible only through a university account. Recordings will be deleted within one year of the education student/student teacher's date of graduation.

12. The BVU pre-service teacher education students complete a background check prior to their first field experience, and then once more prior to student teaching.

Should any paragraph or provision of this agreement be declared illegal by a court or agency of competent jurisdiction, then that paragraph or provision shall be deleted from this agreement to the extent it violates the law. Such deletion shall not affect any other paragraph or provisions of this agreement. Should the parties deem it advisable, they may mutually agree to enter into negotiations to replace the invalid provision.

The Cooperating School agrees to the following for BVU field experiences (other than student teaching):

1. The guidelines and requirements in the *handbook, appropriate to the field experience provided to the district by BVU, will be followed.
2. To utilize education students in capacities approved by the BVU School of Education as stated in the BVU field experience *handbook appropriate to the field experience provided to the cooperating teacher by BVU. *Handbooks are also available upon request of the district. The BVU School of Education personnel must approve any changes in the original assignment of the education students. The education students are not to be used as substitute teachers.
3. To provide supervision of the education students by certified personnel at all times during the student field experiences.

The Cooperating School agrees to the following for BVU student teaching:

1. To allow the education student the use of the physical resources of the school that are normally provided to classroom teachers, including buildings, equipment, essential supplies, and facilities that are necessary and reasonable to enable the education student to function adequately in your school. The district has the right to determine teacher education student or student teacher access, and BVU will provide identification badges to student teachers to wear while working in the district/classroom.
2. To provide appropriately licensed cooperating teachers who shall:
 - a. Anticipate the assignment of education students.
 - b. Orient the assigned education students.
 - c. Provide for a period of essential classroom supervision.
 - d. Permit the education students to assist in classroom routines.
 - e. Discuss teaching assignments with education students.
 - f. Introduce the education students to actual teaching by assisting, presenting demonstrations, teaching part periods, and other similar procedures.
 - g. Arrange for the student teachers to teach an entire block or unit of work in which they will do all of the planning and teaching.
 - h. Evaluate the work and ability of the education students including completion of evaluation forms to be used as a basis for assigning final grades.

3. Additionally for education students, the cooperating teacher and district/accredited school will:
 - b. Utilize the education student in capacities approved by the BVU School of Education as indicated by the mutually agreed upon placement and the *handbook appropriate to the field experience provided to the operating teacher by BVU. *Handbooks are also available upon request of the district. The Student Professional Experiences Coordinator or Education Coordinator/Advisor must approve any changes in the original assignment of the student.
 - c. Provide time for the student teacher and cooperating teacher to collaborate with the university supervisor.
 - d. Share responsibility for supervising the education student.
 - e. Allow education students to develop and demonstrate the capacity to utilize assessment data.
 - f. Place student teachers in full control of groups only after they have demonstrated readiness and careful planning with the cooperating teacher and the university supervisor.
 - g. Allow the student teacher to bear primary responsibility for planning and instruction within the classroom for the minimum requirement according to the appropriate student teaching *handbook as indicated by the mutually agreed upon placement and the *handbook appropriate to the field experience provided to the district by BVU.
 - h. Involve the education student in professional meetings and other school-based activities directed toward the improvement of teaching and learning.
 - i. Provide supervision of the education students by certified personnel at all times during the student teaching or practicum field experiences.
 - j. Assist the student teacher in becoming knowledgeable about the Iowa Teaching Standards and to provide a mock evaluation performed by the cooperating teacher or a person who holds an Iowa evaluator license.
 - k. Involve the student teacher in communication and interaction with parents or guardians of students in the classroom in which the student teacher is teaching.
 - l. Not use a student teacher as a substitute teacher.

***A handbook specific to each pre-service field experience and student teaching is shared at the time the placement is agreed upon. All handbooks are available on the BVU website.**

SECTION II

PRACTICUM & INTERNSHIP GUIDELINES IN PROFESSIONAL SCHOOL COUNSELING

Practicum and Internships are to be completed at an advisor-approved site(s), after the conclusion of a core set of courses. The Practicum course is graded by letter grade. Students must earn a B or better in Practicum in order to continue to Internship. Students meet on a regular basis for group and individual supervision at the site and with their faculty supervisor.

The Buena Vista University School of Education will contact potential Practicum and Internship sites.

The Buena Vista University Professional School Counseling Program agrees:

1. To assign a university supervisor to facilitate communication between BVU and the practicum/ internship site.
2. To review documentation with the student to establish attainment of the objectives in the contract (including audio/video recordings).
3. To meet regularly with the student in group supervision, and individually as needed.
4. To engage in consultation with the site supervisor during the Practicum and Internship experience to discuss student development.

The Approved Practicum and Internship Site agrees:

1. To provide a site supervisor that is a licensed Professional School Counselor or School Administrator who has similar preparation, practice, knowledge and skills of a school counselor.
2. To provide *a minimum of one hour per week* of individual supervision.
3. To provide opportunities to audio or video record sessions for evaluation purposes and/or provide live supervision. The use of recordings will be governed by guidelines set forth by the American Counseling Association.
4. To provide adequate work space, telephone service, office supplies, and support staff to conduct professional activities.
5. To provide opportunities for engagement in a variety of counseling activities relevant to the school counseling setting which will meet the required 100 hours for Practicum and 600 hours for Internship, of which 40% must involve direct client contact.
6. To provide the opportunity to acquire a range of experiences and skills at the site, including individual counseling, small group counseling, classroom guidance, consultation with parents, teachers, and other professionals, participating in child study or assessment team meetings, and other activities that a Professional School Counselor would provide to the school site.

The Approved Site Supervisor agrees:

1. To encourage a range of learning opportunities while giving sufficient guidance and feedback for the student to profit from those opportunities.
2. To assist the student in developing a contract that outlines goals, objectives, evaluation systems, and timelines for the Practicum and Internship. This contract is developed within the first month of both Practicum and Internship experiences.
3. To meet regularly with the student (**at minimum of one hour per week**) for supervision and provide feedback regarding their work in counseling sessions.
4. To provide verification of the objectives as they are met or provide modifications if they are not met.
5. To formally evaluate the student's performance at the end of Practicum and Internship using the **Supervisor Evaluation of Student Counselor** form. Students must achieve a

rating of at least “Basic” in all evaluation categories to receive a passing grade in Practicum and Internship.

6. To engage in consultation with the faculty supervisor during the Practicum and Internship experience to discuss the student’s development.
7. To assist the student in making arrangements for audio or video recordings of sessions for evaluation purposes.
8. Site supervisors will receive an honorarium for the supervision of internship experiences. District administrators may determine to whom the honorarium is paid by indicating within the space provided on last page of this agreement. The honorarium will be paid within 30 days after the completion of the internship experience, provided the site supervisor has submitted a W-9 to the Counseling Department or if BVU holds a current copy. Site supervisors for the practicum experience are not paid an honorarium.

The Practicum/ Internship Student agrees:

1. To develop a contract that specifies goals, objectives, evaluation systems, and timeline for the Practicum and Internship. This is done within the first month with the cooperation of the site supervisor and the university supervisor.
2. To become a reliable staff member. This includes establishing a schedule and notifying persons well in advance of any deviations from it. It also includes establishing systems for leaving messages for people contacting you.
3. To assume the initiative in obtaining supervision. It is your responsibility to make appointments with both the university supervisor and site supervisor.
4. To maintain the ethical standards of the American Counseling Association, and the American School Counselors Association.
5. To maintain the ethical standards, policies, and procedures specific to the Practicum and Internship site and the site’s regulatory requirements.
6. To honor the terms of the Practicum and Internship contract in hours and types of service needed by the site and university: recognizing that the contract is a three-way relationship between student, site, and university and all changes in the contract will be made with all three parties involved in the contract.
7. To keep the site and university supervisors well-informed of any concerns regarding the Practicum and Internship: hours, student load, student issues, staff relations, and any other matter that may impact the student’s training experience and/or delivery of services to students.
8. To document attainment of the goals, objectives, and client contact hours. This includes providing audio or video recordings as required.
9. To formally evaluate the site supervisor at the end of the Practicum and Internship experiences using the **Student Counselor Evaluation of Supervisor** form.
10. To participate in site supervision and group supervision as scheduled.

***When applicable, please indicate to whom an honorarium should be paid:**

x Check made out to the cooperating teacher/site supervisor

Check made out to the district/school [federal ID#: _____]

This shall be a continuous agreement. Each party reserves the right to dissolve this agreement at any time if any placement proves to be unsatisfactory. Either party may terminate the entire agreement at any time regardless of whether one placement is unsatisfactory and/or either party wishes to terminate the agreement for any reason. In case of discontinuance and when appropriate, BVU shall pay all obligations incurred at the time of the discontinuance.

BVU and the Cooperating District/School each agree to indemnify and hold harmless the other from and against all liability, damages, loss, costs, and reasonable attorney fees which arise out of any claims, suits, actions or other proceedings asserted against the party indemnified based upon any acts or omissions of the indemnifying party.

This agreement shall supersede any and all prior agreements, be they verbal or written, between either party or their representatives.

This agreement is effective for the period of July 1, 2019 through

June 30, 2022 and may be renewed or revised by mutual agreement of the administrators of the concerned institutions.

SIGNED:

Buena Vista University

DocuSigned by:
Suzette Radke
64C5287142E5453...

Suzette Radke,
VP of Finance & Administration

5/24/2019
Date

Cooperating District/School

DocuSigned by:
Barb Schwamman
51EE4862C77E485...

Superintendent or Designated Official

5/24/2019
Date

Sharing Contract Agreement (28E)

For

Work Experience Coordinator, Special Education

This agreement made and entered into this 17th day of June 2019 by and between the Riceville School District, Riceville, IA. And the Osage School District, Osage, IA. WITNESSETH the following:

WHEREAS, Osage Community School District has under contract a qualified Work Experience Coordinator, Special Education Teacher which the Riceville Community School Districts desires to use in shared-time basis, and

WHEREAS, both Districts consider it to be a benefit to both Districts that the Work Experience Coordinator, Special Education Teacher be shared 1/8 of Salary Riceville Community School District.

NOW, THEREFORE, pursuant to the authority contained in Chapters 28E, 12 and 280.15 of the Code of Iowa, and in consideration of the agreements herein contained, the parties agrees as follows:

1. The Osage Community School District agrees to share the services of a Work Experience Coordinator, Special Education Teacher with Riceville Community School District on a 1/8 of said teachers salary for the 2019-2020 school year.
2. The Superintendents of the Sharing Districts shall by mutual agreement establish a routine schedule of attendance for the Work Experience Coordinator, Special Education Teacher, at each District with the flexibility needed to best serve both Districts.
3. The Riceville Community School District agrees to pay Osage Community School District 1/8 of Work Experience Coordinator, Special Education Teacher at \$8,655.00 plus FICA, IPERS said contract payable in two equal installments, the first payment to be made upon the receipt of an itemized statement on or before the first day of November, and the second payment to be made on or before the last day of June. The daily rate of pay shall be of the total contract price. It is further agreed that the contract price may be adjusted to reflect any changes in FICA, IPERS, Health & Accident insurance rates should any changes occur during teacher contract period.
4. Where upon the use of the ICN classroom for instructional purposes is used by a shared teacher for the benefit of both school districts, the ICN costs will be shared by both school districts.
5. Mileage between districts that occurs during the school day will be reimbursed at the Osage Community School District's set cost per mile upon receipt of a mileage report in December and June of each year. Each district will pay one-half the mileage.
6. It is agreed that conflicts of interest, time, or service of the Work Experience Coordinator, Special Education Teacher between Districts shall be resolved by the Superintendents of the respective Districts.

Sharing Contract Agreement (28E)

For

Work Experience Coordinator, Special Education

7. The Riceville Superintendent will designate a Riceville Administrator to evaluate the instructor during time served in the Riceville District. Copies of such evaluations shall be submitted to the Superintendent of the Osage District to be placed in the instructors personnel file.
8. Liability relating to the instructor's performance of duties will be assumed by the District in which duties are being performed at the time of the alleged wrongful act.
9. Disciplinary measures or termination procedures shall remain the province of the employing District.
10. This agreement shall be construed to effectuate the purpose of delivery of quality educational services to pupils of the respective Districts and to effectuate financial savings for the respective Districts. Further, it is the joint intention of the parties that this agreement qualify for increased funding under Section 257.11 (Supplementary weighting plan) Code of Iowa, 2003, and to this end it shall be construed.
11. This agreement may be mutually modified by action of the respective Boards of Directors of Osage and Riceville Community School Districts.

THIS AGREEMENT MADE AND ENTERED INTO THIS 25th day of June, 2018, in duplicate form, by and between the Board of Directors of Osage Community School District and the Board of Directors of Riceville Community School District.

OSAGE COMMUNITY SCHOOL DISTRICT

Date: _____

By: _____
President, Board of Directors

Date: _____

By: _____
Board of Secretary

RICEVILLE COMMUNITY SCHOOL DISTRICT

Date: _____

By: _____
President, Board of Directors

Date: _____

By: _____
Board of Secretary

Sharing Contract Agreement (28E)

For
Science Teacher

This agreement made and entered into this 17th day of June 2019 by and between the Riceville School District, Riceville, IA. And the Osage School District, Osage, IA. WITNESSETH the following:

WHEREAS, Osage Community School District has under contract a qualified Science Teacher which the Riceville Community School Districts desires to use in shared-time basis, and

WHEREAS, both Districts consider it to be a benefit to both Districts that the Science Teacher be shared 2/8 of said Science Teachers salary Riceville Community School District.

NOW, THEREFORE, pursuant to the authority contained in Chapters 28E, 12 and 280.15 of the Code of Iowa, and in consideration of the agreements herein contained, the parties agrees as follows:

1. The Osage Community School District agrees to share the services of a Science Teacher with Riceville Community School District on a 2/8 said Science Teachers salary for the 2019-2020 school year.
2. The Superintendents of the Sharing Districts shall by mutual agreement establish a routine schedule of attendance for the Science Teacher, at each District with the flexibility needed to best serve both Districts.
3. The Riceville Community School District agrees to pay Osage Community School District 2/8 of Science Teacher at \$14,365.00 plus FICA, IPERS said contract payable in two equal installments, the first payment to be made upon the receipt of an itemized statement on or before the first day of November, and the second payment to be made on or before the last day of June. The daily rate of pay shall be of the total contract price. It is further agreed that the contract price may be adjusted to reflect any changes in FICA, IPERS, should any changes occur during teacher contract period.
4. Where upon the use of the ICN classroom for instructional purposes is used by a shared teacher for the benefit of both school districts, the ICN costs will be shared by both school districts.
5. Mileage between districts that occurs during the school day will be reimbursed at the Osage Community School District's set cost per mile upon receipt of a mileage report in December and June of each year. Each district will pay one-half the mileage.
6. It is agreed that conflicts of interest, time, or service of the Science Teacher between Districts shall be resolved by the Superintendents of the respective Districts.

Sharing Contract Agreement (28E)

For

Science Teacher

7. The Riceville Superintendent will designate a Riceville Administrator to evaluate the instructor during time served in the Riceville District. Copies of such evaluations shall be submitted to the Superintendent of the Osage District to be placed in the instructors personnel file.
8. Liability relating to the instructor's performance of duties will be assumed by the District in which duties are being performed at the time of the alleged wrongful act.
9. Disciplinary measures or termination procedures shall remain the province of the employing District.
10. This agreement shall be construed to effectuate the purpose of delivery of quality educational services to pupils of the respective Districts and to effectuate financial savings for the respective Districts. Further, it is the joint intention of the parties that this agreement qualify for increased funding under Section 257.11 (Supplementary weighting plan) Code of Iowa, 2003, and to this end it shall be construed.
11. This agreement may be mutually modified by action of the respective Boards of Directors of Osage and Riceville Community School Districts.

THIS AGREEMENT MADE AND ENTERED INTO THIS 17th day of June, 2019, in duplicate form, by and between the Board of Directors of Osage Community School District and the Board of Directors of Riceville Community School District.

OSAGE COMMUNITY SCHOOL DISTRICT

Date: _____

By: _____
President, Board of Directors

Date: _____

By: _____
Board of Secretary

RICEVILLE COMMUNITY SCHOOL DISTRICT

Date: _____

By: _____
President, Board of Directors

Date: _____

By: _____
Board of Secretary

OPERATIONAL SHARING AGREEMENT BETWEEN
OSAGE COMMUNITY SCHOOL DISTRICT AND
RICEVILLE COMMUNITY SCHOOL DISTRICT FOR
SHARED DIRECTOR OF CURRICULUM

THIS AGREEMENT is made and entered into as of this 17th day of June, 2019, by and between the OSAGE Community School District (hereinafter "OSAGE") and the RICEVILLE Community School District (hereinafter "RICEVILLE").

WHEREAS, both OSAGE and RICEVILLE are municipal corporations organized and existing as public school districts under the laws of the State of Iowa; and

WHEREAS, both RICEVILLE and OSAGE require the services of a Director of Curriculum for the 2019-2020 school year; and

WHEREAS, OSAGE currently employs a Director of Curriculum and is willing to share the services of its Director of Curriculum with RICEVILLE; and

WHEREAS, Iowa Code Section 280.15 provides that two or more public school districts may jointly employ and share the services of any school personnel; and

WHEREAS, Iowa Code Section 257.11(5) authorizes financial incentives for operational sharing among public school districts; and

WHEREAS, OSAGE and RICEVILLE have determined that it is in the best interests of each of them to share the services of a Director of Curriculum employed by OSAGE, pursuant to the terms of this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. Purpose: The purpose of this Agreement is to provide a means by which the parties may share the services of a Director of Curriculum. This Director of Curriculum shall be designated as Angela Rowan.
2. The Director of Curriculum shall perform such duties in service to each party as prescribed by the respective job descriptions for the Director of Curriculum for each party, OSAGE'S employment contract for the Director of Curriculum, and any applicable policies or rules adopted by each party. The job descriptions for the Director of Curriculum for both OSAGE and RICEVILLE are attached to this Agreement as Exhibit A and the OSAGE employment contract for the Director of Curriculum is attached to this Agreement as Exhibit B, both of which are incorporated herein by reference.
3. Duration: This Agreement shall become effective July 1, 2019 shall remain in effect until June 30, 2020, unless otherwise terminated as provided in this Agreement. This Agreement may be renewed for additional terms of one year each as mutually agreed upon by the parties, in writing, prior to the then current term's expiration date.
4. Administration: OSAGE shall be the employer of the Director of Curriculum for purposes of this Agreement and for purposes of compliance with all federal and state laws relating to employment. As the employer, OSAGE shall provide and pay for any wages and benefits due the Director of Curriculum in accordance with OSAGE's personnel policies and contracts and shall provide all requisite insurance for the employee, including workers' compensation insurance.
5. The salary for the Director of Curriculum for the 2019-2020 school year is \$70,000.00. The benefits for the Director of Curriculum for the 2019-2020 school year shall be arranged by OSAGE and shall be in accordance with OSAGE's personnel policies and contracts. Personal days, sick days, and other leave time shall be as specified in OSAGE's personnel policies and contracts. The salary and benefits provided to the

OPERATIONAL SHARING AGREEMENT BETWEEN
OSAGE COMMUNITY SCHOOL DISTRICT AND
RICEVILLE COMMUNITY SCHOOL DISTRICT FOR
SHARED DIRECTOR OF CURRICULUM

Director of Curriculum for services performed, and other terms of employment, may be reviewed and negotiated between the parties while this Agreement is in effect, subject to the provisions of any applicable personnel policies or contracts.

6. OSAGE has the sole authority to hire, train, evaluate, discipline, and discharge the Director of Curriculum, and the Director of Curriculum shall at all times be governed by the personnel policies of OSAGE. OSAGE agrees to share the services of the Director of Curriculum with RICEVILLE in accordance with this Agreement. It is understood that this Agreement is not and shall not be construed as a contract between the Director of Curriculum and RICEVILLE, and the Director of Curriculum shall remain, for all purposes, an employee of OSAGE. It is agreed that representatives of the parties shall meet as needed to discuss issues related to the sharing of the Director of Curriculum. OSAGE shall seek input from RICEVILLE prior to conducting any formal evaluation of the Director of Curriculum.
7. Schedule: The Director of Curriculum shall maintain a regular day-to-day work schedule for the parties. Approximately 80% of the Director of Curriculum's time shall be spent performing services for OSAGE, and approximately 20% of the Director of Curriculum's time shall be spent performing services for RICEVILLE. It is understood by the parties that a certain amount of flexibility needs to be exercised in this regard and thereby agree to cooperate as needed with respect to scheduling in order to ensure that all required services are provided by the Director of Curriculum to each party.
8. Compensation:
 - a. RICEVILLE agrees to reimburse OSAGE for services performed by the Director of Curriculum in the amount of \$5,000.00 plus FICA & IPERS. Riceville shall make such reimbursement to Osage twice a year installments (Dec. & June).
9. Mileage between districts that occurs during the school day will be reimbursed at the Osage Community School Districts set cost per mile upon receipt of a mileage report in December and June of each year.
10. Each party shall be responsible for any reimbursable travel or other expenses incurred by the Director of Curriculum on its behalf pursuant to this Agreement. In the event such expenses jointly benefit the parties, OSAGE shall be responsible for 50% of the actual costs and RICEVILLE shall be responsible for 50% of the actual costs. Such payments shall be made within thirty (30) days of receipt of invoice documenting the expenses. The boards of directors of each party must pre-approve registration, travel, lodging, meals and other associated expenses related to out-of-state professional or other related meetings or activities.
11. Insurance: Each of the parties shall carry comprehensive general liability insurance for protection of such party from any liability arising out of any accidents or other occurrence causing any injury and/or damage to any person and/or property due directly or indirectly to the actions or inactions of the Director of Curriculum while performing services for the party. The liability insurance shall also provide protection for the Director of Curriculum to the extent allowed by law. Liability insurance policies shall have limits of not less than \$ 1,000,000 per occurrence and \$2,000,000 annual aggregate, which limits may be met with a combination of primary and umbrella policies. OSAGE shall also carry worker's compensation insurance in an amount as required by law and employer's liability insurance in amounts of not less than \$500,000 per accident per employee/\$500,000 policy limit.
12. All required insurance shall be obtained from issuers of recognized responsibility licensed to do business in the State of Iowa. Each party shall be furnished with a certificate of insurance required under this Agreement upon request. Such policies shall not be modified or cancelled except upon at least thirty (30) calendar days' prior written notice to the other party to this Agreement.

OPERATIONAL SHARING AGREEMENT BETWEEN
OSAGE COMMUNITY SCHOOL DISTRICT AND
RICEVILLE COMMUNITY SCHOOL DISTRICT FOR
SHARED DIRECTOR OF CURRICULUM

13. Indemnification: To the extent permitted by law, each party shall indemnify and hold harmless the other party from and against any and all claims, liabilities, damages, losses, costs, and expenses, including reasonable attorney fees, arising out of (i) the actions or inactions of the Director of Transportation while performing services for the indemnifying party, or (ii) any negligence or breach of this Agreement by the indemnifying party.
14. performing services for the indemnifying party, or (ii) any negligence or breach of this Agreement by the indemnifying party.
15. Termination: This Agreement shall terminate upon the expiration of the term set forth in this Agreement or any mutually agreed upon renewal term. However, this Agreement shall terminate prior to expiration of said term in the event that OSAGE no longer employs Robert Meyer as the Director of Curriculum or in the event state sharing incentive dollars are eliminated by legislative action, unless otherwise mutually agreed upon by the parties. In addition, this Agreement may be terminated upon the mutual agreement of the parties at any time.
16. Miscellaneous:
 - a. The headings of this Agreement are inserted for convenience of reference only and in no way describe or limit the scope or intent of this Agreement or any of the provisions hereof.
 - b. This Agreement may only be modified or amended by mutual written agreement of the parties.
 - c. In case any one or more of the provisions contained in this Agreement shall be declared invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.
 - d. All notices or other communications to be given under this Agreement shall be deemed given when either personally delivered or mailed by first class mail, postage prepaid, to the Board Secretary of the recipient District.
 - e. The parties agree that this Agreement shall be governed by the laws of the State of Iowa.
 - f. No party may assign this Agreement or subcontract any of the duties, in whole or in part, without the prior written consent of the other party. Subject to the foregoing, this Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their respective successors and assigns.
 - g. It is expressly understood and agreed by the parties that nothing contained in this Agreement shall be construed to create a partnership, association, or other affiliation or like relationship between the parties; it being specifically agreed that their relation is and shall remain that of independent parties to a cooperative contractual relationship. In no event shall a party be liable for the debts or obligations of another party.
 - h. No waiver of the breach of any terms or conditions of this Agreement shall constitute a waiver of any other or succeeding breach of the same or other provisions of this Agreement.

This Agreement supersedes all previous agreements, contracts, addenda, amendments, arrangements, and understandings, and constitutes the entire agreement between the parties with respect to the subject matter hereof.

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

THIS AGREEMENT has been approved by appropriate action and duly executed by the parties on the dates written below.

THIS AGREEMENT has been approved by appropriate action and duly executed by the parties on the dates written below.

OPERATIONAL SHARING AGREEMENT BETWEEN
OSAGE COMMUNITY SCHOOL DISTRICT AND
RICEVILLE COMMUNITY SCHOOL DISTRICT FOR
SHARED DIRECTOR OF CURRICULUM

OSAGE COMMUNITY SCHOOL DISTRICT

By _____

Name: _____
Title: Board President

Date: _____

ATTEST: _____
Board Secretary

RICEVILLE COMMUNITY SCHOOL DISTRICT

By _____

Name: _____
Title: Board President

Date: _____

ATTEST: _____
Board Secretary

OPERATIONAL SHARING AGREEMENT BETWEEN
OSAGE COMMUNITY SCHOOL DISTRICT AND
RICEVILLE COMMUNITY SCHOOL DISTRICT FOR
SHARED DIRECTOR OF TRANSPORTATION

THIS AGREEMENT is made and entered into as of this 17th day of June, 2019, by and between the OSAGE Community School District (hereinafter "OSAGE") and the RICEVILLE Community School District (hereinafter "RICEVILLE").

WHEREAS, both OSAGE and RICEVILLE are municipal corporations organized and existing as public school districts under the laws of the State of Iowa; and

WHEREAS, both RICEVILLE and OSAGE require the services of a Director of Transportation for the 2019-2020 school year; and

WHEREAS, OSAGE currently employs a Director of Transportation and is willing to share the services of its Director of Transportation with RICEVILLE; and

WHEREAS, Iowa Code Section 280.15 provides that two or more public school districts may jointly employ and share the services of any school personnel; and

WHEREAS, Iowa Code Section 257.11(5) authorizes financial incentives for operational sharing among public school districts; and

WHEREAS, OSAGE and RICEVILLE have determined that it is in the best interests of each of them to share the services of a Director of Transportation employed by OSAGE, pursuant to the terms of this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. Purpose. The purpose of this Agreement is to provide a means by which the parties may share the services of a Director of Transportation. This Director of Transportation shall be designated as Robert Meyer.
2. The Director of Transportation shall perform such duties in service to each party as prescribed by the respective job descriptions for the Director of Transportation for each party, OSAGE'S employment contract for the Director of Transportation, and any applicable policies or rules adopted by each party. The job descriptions for the Director of Transportation for both OSAGE and RICEVILLE are attached to this Agreement as Exhibit A and the OSAGE employment contract for the Director of Transportation is attached to this Agreement as Exhibit B, both of which are incorporated herein by reference.
3. Duration. This Agreement shall become effective July 1, 2019 shall remain in effect until June 30, 2020, unless otherwise terminated as provided in this Agreement. This Agreement may be renewed for additional terms of one year each as mutually agreed upon by the parties, in writing, prior to the then current term's expiration date.
4. Administration. OSAGE shall be the employer of the Director of Transportation for purposes of this Agreement and for purposes of compliance with all federal and state laws relating to employment. As the employer, OSAGE shall provide and pay for any wages and benefits due the Director of Transportation in accordance with OSAGE's personnel policies and contracts and shall provide all requisite insurance for the employee, including workers' compensation insurance.
5. The salary for the Director of Transportation for the 2019-2020 school year is \$73,669.00. The benefits for the Director of Transportation for the 2019-2020 school year shall be arranged by OSAGE and shall be in accordance with OSAGE's personnel policies and contracts. Personal days, sick days, and other leave time shall be as specified in OSAGE's personnel policies and contracts. The salary and benefits provided to the Director of Transportation for services performed, and other terms of employment, may be reviewed and negotiated between the parties while this Agreement is in effect, subject to the provisions of any applicable personnel policies or contracts.
6. OSAGE has the sole authority to hire, train, evaluate, discipline, and discharge the Director of Transportation, and the Director of Transportation shall at all times be governed by the personnel policies of OSAGE. OSAGE agrees to share the services of the Director of Transportation with RICEVILLE in accordance with this Agreement. It is understood that this Agreement is not and shall not be construed as a contract between the Director of Transportation and RICEVILLE, and the Director of Transportation shall remain, for all purposes, an employee of OSAGE. It is agreed that representatives of the

OPERATIONAL SHARING AGREEMENT BETWEEN
OSAGE COMMUNITY SCHOOL DISTRICT AND
RICEVILLE COMMUNITY SCHOOL DISTRICT FOR
SHARED DIRECTOR OF TRANSPORTATION

parties shall meet as needed to discuss issues related to the sharing of the Director of Transportation. OSAGE shall seek input from RICEVILLE prior to conducting any formal evaluation of the Director of Transportation.

7. Schedule. The Director of Transportation shall maintain a regular day-to-day work schedule for the parties. Approximately 80% of the Director of Transportation's time shall be spent performing services for OSAGE, and approximately 20% of the Director of Transportation's time shall be spent performing services for RICEVILLE. It is understood by the parties that a certain amount of flexibility needs to be exercised in this regard and thereby agree to cooperate as needed with respect to scheduling in order to ensure that all required services are provided by the Director of Transportation to each party.
8. Compensation.
 - a. RICEVILLE agrees to reimburse OSAGE for services performed by the Director of Transportation in the amount of 14,000.00, plus FICA & IPERS. Riceville shall make such reimbursement to Osage twice a year in installments (Dec. & June).
9. Mileage between districts that occurs during the school day will be reimbursed at the Osage Community School Districts set cost per mile upon receipt of a mileage report in December and June of each year.
10. Each party shall be responsible for any reimbursable travel or other expenses incurred by the Director of Transportation on its behalf pursuant to this Agreement. In the event such expenses jointly benefit the parties, OSAGE shall be responsible for 50% of the actual costs and RICEVILLE shall be responsible for 50% of the actual costs. Such payments shall be made within thirty (30) days of receipt of invoice documenting the expenses. The boards of directors of each party must pre-approve registration, travel, lodging, meals and other associated expenses related to out-of-state professional or other related meetings or activities.
11. Insurance. Each of the parties shall carry comprehensive general liability insurance for protection of such party from any liability arising out of any accidents or other occurrence causing any injury and/or damage to any person and/or property due directly or indirectly to the actions or inactions of the Director of Transportation while performing services for the party. The liability insurance shall also provide protection for the Director of Transportation to the extent allowed by law. Liability insurance policies shall have limits of not less than \$ 1,000,000 per occurrence and \$2,000,000 annual aggregate, which limits may be met with a combination of primary and umbrella policies. OSAGE shall also carry worker's compensation insurance in an amount as required by law and employer's liability insurance in amounts of not less than \$500,000 per accident per employee/\$500,000 policy limit.
12. All required insurance shall be obtained from issuers of recognized responsibility licensed to do business in the State of Iowa. Each party shall be furnished with a certificate of insurance required under this Agreement upon request. Such policies shall not be modified or cancelled except upon at least thirty (30) calendar days' prior written notice to the other party to this Agreement.
13. Indemnification. To the extent permitted by law, each party shall indemnify and hold harmless the other party from and against any and all claims, liabilities, damages, losses, costs, and expenses, including reasonable attorney fees, arising out of (i) the actions or inactions of the Director of Transportation while performing services for the indemnifying party, or (ii) any negligence or breach of this Agreement by the indemnifying party.
14. Termination. This Agreement shall terminate upon the expiration of the term set forth in this Agreement or any mutually agreed upon renewal term. However, this Agreement shall terminate prior to expiration of said term in the event that OSAGE no longer employs Robert Meyer as the Director of Transportation or in the event state sharing incentive dollars are eliminated by legislative action, unless otherwise mutually agreed upon by the parties. In addition, this Agreement may be terminated upon the mutual agreement of the parties at any time.
15. Miscellaneous.
 - a. The headings of this Agreement are inserted for convenience of reference only and in no way describe or limit the scope or intent of this Agreement or any of the provisions hereof.
 - b. This Agreement may only be modified or amended by mutual written agreement of the parties.

OPERATIONAL SHARING AGREEMENT BETWEEN
OSAGE COMMUNITY SCHOOL DISTRICT AND
RICEVILLE COMMUNITY SCHOOL DISTRICT FOR
SHARED DIRECTOR OF TRANSPORTATION

- c. In case any one or more of the provisions contained in this Agreement shall be declared invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.
- d. All notices or other communications to be given under this Agreement shall be deemed given when either personally delivered or mailed by first class mail, postage prepaid, to the Board Secretary of the recipient District.
- e. The parties agree that this Agreement shall be governed by the laws of the State of Iowa.
- f. No party may assign this Agreement or subcontract any of the duties, in whole or in part, without the prior written consent of the other party. Subject to the foregoing, this Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their respective successors and assigns.
- g. It is expressly understood and agreed by the parties that nothing contained in this Agreement shall be construed to create a partnership, association, or other affiliation or like relationship between the parties, it being specifically agreed that their relation is and shall remain that of independent parties to a cooperative contractual relationship. In no event shall a party be liable for the debts or obligations of another party.
- h. No waiver of the breach of any terms or conditions of this Agreement shall constitute a waiver of any other or succeeding breach of the same or other provisions of this Agreement.
- i. This Agreement supersedes all previous agreements, contracts, addenda, amendments, arrangements, and understandings, and constitutes the entire agreement between the parties with respect to the subject matter hereof.
- j. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

THIS AGREEMENT has been approved by appropriate action and duly executed by the parties on the dates written below.

OSAGE COMMUNITY SCHOOL DISTRICT

RICEVILLE COMMUNITY SCHOOL DISTRICT

By: _____

By: _____

Name: _____

Name: _____

Title: Board President

Title: Board President

Date: _____

Date: _____

ATTEST: _____

ATTEST: _____

**OPERATIONAL SHARING AGREEMENT BETWEEN
OSAGE COMMUNITY SCHOOL DISTRICT AND
RICEVILLE COMMUNITY SCHOOL DISTRICT FOR
SHARED OPERATIONS AND MAINTENANCE MANAGEMENT**

THIS AGREEMENT is made and entered into as of this 17th day of June, 2019, by and between the OSAGE Community School District (hereinafter "OSAGE") and the RICEVILLE Community School District (hereinafter "RICEVILLE").

WHEREAS, both OSAGE and RICEVILLE are municipal corporations organized and existing as public school districts under the laws of the State of Iowa; and

WHEREAS, both RICEVILLE and OSAGE require the services of a Director of Operations and Maintenance Management for the 2019-2020 school year; and

WHEREAS, OSAGE currently employs a Director of Operations and Maintenance Management and is willing to share the services of its Operations and Maintenance Management with RICEVILLE; and

WHEREAS, Iowa Code Section 280.15 provides that two or more public school districts may jointly employ and share the services of any school personnel; and

WHEREAS, Iowa Code Section 257.11(5) authorizes financial incentives for operational sharing among public school districts; and

WHEREAS, OSAGE and RICEVILLE have determined that it is in the best interests of each of them to share the services of a Director of Operations and Maintenance Management employed by OSAGE, pursuant to the terms of this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. Purpose: The purpose of this Agreement is to provide a means by which the parties may share the services of a Director of Operations and Maintenance Management. This Director of Operations and Maintenance Management shall be designated as Tracy Mullenbach.
2. The Director of Operations and Maintenance Management shall perform such duties in service to each party as prescribed by the respective job descriptions for the Director of Maintenance for each party, OSAGE'S employment contract for the Director of Operations and Maintenance Management, and any applicable policies or rules adopted by each party. The job descriptions for the Director of Operations and Maintenance Management, for both OSAGE and RICEVILLE are attached to this Agreement as Exhibit A and the OSAGE employment contract for the Director of Operations and Maintenance Management, is attached to this Agreement as Exhibit B, both of which are incorporated herein by reference.
3. Duration: This Agreement shall become effective July 1, 2019 shall remain in effect until June 30, 2020, unless otherwise terminated as provided in this Agreement. This Agreement may be renewed for additional terms of one year each as mutually agreed upon by the parties, in writing, prior to the then current term's expiration date.
4. Administration: OSAGE shall be the employer of the Director of Operations and Maintenance Management for purposes of this Agreement and for purposes of compliance with all federal and state laws relating to employment. As the employer, OSAGE shall provide and pay for any wages and benefits due the Director of Operations and Maintenance Management, in accordance with OSAGE's personnel policies and contracts and shall provide all requisite insurance for the employee, including workers' compensation insurance.
5. The pay for the Director of Operations and Maintenance Management, for the 2019-2020 school year is 17.31 per hour. The benefits for the Operations and Maintenance Management, for the 2019-2020 school year shall be arranged by OSAGE and shall be in accordance with OSAGE's personnel policies and contracts. Personal days, sick days, and other leave time shall be as specified in OSAGE's personnel policies and contracts. The salary and benefits provided to the Director of Operations and Maintenance Management for services performed, and other terms of employment, may be reviewed and negotiated between the parties while this Agreement is in effect, subject to the provisions of any applicable personnel policies or contracts.
6. OSAGE has the sole authority to hire, train, evaluate, discipline, and discharge the Director of Operations and Maintenance Management, and the Director of Operations and Maintenance Management shall at all times be governed by the personnel policies of OSAGE. OSAGE agrees to share the services of the Director of

**OPERATIONAL SHARING AGREEMENT BETWEEN
OSAGE COMMUNITY SCHOOL DISTRICT AND
RICEVILLE COMMUNITY SCHOOL DISTRICT FOR
SHARED OPERATIONS AND MAINTENANCE MANAGEMENT**

Operations and Maintenance Management with RICEVILLE in accordance with this Agreement. It is understood that this Agreement is not and shall not be construed as a contract between the Director of Operations and Maintenance Management and RICEVILLE, and the Director of Operations and Maintenance Management shall remain, for all purposes, an employee of OSAGE. It is agreed that representatives of the parties shall meet as needed to discuss issues related to the sharing of the Director of Operations and Maintenance Management. OSAGE shall seek input from RICEVILLE prior to conducting any formal evaluation of the Director of Operations and Maintenance Management.

7. Schedule: The Director of Operations and Maintenance Management shall maintain a regular day-to-day work schedule for the parties. Approximately 80% of the Director of Operations and Maintenance Management time shall be spent performing services for OSAGE, and approximately 20% of the Director of Operations and Maintenance Management time shall be spent performing services for RICEVILLE. It is understood by the parties that a certain amount of flexibility needs to be exercised in this regard and thereby agree to cooperate as needed with respect to scheduling in order to ensure that all required services are provided by the Director of Operations and Maintenance Management to each party.
8. Compensation:
 - a. RICEVILLE agrees to reimburse OSAGE for services performed by the Director of Operations and Maintenance Management in the amount of \$8,300.00 Plus FICA and IPERS. Riceville shall make such reimbursement to Osage twice a year installments (Dec. & June).
9. Mileage between districts that occurs during the school day will be reimbursed at the Osage Community School Districts set cost per mile upon receipt of a mileage report in December and June of each year.
10. Each party shall be responsible for any reimbursable travel or other expenses incurred by the Director of Operations and Maintenance Management on its behalf pursuant to this Agreement. In the event such expenses jointly benefit the parties, OSAGE shall be responsible for 50% of the actual costs and RICEVILLE shall be responsible for 50% of the actual costs. Such payments shall be made within thirty (30) days of receipt of invoice documenting the expenses. The boards of directors of each party must pre-approve registration, travel, lodging, meals and other associated expenses related to out-of-state professional or other related meetings or activities.
11. Insurance: Each of the parties shall carry comprehensive general liability insurance for protection of such party from any liability arising out of any accidents or other occurrence causing any injury and/or damage to any person and/or property due directly or indirectly to the actions or inactions of the Director of Maintenance while performing services for the party. The liability insurance shall also provide protection for the Director of Maintenance to the extent allowed by law. Liability insurance policies shall have limits of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate, which limits may be met with a combination of primary and umbrella policies. OSAGE shall also carry worker's compensation insurance in an amount as required by law and employer's liability insurance in amounts of not less than \$500,000 per accident per employee/\$500,000 policy limit.
12. All required insurance shall be obtained from issuers of recognized responsibility licensed to do business in the State of Iowa. Each party shall be furnished with a certificate of insurance required under this Agreement upon request. Such policies shall not be modified or cancelled except upon at least thirty (30) calendar days' prior written notice to the other party to this Agreement.
13. Indemnification: To the extent permitted by law, each party shall indemnify and hold harmless the other party from and against any and all claims, liabilities, damages, losses, costs, and expenses, including reasonable attorney fees, arising out of (i) the actions or inactions of the Director of Maintenance while performing services for the indemnifying party, or (ii) any negligence or breach of this Agreement by the indemnifying party.
14. Termination: This Agreement shall terminate upon the expiration of the term set forth in this Agreement or any mutually agreed upon renewal term. However, this Agreement shall terminate prior to expiration of said term in the event that OSAGE no longer employs Tracy Mullenbach as the Director of Operations and Maintenance Management or in the event state sharing incentive dollars are eliminated by legislative action, unless otherwise mutually agreed upon by the parties. In addition, this Agreement may be terminated upon the mutual agreement

**OPERATIONAL SHARING AGREEMENT BETWEEN
OSAGE COMMUNITY SCHOOL DISTRICT AND
RICEVILLE COMMUNITY SCHOOL DISTRICT FOR
SHARED OPERATIONS AND MAINTENANCE MANAGEMENT**

of the parties at any time.

15. Miscellaneous:

- a. The headings of this Agreement are inserted for convenience of reference only and in no way describe or limit the scope or intent of this Agreement or any of the provisions hereof.
- b. This Agreement may only be modified or amended by mutual written agreement of the parties.
- c. In case any one or more of the provisions contained in this Agreement shall be declared invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.
- d. All notices or other communications to be given under this Agreement shall be deemed given when either personally delivered or mailed by first class mail, postage prepaid, to the Board Secretary of the recipient District.
- e. The parties agree that this Agreement shall be governed by the laws of the State of Iowa.
- f. No party may assign this Agreement or subcontract any of the duties, in whole or in part, without the prior written consent of the other party. Subject to the foregoing, this Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their respective successors and assigns.
- g. It is expressly understood and agreed by the parties that nothing contained in this Agreement shall be construed to create a partnership, association, or other affiliation or like relationship between the parties, it being specifically agreed that their relation is and shall remain that of independent parties to a cooperative contractual relationship. In no event shall a party be liable for the debts or obligations of another party.
- h. No waiver of the breach of any terms or conditions of this Agreement shall constitute a waiver of any other or succeeding breach of the same or other provisions of this Agreement.

This Agreement supersedes all previous agreements, contracts, addenda, amendments, arrangements, and understandings, and constitutes the entire agreement between the parties with respect to the subject matter hereof.

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

THIS AGREEMENT has been approved by appropriate action and duly executed by the parties on the dates written below.

OSAGE COMMUNITY SCHOOL DISTRICT

By _____

Name: _____

Title: Board President

Date: _____

ATTEST: _____
Board Secretary

RICEVILLE COMMUNITY SCHOOL DISTRICT

By _____

Name: _____

Title: Board President

Date: _____

ATTEST: _____
Board Secretary

**AGREEMENT BETWEEN
OSAGE COMMUNITY SCHOOL DISTRICT AND
RICEVILLE COMMUNITY SCHOOL DISTRICT
FOR SHARED SUPERINTENDENT**

THIS AGREEMENT is made and entered into as of this 17th day of June, 2019, by and between the OSAGE Community School District (hereinafter "OSAGE") and the RICEVILLE Community School District (hereinafter "RICEVILLE").

RECITALS:

Whereas, the parties to this Agreement are school corporations organized and existing as public school districts under the laws of the State of Iowa; and

Whereas, the parties require the services of a Superintendent for the 2019-2020 school year; and

Whereas, Iowa Code Section 280.15 provides that two or more public school districts may jointly employ and share the services of any school personnel, and Iowa Code Section 279.20 provides that boards of directors of school districts may jointly exercise powers related to employment of a Superintendent, and Iowa Code Section 257.11(7) provides incentives for school districts to share operational functions;

The parties have determined that it is in the best interests of each of them to share the services of a Superintendent employed by Osage, pursuant to the terms of this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. Purpose: The purpose of this Agreement is to provide a means by which the parties may share the services of a Superintendent. The Superintendent will be Barb A. Schwamman. The Superintendent shall be the executive officer of the board of directors for each of the parties and shall have such powers and duties in relationship to each of the parties as may be prescribed by law, policies or rules adopted by each board, or the Superintendent's employment contract. The Superintendent shall, at all times, conduct herself in a professional manner in accordance with established professional standards applicable to superintendents.
2. Duration: The term of this Agreement shall begin on July 1, 2019 and shall remain in effect until June 30, 2020, unless otherwise terminated as provided in this Agreement. After expiration of the term of the Agreement, the Agreement may be renewed for an additional term as may be mutually agreed upon by the parties in writing.

3. Administration: Osage shall be the employer of the Superintendent for purposes of this Agreement and for purposes of compliance with all federal and state laws relating to employment. As the employer, Osage shall provide and pay for any wages and benefits due the Superintendent in accordance with Osage's personnel policies and contracts and shall provide all requisite insurance for the Superintendent, including worker's compensation insurance. The salary and benefits provided to the Superintendent for services performed, and other terms of employment, may be reviewed and negotiated between the parties while this Agreement is in effect, subject to the provisions of any applicable personnel policies or contracts. The salary for the Superintendent for providing shared superintendent services during the 2019-2020 school year is \$163,850. Osage has the sole authority to hire, train, discipline, and dismiss the Superintendent, and the Superintendent shall at all times be governed by the personnel policies of Osage. The responsibility for the evaluation of the Superintendent's performance shall remain with Osage, pursuant to established procedures. Input shall be received from Riceville prior to conducting any formal evaluation.
4. Osage shall share the services of the Superintendent with Riceville in accordance with this Agreement. It is understood that this Agreement is not and shall not be construed as a contract between the Superintendent and Riceville. The Superintendent shall remain, for all purposes, an employee of Osage. It is agreed that representatives of the parties shall meet as needed to discuss issues related to the sharing of the Superintendent.
5. Schedule: The Superintendent shall maintain a regular day-to-day work schedule for the parties. The Superintendent shall in good faith schedule an amount of time per week to be physically present in Osage and Riceville which is appropriate and consistent with this Agreement and with the expectation that her services will be shared by the parties on the basis of an allocation of 80% Osage and 20% Riceville. The Superintendent shall make a good faith effort to attend all meetings of the board of directors of each party, unless otherwise agreed. The parties agree to cooperate as needed with respect to scheduling in order to ensure that all required services are provided by the Superintendent to each party.
6. Leaves: Vacation, sick leave, and personal leave and time for professional meetings and seminars for the Superintendent shall be as specified in the Superintendent's contract with Osage.
7. Compensation:
 - a. Osage shall arrange and pay for the Superintendent's annual salary. Riceville shall be responsible for \$0.00, plus FICA & IPERS, for the 2019-2020 school year. Riceville shall make such reimbursement to Osage twice a year installments (Dec. & June).

- b. Mileage between districts that occurs during the school day will be reimbursed at the Osage Community School Districts set cost per mile upon receipt of a mileage report in December and June of each year.
 - c. Each party shall be responsible for any professional dues, registration, reimbursable travel, lodging, or other expenses incurred by the Superintendent when representing that party in professional organizations or at professional or other related conventions, conferences, meetings, or activities. When the Superintendent is representing both parties in professional organizations or at professional or other related conventions, conferences, meetings, or activities, any professional dues, registration, reimbursable travel, lodging, or other expenses incurred by the Superintendent shall be paid by Osage, with Riceville reimbursing Osage for 50% of the expenses within thirty (30) days of receipt of invoice from Osage documenting the expenses, unless otherwise agreed by the parties. The boards of directors of each party must pre-approve registration, travel, lodging, meals and other associated expenses related to out-of-state professional or other related conventions, conferences, meetings, or activities.
 - d. parties agree to cooperate as needed with respect to compensation issues. In the event of a disagreement regarding expenses and sharing or apportionment of expenses, the presidents of each of the party's board of directors will attempt to resolve the dispute. If they are unsuccessful, the issue shall be referred to a committee comprised of two board members from each party for resolution.
8. Insurance: Each of the parties shall carry comprehensive general liability insurance for protection of such party from liability arising out of the actions or inactions of the party, including those actions or inactions of the Superintendent while acting within the scope of duties for the party. The comprehensive general liability insurance shall also provide protection for the Superintendent to the extent allowed by law. Liability policies shall have limits of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate, which limit can be met with a combination of primary and umbrella policies. Osage shall also carry worker's compensation insurance in an amount as required by law and employer's liability insurance in amounts of not less than \$500,000 per accident per employee/\$500,000 policy limit.
9. All required insurance shall be obtained from issuers of recognized responsibility licensed to do business in the State of Iowa. Each party shall be furnished with a certificate of insurance required under this Agreement upon request. Such policies shall not be modified or cancelled except upon at least thirty (30) calendar days' prior written notice to the other party to this Agreement.
10. Indemnification. To the extent permitted by law, each of the parties shall protect, defend, hold harmless, and indemnify the other party from and against any and all claims, liability, damages, losses, and expenses, including reasonable attorneys' fees, arising out of the actions or inactions of the indemnifying party, including those actions or inactions of the Superintendent while acting within the scope of duties for the indemnifying party.
11. Termination: Unless otherwise agreed to by the parties, this Agreement shall automatically terminate June 30, 2020, or in the event that Osage no longer employs Barb

A. Schwamman as Superintendent, whichever event occurs first. In addition, this Agreement may be terminated upon mutual written agreement of the parties at any time.

12. Miscellaneous:

- a. The headings of this Agreement are inserted for convenience of reference only and in no way describe or limit the scope or intent of this Agreement or any of the provisions hereof.
- b. This Agreement may only be modified or amended by mutual written agreement of the parties.
- c. In case any one or more of the provisions contained in this Agreement shall be declared invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.
- d. All notices or other communications to be given under this Agreement shall be deemed given when either personally delivered or mailed by first class mail, postage prepaid, to the Board Secretary of the recipient District.
- e. The parties agree that this Agreement shall be governed by the laws of the State of Iowa.
- f. No party may assign this Agreement or subcontract any of the duties, in whole or in part, without the prior written consent of the other party. Subject to the foregoing, this Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their respective successors and assigns.
- g. It is expressly understood and agreed by the parties that nothing contained in this Agreement shall be construed to create a partnership, association, or other affiliation or like relationship between the parties, it being specifically agreed that their relation is and shall remain that of independent parties to a cooperative contractual relationship. In no event shall a party be liable for the debts or obligations of another party.
- h. No waiver of the breach of any terms or conditions of this Agreement shall constitute a waiver of any other or succeeding breach of the same or other provisions of this Agreement.

This Agreement supersedes all previous agreements, contracts, addenda, amendments, arrangements, and understandings, and constitutes the entire agreement between the parties with respect to the subject matter hereof.

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below their signatures.

OSAGE COMMUNITY SCHOOL DISTRICT

RICEVILLE COMMUNITY SCHOOL DISTRICT

By _____
Board President

By _____
Board President

Date _____

Date _____

ATTEST:

ATTEST:

Board Secretary

Board Secretary

Contract for Educational Services for Concurrent Enrollment Career Link Programs & Courses 2019-2020

This is a Contract for Educational Services between North Iowa Area Community College (NIACC), and Riceville Community School District, hereinafter referred to as Community School. It is agreed by and between the parties as follows:

1. PURPOSE

NIACC and Community School are entering into this agreement for the purpose of expanding the scope of courses offered to the Community School in the area of Career Link programs and courses. These programs provide students an opportunity to earn concurrent credit and enhance Community School involvement with the state-legislated Senior Year Plus program. In addition, the learning opportunities provided guide students in the career development and decision-making process.

2. DESCRIPTION

The program involves the following components

- A) NIACC agrees to expand and enhance the high school curriculum by providing Career and Technical Education and Arts & Sciences classes. Please see **Exhibit A** for a list of concurrent enrollment classes the Community School authorizes students to take.
- B) Students will be granted NIACC credit for all college courses.
- C) It will be the sole discretion of the Community School Board of Directors or its designee as to how many students it will make eligible for course participation.

3. ADMINISTRATION OF THE CAREER LINK PROGRAM

- A) NIACC will administer the Career Link program for the duration of this contract. NIACC will be responsible for:

- 1. Program curriculum and design
- 2. Instructional goals and objectives.
- 3. Program evaluation and grades
- 4. Academic calendar and schedule of courses in cooperation with
Community School District.

NIACC will be the sole administrator, and it may appoint such of its representatives and

designees as it desires for governance.

- B) For the purposes of completing the Community School Certified Enrollment Report, NIACC will provide Community School with the list of enrolled students.
- C) NIACC's Student Handbook shall govern expectations for student conduct and provide policies and procedures for due process and disciplinary action. Community School will cooperate with NIACC in distributing and informing potential and enrolled students about policies and procedures in NIACC's Student Handbook.
- D) NIACC will inform Community School about each student's progress, specifically a mid-term report and a final semester grade.
- E) NIACC shall serve as the registrar to establish and maintain student college credit records and transcripts.
- F) Community School will identify and provide guidance and counseling for potential students interested in the Career Link programs. Recognizing that these programs involve complex, interactive systems and the ability to readily adapt to advanced technologies, Community School agrees to make a good faith effort in recruiting students who have a high probability of successfully completing the courses. A NIACC enrollment advisor will work with Community School in identifying indicators of success.
- G) Community School agrees to appoint a "champion" from its staff to assist the NIACC enrollment advisor with program promotion, student recruitment, and monitoring of individual student performance.
- H) Community School, with NIACC's assistance, will provide students with NIACC program information.
- I) Community School, with NIACC's assistance, will complete the individual student registration process using NIACC registration forms at the start of the NIACC semester.
- J) NIACC's college credit classes, when located at Community School, may be offered utilizing the district's school calendar, provided that the required instructional contact hours are met.
- K) Community School will limit the students in on-site NIACC classes to students enrolled in the class for college credit and permit no withdrawals from the course after initial enrollment that are not in compliance with NIACC's withdrawal policy.
- L) Community School shall participate with NIACC in quality control studies.
- M) Upon termination of all offered Career Link programs and courses, any student materials provided by the Community School shall remain the property of the Community School and any property provided by NIACC shall remain the property of NIACC.

- N) It is mutually agreed to follow all state and federal statutes regarding nondiscrimination. It is the policy of NIACC not to discriminate on the basis of age, color, creed, disability, gender identity, genetic information, marital status, national origin, race, religion, sex (including pregnancy), sexual orientation, or veteran's status in its programs, activities or employment practices.
- O) NIACC and the Community School will indemnify and hold each other harmless from any and all claims, causes of action, attorney fees, costs or other expenditures occasioned by the undertakings assumed by each, respectively, in this instrument.

4. FINANCING

- A) Community School will pay regular NIACC tuition and fees (\$186.75 per credit) for courses taught by instructors paid by NIACC and taught at the community school. A minimum class size of 10 is required.
- B) Community School will pay a reduced rate, 50% of regular NIACC tuition/fees ($\$186.75 \times .5 = \93.38 per credit), for NIACC courses taught by a Community School-provided instructor or an instructor provided by a third party. Minimum class size will be determined by Community School.
- C) Community School will pay a reduced rate, 70% of regular NIACC tuition/fees ($\$186.75 \times .7 = \130.73 per credit), for NIACC courses taken online, over the ICN, or through any other type of online communication.
- D) Community School will pay regular NIACC tuition and fees (\$186.75 per credit) for industrial, agriculture, and nurse aide classes taught on the NIACC campus by a NIACC employed instructor.
- E) Community School will pay a reduced rate, 70% of regular NIACC tuition/fees ($\$186.75 \times .7 = \130.73 per credit), for NIACC courses taken on campus (excluding industrial, agriculture, and nurse aide classes).
- F) The Community School is responsible for providing textbooks to students. Per Iowa Senior Year Plus regulations: for concurrently enrolled students, textbooks must be provided to students in the same way as districts provide books for other courses pursuant to Iowa Code Chapter 301. By district policy, a school may rent a textbook, require a student to buy a book, or provide books at no cost.
- G) NIACC will bill Community School by May 15 of each school year for tuition, fees, and textbook costs.
- H) Community School will reimburse NIACC by June 15 for tuition, fees, and textbook costs.

- I) No separate budget is required as Community School is simply purchasing NIACC services.

5. SUPPLEMENTAL WEIGHTING

All of the following conditions must be met for any student attending a community college to be eligible for “supplementary weighting” under the Iowa Code:

- A) The course must supplement, not supplant, high school courses.
 - 1. The course must not replace an identical course that was offered by the school district in the preceding year or the second preceding year.
 - 2. The course must not be required by the school district in order to meet the minimum accreditation standards
- B) The course must be included in the NIACC catalog.
- C) The course must be open to all registered NIACC students, not just high school students. However, sections of the course delivered at the high school site maybe closed to regular college students, provided other sections are available for regular student enrollment.
- D) The course must be for college credit and must apply towards one of the following degrees or diploma programs:
 - (1) Associate in Arts
 - (2) Associate in Science
 - (3) Associate in Applied Science
 - (4) Completion of a college diploma program.
- E) Taught by an instructor employed or contracted by a community college who meets the requirements of the Iowa Code.
- F) The course must be taught utilizing the NIACC course syllabus.
- G) Taught in such a manner as to result in student work and student assessment which meet college-level expectations.

6. DURATION

This contract is for the period of July 1, 2019 through June 30, 2020. This agreement shall automatically renew for successive like periods of time one year to the next. On or before March 1 of any year, one party may notify the other in writing of their intent to modify or terminate this agreement.

7. AMENDMENTS

This contract may be amended by agreement of NIACC and Community School.

8. **BINDING EFFECT**

This Contract is binding on and inures to the benefit of successors and assigns.

9. **EXECUTION**

Counterpart Signature Pages. This contract is executed on Counterpart Signature Pages and becomes effective when each party has signed, whether on the same or separate pages of this contract.

Date

President, Board of Directors of
North Iowa Area Community College

Date

President, Board of Directors of
Riceville Community School District

Exhibit A

Riceville 2019-20 Approved Courses

BIO-206	Anatomy and Physiology with Lab
BIO-206L	Anatomy and Physiology with Lab
BIO-207	Anatomy and Physiology with Lab
BIO-207L	Anatomy and Physiology with Lab
PEC-115	Athletic Development and Human Growth
PEC-127	Care and Prevention of Athletic Injuries
PEC-110	Coaching Ethics Techniques and Theory
PEC-122	Intro to Anatomy and Physiology for Coaching
SPC-112	Public Speaking
HSC-120	Medical Terminology
HSC-121	Medical Terminology II
ENG-105	Composition I
ENG-106	Composition II
MAT-110	Math for Liberal Arts
HIS-151	US History to 1877
HIS-152	US History since 1877
PSY-121	Developmental Psychology
PSY-111	Introduction to Psychology

Heating and Air Conditioning

HCR-115	Residential Heating Systems
HCR-155	Troubleshooting Heating Systems
IND-190	Skills and Safety
HCR-210	Residential Air Conditioning Systems
HCR-240	Troubleshooting Air Conditioning Systems
ELT-745	Maintenance Shop Operations

Riceville Community School District

Medication Administration Policy

Per IA state law, prescription medications may be administered at Riceville CSD with written authorization from the parent/guardian and with a prescriber's written order for prescription medications and/or a current pharmacy labeled container as dispensed by the pharmacist. All medication should be taken before or after school whenever possible. However, it is understood that certain drugs may be required during the school day. Iowa State Law and Riceville CSD allow medications to be administered at school only when the following guidelines are met.

1. No medication will be administered to a student in school or during school sponsored activities without a parent/guardian written authorization and a prescriber's written order for prescription medications or a current pharmacy labeled container as dispensed by the pharmacy. The name of the student, medication, time to be given, and the name of the physician must be on the container. Medications must be in the most **current** pharmacy labeled container. A second labeled medication container can be obtained for school use by asking the pharmacist. All medication must be brought in by a parent/guardian. Medication will not be sent home with students. Any medication that has not been picked up by the last day of school will be disposed of properly.
2. Herbal remedies, natural supplements, or essential oils not approved by the Federal Drug Administration will **NOT** be administered by school personnel.
3. Over the counter/non prescription medication will be given only with parent/guardian written authorization. Riceville CSD will have school approved over the counter medications available to students,

special circumstances under which the medication is to be given; the student must carry the medication at all times. All inhalers must have a current prescription label on the inhaler as well as on the box it comes in. You will need to ask the pharmacy for this.

7. To ensure the safety of all children all medication will be kept in a locked storage cabinet with the exception of Epi-pens, glucagon, and inhalers that are carried independently.
8. The first dosage of any new prescription **must be** given at home so the child can be more closely observed for possible side effects and/or adverse reactions.
9. No medication is to be kept by the student in their locker, desk, or on them personally. The Riceville CSD does not assume responsibility for medication not prescribed by a physician/prescriber or medication that is administered by the student himself/herself.
10. Medication required for field trips will be administered by a medication certified staff member or with parental permission.
11. No medication will be continued beyond the school year in which it is ordered.

MASON CITY FORD | CHRYSLER

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P: (641) 424-8550 • F: (641) 424-2759
www.masoncityfordlincoln.com

Riceville Schools

Transit Van 2019


LRA's Van SEE LIST For detail.

Bid is follows

Fleet # Kw 706

Bid only Good on 19 Transit

26137.40 Per unit.

Luke Schmitt


CNGP530

VEHICLE ORDER CONFIRMATION

06/07/19 11:32:23

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Dealer: F58623

2019 TRANSIT NA

Page: 1 of 1

Order No: 0001 Priority: J2 Ord FIN: KW706 Order Type: 5B Price Level: 950

Ord PEP: 301A Cust/Flt Name: RICEVILLE SH PO Number:

	RETAIL		RETAIL
K1Z T-150 LR PS VAN	\$35840	21F CHAR CLO 10 WAY	\$425
130" WHEELBASE		425 50 STATE EMISS	NC
YZ OXFORD WHITE		60C CRUISE CONTROL	325
C CLOTH		63C HVY DUTY ALTERN	NC
B CHARCOAL		68H RUNNING BOARD	160
301A PREF EQUIP PKG		SP DLR ACCT ADJ	
.XL TRIM		SP FLT ACCT CR	
57B .MANUAL A/C	NC	FUEL CHARGE	
99M 3.7L TIVCT V6		B4A NET INV FLT OPT	NC
446 .6-SPD AUTO SST		DEST AND DELIV	1495
TC8 .235/65R16 BSW		TOTAL BASE AND OPTIONS	38245
X73 3.73 REG X73	NC	TOTAL	38245
JOB #1 ORDER		*THIS IS NOT AN INVOICE*	
FRT LICENSE BKT	NC		
20F 8550# GVWR	NC		

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC09774

VIRTCDP V4.56 EN

CNGP530

VEHICLE ORDER CONFIRMATION

04/30/19 11:21:53

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Dealer: F58653

Page: 1 of 1

2019 TRANSIT NA

Order No: J816 Priority: G4 Ord FIN: KT586 Order Type: 5B Price Level: 950
 Ord PEP: 301A Cust/Flt Name: OSAGE HS PO Number:

RETAIL

RETAIL

K1Z T-150 LR PS VAN \$35840
 130" WHEELBASE

21F CHAR CLO 10 WAY \$425

YZ OXFORD WHITE

425 50 STATE EMISS NC

C CLOTH

60C CRUISE CONTROL 325

B CHARCOAL

63C HVY DUTY ALTERN NC

301A PREF EQUIP PKG

68H RUNNING BOARD 160

.XL TRIM

SP FLT ACCT CR

57B .MANUAL A/C NC

FUEL CHARGE

99M 3.7L TIVCT V6

DEST AND DELIV 1495

446 .6-SPD AUTO SST

TOTAL BASE AND OPTIONS 38245

TC8 .235/65R16 BSW

TOTAL 38245

X73 3.73 REG X73 NC

THIS IS NOT AN INVOICE

JOB #1 ORDER

FRT LICENSE BKT NC

20F 8550# GVWR NC

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC033193

V1DP0126

2,6

JASON ROLL

SALES

direct: 641.220.3027
 office: 641.357.2612
 email: jason.roll@pritchards.com

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 www.pritchardfamily.com

8 passenger Van white
 \$25,937.40

VIRTC1DP V4.56 5432 EN

CNGP530

VEHICLE ORDER CONFIRMATION

04/30/19 15:05:33

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Dealer: F58653

2019 TRANSIT NA

Page: 1 of 1

Order No: J816 Priority: G4 Ord FIN: KW706 Order Type: 5B Price Level: 950
Ord PEP: 301A Cust/Flt Name: RICEVILLE PO Number:

RETAIL		RETAIL	
K1Z	T-150 LR PS VAN \$35840	21F	CHAR CLO 10 WAY \$425
	130" WHEELBASE	425	50 STATE EMISS NC
PQ	RACE RED NC	60C	CRUISE CONTROL 325
C	CLOTH	63C	HVY DUTY ALTERN NC
B	CHARCOAL	68H	RUNNING BOARD 160
301A	PREF EQUIP PKG		SP DLR ACCT ADJ
	.XL TRIM		SP FLT ACCT CR
57B	.MANUAL A/C NC		FUEL CHARGE
99M	3.7L TIVCT V6	B4A	NET INV FLT OPT NC
446	.6-SPD AUTO SST		DEST AND DELIV 1495
TC8	.235/65R16 BSW	TOTAL	BASE AND OPTIONS 38245
X73	3.73 REG X73 NC	TOTAL	38245
	JOB #1 ORDER	*THIS IS NOT AN INVOICE*	
	FRT LICENSE BKT NC		
20F	8550# GVWR NC		

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC03319

V1DP0193

2,6

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