

**Riceville Community School
Riceville, IA**

The Board of Education of the Riceville Community School District held their regular board meeting July 18th, 2016, at 7:00 p.m. in the high school library. Board members present: Keeling, Hale, Fox, and Guertin. Also in attendance: Dr. Steve Nicholson—Superintendent, Cory Schumann-Principle, Jennifer Dunn-Board Secretary; Casandra Leff-Monitor. Recorder. Staff: Tammi Mueller

President Fox called the meeting to order @ 7:0 PM.

Motion by Keeling, second by Hale to approve the agenda. Ayes 4. MC.

Motion by Guertin, second by Hale to approve the minutes of previous meeting, the financial reports, and summary of bills. Ayes 4. MC.

Mr. Schumann spoke about the TLC team, Early Literacy and Preschool.

Dr. Nicholson spoke about summer cleaning and transportation meeting.

Motion by Guertin, seconded by Keeling to approve Janet Prigden—1st grade teacher (contingent on Iowa license is granted) and Joe Andera-Sub Bus Driver. Roll Call Vote: Hale, aye; Guertin, aye; Hale, Keeling, aye; Fox, aye. MC.

Motion by Keeling, seconded by Guertin to approve the second reading of board policies 605.4-605.6R4. 4 Ayes. MC.

Motion by Guertin, seconded by Hale to approve the second reading of board policies 605.7-607.2R1. 4 Ayes MC.

Motion by Hale, seconded by Richardson to approve the open enrollments of Alexandria Meirick—IN from New Hampton & Cedric Lamb in from Osage. 4 Ayes. MC.

Motion by Guertin, seconded by Keeling to approve a \$.10 increase to breakfast and lunch prices. 4 Ayes. MC.

Motion by Keeling, seconded by Guertin to approve the Student Laptop Computer Handbook. 4 Ayes. MC.

Motion by Keeling, seconded by Guertin to approve the Student-Parent Handbook. 4 Ayes. MC.

Motion by Keeling, seconded by Guertin to dissolve the 28E agreement with the Riceville Community Pre-school. 4 Ayes. MC.

Motion by Hale, seconded by Guertin to approve bread bids from Bimbo Bakeries for the 2016-17 school year. 4 Ayes. MC.

Motion by Guertin, seconded by Hale to approve Milk bids from A & E for the 201617 school year. 4 Ayes. MC.

Next board meeting which will be held Monday August 18th at 7:00 p.m. in the High School Library.

Motion by Guertin, second by Keeling to adjourn the meeting @ 7:57 PM. Ayes 4. MC.

Karl Fox
Board President

Jennifer Dunn
Board Secretary

Invoice Listing - Detail

Batch Description: Invoices--AUGUST 2016 BATCH 1

Processing Month: 08/2016

Vendor ID: 103837 ACADEMIC SUPERSTORE

Invoice Number: 10127247

Amount: 980.00

Description:

Sequence: 1 Check Type:

Checking Account ID:

Invoice Date: 07/15/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number:

Chart of Account Number Detail Description
36 0000 2239 000 0000 652 MICROSOFT OFFICE PRO

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
980.00 N

In Full
Final

Vendor ID: 103837 ACADEMIC SUPERSTORE

Description:

Sequence: 1 Check Type:

Checking Account ID:

PO Number: 19645T Invoice Number: 10134306 Amount: 269.76
Invoice Date: 07/27/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number:

Chart of Account Number Detail Description
10 0099 2237 100 0000 615 ADOBE RENEWAL

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
269.76 N

In Full
Final

Vendor ID: 100055 ALLIANT ENERGY

Description:

Sequence: 1 Check Type:

Checking Account ID:

PO Number: Invoice Number: 20160802 Amount: 38.10
Invoice Date: 07/20/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number:

Chart of Account Number Detail Description
10 0000 2600 000 8270 622 BUS BARN

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
38.10 N

In Full
Final

Vendor ID: 100055 ALLIANT ENERGY

Description:

Sequence: 1 Check Type:

Checking Account ID:

PO Number: Invoice Number: 20160802-0001 Amount: 4,578.55
Invoice Date: 07/20/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number:

Chart of Account Number Detail Description
10 0000 2600 000 0000 622 HS BUILDING

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
4,578.55 N

In Full
Final

Vendor ID: 100055 ALLIANT ENERGY

Description:

Sequence: 1 Check Type:

Checking Account ID:

PO Number: Invoice Number: 20160802-0002 Amount: 37.56
Invoice Date: 07/20/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number:

Chart of Account Number Detail Description
10 0000 2600 000 0000 622 FOOTBALL FIELD

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
37.56 N

In Full
Final

Vendor ID: 100055 ALLIANT ENERGY

Description:

Sequence: 1 Check Type:

Checking Account ID:

PO Number: Invoice Number: 20160802-0003 Amount: 489.84
Invoice Date: 07/20/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number:

Chart of Account Number Detail Description
10 0000 2600 000 0000 622 SHOP BLDG

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
489.84 N

In Full
Final

Vendor ID: 101157 APPLE COMPUTER, INC.

Description: System Generated Purchase Order

Sequence: 1 Check Type:

Checking Account ID:

PO Number: 19671T Invoice Number: 4393372724 Amount: 2,395.00
Invoice Date: 07/20/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number:

Chart of Account Number Detail Description
10 0070 1200 219 0000 734 IPADS

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
2,395.00 N

In Full
Final

Vendor ID: 101157 APPLE COMPUTER, INC.

Description: System Generated Purchase Order

PO Number: 19672T Invoice Number: 4393375290 Amount: 3,740.00
Invoice Date: 07/21/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Invoice Listing - Detail

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	Amount:
<u>Chart of Account Number</u>	<u>Detail Description</u>		<u>Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
36 0000 2237 100 0000 734	IPAD MINIS		3,740.00	N	Final
Vendor ID: 101157	APPLE COMPUTER, INC.		PO Number: 19672T	Invoice Number: 4393554028	Amount: 1,089.95
Description:		Checking Account ID:	Invoice Date: 07/22/2016	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:		Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>		<u>Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
36 0000 2237 100 0000 734	IPAD COVERS AND POWERBACKS		1,089.95	N	Final
Vendor ID: 101157	APPLE COMPUTER, INC.		PO Number: 19671T	Invoice Number: 4393808166	Amount: 78.00
Description:		Checking Account ID:	Invoice Date: 07/25/2016	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:		Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>		<u>Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0070 1200 219 0000 734	IPAD COVERS BLACK		78.00	N	Final
Vendor ID: 105325	B.E. PUBLISHING		PO Number: 19586H	Invoice Number: 59289	Amount: 493.48
Description:		Checking Account ID:	Invoice Date: 07/18/2016	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:		Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>		<u>Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 3200 1300 325 0000 615	EDU TYPING LICENSES (SE RENEWAL)		493.48	N	Final
Vendor ID: 104259	BYRNES, KEVIN		PO Number:	Invoice Number: 20160802	Amount: 92.00
Description:		Checking Account ID:	Invoice Date: 07/27/2016	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:		Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>		<u>Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 271	PHYSICAL REIMB		92.00	N	Final
Vendor ID: 104861	BYRNES, LINDA		PO Number:	Invoice Number: 20160802	Amount: 78.00
Description:		Checking Account ID:	Invoice Date: 07/23/2016	Status: A	1099 Amount: 78.00
Sequence: 1	Check Type:		Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>		<u>Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 618	REIMB FOR BUS BINDERS		78.00	N	Final
Vendor ID: 100002	CASH		PO Number:	Invoice Number: 20160802	Amount: 50.00
Description:		Checking Account ID:	Invoice Date: 08/02/2016	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:		Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>		<u>Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
61 0000 3110 000 0000 618	LUNCH TICKET CASH		50.00	N	Final
Vendor ID: 100002	CASH		PO Number:	Invoice Number: 20160802-0001	Amount: 63.07
Description:		Checking Account ID:	Invoice Date: 08/02/2016	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:		Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>		<u>Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2320 000 0000 531	POSTAGE		63.07	N	Final

Invoice Listing - Detail

Vendor ID: 100196 CITY OF RICEVILLE

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2600 000 0000 411 SERER

10 0000 2600 000 0000 421 GARBAGE

10 0000 2600 000 0000 411 WATER

Checking Account ID:

PO Number: Invoice Number: 13068 Amount: 383.80

Invoice Date: 08/02/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

31.90 N In Full

320.00 N Final

31.90 N Final

Vendor ID: 100196 CITY OF RICEVILLE

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2600 000 0000 411 WATER

10 0000 2600 000 0000 411 SERER

Checking Account ID:

PO Number: Invoice Number: 13069 Amount: 21.04

Invoice Date: 08/02/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

10.52 N In Full

10.52 N Final

Vendor ID: 100196 CITY OF RICEVILLE

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2600 000 0000 411 SEWER

10 0000 2600 000 0000 411 WATER

Checking Account ID:

PO Number: Invoice Number: 13070 Amount: 22.60

Invoice Date: 07/21/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

11.30 N In Full

11.30 N Final

Vendor ID: 100196 CITY OF RICEVILLE

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2600 000 0000 411 WATER

10 0000 2600 000 0000 411 SEWER

Checking Account ID:

PO Number: Invoice Number: 13071 Amount: 21.74

Invoice Date: 07/21/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

10.87 N In Full

10.87 N Final

Vendor ID: 706893 COMPANION

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0099 2237 100 0000 615 Pro-forma invoice #508406-9218-2016 Ho

Checking Account ID:

PO Number: 19670T Invoice Number: 101223 Amount: 1,195.00

Invoice Date: 07/19/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

1,195.00 N In Full

Final

Vendor ID: 104466 CULLIGAN WATER CONDITIONING

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2600 000 0000 680 SALT

Checking Account ID:

PO Number: Invoice Number: 76700 Amount: 13.30

Invoice Date: 07/22/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

13.30 N In Full

Final

Vendor ID: 101182 D & E CARPET SALES INC.

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

Checking Account ID:

PO Number: Invoice Number: 05267 Amount: 7,406.12

Invoice Date: 08/03/2016 Due Date: 08/07/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

Invoice Listing - Detail

33 0000 4600 000 0000 450 CARPET

7,406.12

N

Final

Vendor ID: 104465 DECKER EQUIPMENT

Description: System Generated Purchase Order

PO Number: 19595C Invoice Number: 153084A

Amount: 184.92

Invoice Date: 07/19/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 2600 000 0000 680 DOOR CLOSERS

184.92

N

Final

Vendor ID: 100050 DECKER SPORTING GOODS

Description:

PO Number: 19631H Invoice Number: AAA025086-AJ01

Amount: 499.60

Invoice Date: 07/05/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

21 0000 1400 920 0000 612 FOOTBALLS

499.60

N

Final

Vendor ID: 100050 DECKER SPORTING GOODS

Description:

PO Number: 19553H Invoice Number: AAT015284-AJ01

Amount: 241.95

Invoice Date: 07/18/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

21 0000 1400 920 0000 612 CATCHERS MITT & GEAR

241.95

N

Final

Vendor ID: 707179 DENVER COMMUNITY SCHOOL

Description:

PO Number: Invoice Number: 20160807

Amount: 1,612.62

Invoice Date: 08/07/2016 Due Date: 08/07/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0070 1200 217 3303 561 SPD BILLING

1,612.62

N

Final

Vendor ID: 104805 DHS

Description:

PO Number: Invoice Number: 10107552

Amount: 14,199.04

Invoice Date: 07/31/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 4634 219 4634 NON FEDERAL MEDICAID

14,199.04

N

Final

Vendor ID: 102497 DIAMOND VOGEL

Description:

PO Number: 19633C Invoice Number: 270254355

Amount: 108.00

Invoice Date: 07/19/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 2600 000 0000 680 WHITE TRAFFIC PAINT

108.00

N

Final

Vendor ID: 102774 GOPHER SPORT

Description:

PO Number: 19644H Invoice Number: 9188708

Amount: 1,937.52

Invoice Date: 07/22/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 1100 100 8031 618 WOBBLE CHAIRS

1,937.52

N

Final

Vendor ID: 100268 IOWA DIVISION OF LABOR SERVICES

PO Number: Invoice Number: 150864

Amount: 160.00

Invoice Date: Due Date: Status: A 1099 Amount: 0.00

Invoice Listing - Detail

Description: Sequence: 1 Check Type: Checking Account ID: Invoice Date: 07/25/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Check Number: Check Date:
 10 0000 2600 000 0000 432 BOILER INSPECTION 160.00 N Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 Final

Vendor ID: 100251 J.W. Pepper of Minneapolis,

PO Number: 19587E Invoice Number: 11B89277 Amount: 118.19

Description: Sequence: 1 Check Type: Checking Account ID: Invoice Date: 07/14/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Check Number: Check Date:
 21 0000 1400 910 6210 612 MODEL # 401 -- RED CHORAL FOLDER 74.25 N Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 21 0000 1400 910 6210 612 FINGERING & TRILL CHART 8.95 N Final
 21 0000 1400 910 6210 612 IPA VOWEL POSTERS 20.00 N Final
 21 0000 1400 910 6210 612 SHIPPING 14.99 N Final

Vendor ID: 100546 LAKESHORE LEARNING MATERIALS

PO Number: 19585E Invoice Number: 3709260716 Amount: 169.97

Description: Sequence: 1 Check Type: Checking Account ID: Invoice Date: 07/15/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Check Number: Check Date:
 10 1000 1100 100 0000 612 DD-356 69.99 N Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 10 1000 1100 100 0000 612 TS-485 9.99 N Final
 10 1000 1100 100 0000 612 PP-849 89.99 N Final

Vendor ID: 707134 MARCO INC.

PO Number: Invoice Number: 50994454 Amount: 1,210.20

Description: Sequence: 1 Check Type: Checking Account ID: Invoice Date: 07/23/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Check Number: Check Date:
 36 0000 2600 000 0000 442 COPIER LEASE 1,210.20 N Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 Final

Vendor ID: 101153 MOORE MEDICAL LLC

PO Number: 19671T Invoice Number: 4395097775 Amount: 117.00

Description: Sequence: 1 Check Type: Checking Account ID: Invoice Date: 08/05/2016 Due Date: 08/07/2016 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Check Number: Check Date:
 10 0070 1200 219 0000 734 IPAD COVERS 117.00 N Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 Final

Vendor ID: 102291 NAPA

PO Number: Invoice Number: 200240 Amount: 239.76

Description: Sequence: 1 Check Type: Checking Account ID: Invoice Date: 07/22/2016 Due Date: 08/07/2016 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Check Number: Check Date:
 10 0000 2700 000 0000 671 DEF FLUID 239.76 N Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 Final

Vendor ID: 100224 NASCO

PO Number: 19589E Invoice Number: 23238 Amount: 111.19

Description: Sequence: 1 Check Type: Checking Account ID: Invoice Date: 07/15/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Chart of Account Number Detail Description Check Number: Check Date:
 10 0070 1200 211 3301 612 WOBBLER CHAIR 52.66 N Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 Final

Invoice Listing - Detail

10 0070 1200 211 3301 612 HAMILTON FLEX-PHONES
10 0070 1200 211 3301 612 ANDREW LOST SERIES

Vendor ID: 100224 NASCO

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 0000 1100 100 8031 618 TEACHER'S VALUE EASEL

Vendor ID: 100051 OMNITEL COMMUNICATIONS

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 0000 2320 000 0000 532 INTERNET
10 0000 2320 000 0000 538 TELEPHONE

Vendor ID: 707205 PEARSON

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 3200 1300 355 0000 641 9780131380127 Paper/Pencil Answer Sheet
10 3200 1300 355 0000 641 9780558691226 eText Level (six 1-year ac
10 3200 1300 355 0000 641 SHIPPING

Vendor ID: 707205 PEARSON

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 3200 1300 355 0000 641 9780132497435 Teacher's Resource Bundle
10 3200 1300 355 0000 641 SHIPPING

Vendor ID: 105394 PIONEER VALLEY BOOKS

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 1000 1100 431 4501 612 MARSHMALLOW THE PONT CHAPTER
10 1000 1100 431 4501 612 PORCUPINE'S KITE
10 1000 1100 431 4501 612 CLARENCE THE DRAGON CHAPTER
10 1000 1100 431 4501 612 BOOKS
10 1000 1100 431 4501 612 BABY TIGER'S BLANKET
10 1000 1100 431 4501 612 ANIMALS AT SCHOOL
10 1000 1100 431 4501 612 OLIVER THE MUSICIAN
10 1000 1100 431 4501 612 ICE CREAM LINE
10 1000 1100 431 4501 612 PROMPTING GUIDE CARD SET
10 1000 1100 431 4501 612 SHIPPING

33.92 N Final
24.61 N Final

PO Number: 19641E Invoice Number: 51390 Amount: 184.92

Invoice Date: 07/29/2016 Due Date: 08/07/2016 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
184.92 N Final

PO Number: Invoice Number: 20160802 Amount: 1,520.12

Invoice Date: 07/31/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
1,250.00 N Final
270.12 N Final

PO Number: 19636H Invoice Number: BK 81153730 Amount: 590.06

Invoice Date: 07/29/2016 Due Date: 08/07/2016 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
269.55 N Final
281.91 N Final
38.60 N Final

PO Number: 19636H Invoice Number: BK 81153731 Amount: 314.01

Invoice Date: 07/29/2016 Due Date: 08/07/2016 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
293.47 N Final
20.54 N Final

PO Number: 19591E Invoice Number: 00096200 Amount: 104.23

Invoice Date: 07/15/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag
22.00 N Final
5.75 N Final
22.00 N Final
5.75 N Final
5.75 N Final
22.00 N Final
9.48 N Final

Invoice Listing - Detail

Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 1000 1100 100 0000 612 CLASSROOM SUPPLIES

Checking Account ID:
Cost Center ID Check Number Check Date
11.43 1099 Detail Amount Asset/Asset Tag
N In Full
Final

Vendor ID: 100175 SCHOOL HEALTH CORP

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2134 000 0000 613 BRAUN PRO 60000 W/ CRADLE
10 0000 2134 000 0000 613 JUNIOR CHEW ACETAM
10 0000 2134 000 0000 613 ACETAMINOPHEN 325 MG
10 0000 2134 000 0000 613 YELLOW PLASTIC CUPS
10 0000 2134 000 0000 613 ICE PACKS
10 0000 2134 000 0000 613 EXTRA LARGE PATCH

PO Number: 19584N Invoice Number: 3163329-00 Amount: 324.17
Invoice Date: 07/15/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number: Check Date

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

250.00 N
6.60 N
4.02 N
37.40 N
14.14 N
12.01 N

Vendor ID: 100175 SCHOOL HEALTH CORP

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2134 000 0000 613 BUTTERFLY BANDAGES

PO Number: 19584N Invoice Number: 3163329-01 Amount: 6.01
Invoice Date: 07/21/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number: Check Date

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

6.01 N

Vendor ID: 100175 SCHOOL HEALTH CORP

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 1100 100 8031 618 AU24056
10 0000 1100 100 8031 618 AU24127

PO Number: 19642E Invoice Number: 3168418-00 Amount: 294.10
Invoice Date: 07/27/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number: Check Date

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

283.62 N
10.48 N

Vendor ID: 104736 SCHOOL OUTFITTERS

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 1000 1100 100 0000 739 STAND-UP DESKS
10 1000 1100 100 0000 739 SHIPPING

PO Number: 19643H Invoice Number: INV12037902 Amount: 864.77
Invoice Date: 07/27/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number: Check Date

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

779.97 N
84.80 N

Vendor ID: 101717 SCHOOL SPECIALTY SUPPLY INC

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 1000 1100 100 0000 612 CLASSROOM SUPPLIES

PO Number: 19601E Invoice Number: 208116640531 Amount: 103.34
Invoice Date: 07/21/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number: Check Date

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

103.34 N

Vendor ID: 101717 SCHOOL SPECIALTY SUPPLY INC

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

PO Number: 19503H Invoice Number: 208116692686 Amount: 9.54
Invoice Date: 07/25/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00
Check Number: Check Date

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 3200 1100 102 0000 612 Colored pencils

9.54 N Final

Vendor ID: 101717 SCHOOL SPECIALTY SUPPLY INC

PO Number: 19640E Invoice Number: 308102504049 Amount: 94.69

Description: Invoice Date: 07/20/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 1000 1100 100 0000 612 CLASSROOM SUPPLIES 20.78 N Final

10 3200 1100 100 0000 612 CLASSROOM SUPPLIES 21.95 N Final

10 0070 1200 219 0000 612 CLASSROOM SUPPLIES 51.96 N Final

Vendor ID: 103855 STOREY KENWORTHY

PO Number: 19698B Invoice Number: PINV407867 Amount: 149.07

Description: Invoice Date: 07/15/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 1000 1100 100 0000 612 CLASSROOM SUPPLIES 57.93 N Final

10 3200 1100 100 0000 612 CLASSROOM SUPPLIES 91.14 N Final

Vendor ID: 103855 STOREY KENWORTHY

PO Number: 19699B Invoice Number: PINV407868 Amount: 39.29

Description: Invoice Date: 07/15/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 0000 1100 100 8031 618 CLASSROOM SUPPLIES 39.29 N Final

Vendor ID: 103855 STOREY KENWORTHY

PO Number: 19638E Invoice Number: PINV408505 Amount: 86.36

Description: Invoice Date: 07/19/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 1000 1100 100 0000 612 CLASSROOM SUPPLIES 55.66 N Final

10 3200 2410 000 0000 611 HS OFFICE SUPPLIES 30.70 N Final

Vendor ID: 101346 SUBSCRIPTION SERVICES OF AMER

PO Number: 19694H Invoice Number: 6155140 Amount: 39.90

Description: Invoice Date: 07/27/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 3200 2222 100 0000 644 RANGER RICK RENEWAL 19.95 N Final

10 3200 2222 100 0000 644 RANGER RICK JR 19.95 N Final

Vendor ID: 100353 SUPREME SCHOOL SUPPLY

PO Number: 19600e Invoice Number: 54971 Amount: 124.25

Description: Invoice Date: 07/18/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID:

Check Number: Check Date:

Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

10 1000 2410 000 0000 611 DAILY SUMMARY OF ABSENTEES 7.80 N Final

10 1000 2410 000 0000 611 CLASS RECORD BOOK 32.50 N Final

10 1000 2410 000 0000 611 TEACHER DAILY MEMO BOOK 5.90 N Final

10 3200 2410 000 0000 611 MAKE-UP REPORT ADMIT BOOK 63.00 N Final

10 3200 2410 000 0000 611 SHIPPING

15.05 N Final

Vendor ID: 706777 **TIMBERLINE BILLING SERVICE LLC**

Description:

PO Number: **9971** **Invoice Number:** **9971** **Amount:** **1,037.52**

Sequence: 1 Check Type:

Invoice Date: 07/29/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Chart of Account Number

Check Number: Check Date:

10 0000 2510 217 3303 351 MEDICAID BILLING

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full Final

Vendor ID: 100004 **TRUE VALUE**

Description:

PO Number: **15.98** **Invoice Number:** **A112070** **Amount:** **15.98**

Sequence: 1 Check Type:

Invoice Date: 07/19/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Chart of Account Number

Check Number: Check Date:

10 0000 2600 000 0000 680 NOZZLES

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full Final

Vendor ID: 100004 **TRUE VALUE**

Description:

PO Number: **33.37** **Invoice Number:** **A112419** **Amount:** **33.37**

Sequence: 1 Check Type:

Invoice Date: 07/26/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Chart of Account Number

Check Number: Check Date:

10 0000 2600 000 0000 424 FOOTBALL FIELD UPKEEP SUPPLIES

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full Final

Vendor ID: 100004 **TRUE VALUE**

Description:

PO Number: **74.99** **Invoice Number:** **B102820** **Amount:** **74.99**

Sequence: 1 Check Type:

Invoice Date: 07/21/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Chart of Account Number

Check Number: Check Date:

10 0000 2600 000 0000 680 HEDGE TRIMMER

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full Final

Vendor ID: 707019 **TURNITIN**

Description:

PO Number: **1,855.00** **Invoice Number:** **IN11106965** **Amount:** **1,855.00**

Sequence: 1 Check Type:

Invoice Date: 07/13/2016 Due Date: 08/02/2016 Status: A 1099 Amount: 0.00

Chart of Account Number

Check Number: Check Date:

10 0099 2237 100 0000 615 TURNITIN RENEWAL QUOTE # Q-39330-1

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full Final

Batch 1099 Total: 78.00 Batch Total: 53,944.49

Report 1099 Total: 78.00 Report Total: 53,944.49

Invoice Listing - Detail

Vendor ID: 100688 ADAMS, CATHERINE **Amount: 143.52**
 Description:
 Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
 61 0000 3110 000 0000 580 REIMB TRAVEL FOR CONFERENCE
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 143.52 N

Vendor ID: 100445 ANDY'S MINI MART **Amount: 444.00**
 Description:
 Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
 10 0000 2700 000 0000 626 172.8 GAL GAS
 10 0000 2700 000 0000 627 76.2 GAL DIESEL
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 296.33 N
 147.67 N

Vendor ID: 101157 APPLE COMPUTER, INC. **Amount: 117.00**
 Description: System Generated Purchase Order
 Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
 10 0070 1200 219 0000 734 IPAD COVERS
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 117.00 N

Vendor ID: 100002 CASH **Amount: 500.00**
 Description:
 Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
 21 0000 1400 920 0000 612 ATHLETIC CASH BOX
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 500.00 N

Vendor ID: 104465 DECKER EQUIPMENT **Amount: 1,040.18**
 Description:
 Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
 10 0000 2600 000 0000 680 DOOR CLOSERS
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 1,040.18 N

Vendor ID: 102903 EVANS PRINTING & PUBLISHING **Amount: 277.78**
 Description:
 Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
 10 0000 2310 000 0000 613 LEGAL PUBLICATIONS
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 277.78 N

Vendor ID: 100221 KEYSTONE AEA 1 **Amount: 1,400.00**
 Description:
 Sequence: 1 Check Type: Checking Account ID:
Chart of Account Number Detail Description
 10 0000 2213 100 3387 810 TLC INSTRUCTIONAL COACHING SEMINAR
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 1,400.00 N

Vendor ID: 100221 KEYSTONE AEA 1 **Amount: 1,400.00**
 PO Number: PO Number: INV-009661
 Invoice Number: INV-009661
 Invoice Date: 07/29/2016 Due Date: 08/07/2016 Status: A 1099 Amount: 0.00
 Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
 1,400.00 N

Invoice Listing - Detail

Description:		Sequence: 1	Check Type:	Detail Description	Checking Account ID:	Invoice Date: 08/07/2016	Due Date: 08/07/2016	Status: A	1099 Amount: 0.00
<u>Chart of Account Number</u>		10 0000 2213 100 3387 810		TLC INSTRUCTIONAL COACHING SEMINAR		<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>
						1,400.00		N	
Vendor ID: 707086		NOSBISCH, MORGAN		PO Number:	Invoice Number: 20160807	Amount:			
Description:		Sequence: 1	Check Type:	Detail Description	Checking Account ID:	Invoice Date: 08/07/2016	Due Date: 08/07/2016	Status: A	1099 Amount: 0.00
<u>Chart of Account Number</u>		21 0000 1400 950 7960 612		FFA OFFICER MEETING REIMB		<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>
						225.39		N	
Vendor ID: 707209		OUTDOOR RECREATION PRODUCTS		PO Number:	Invoice Number: 9531	Amount:			
Description:		Sequence: 1	Check Type:	Detail Description	Checking Account ID:	Invoice Date: 08/04/2016	Due Date: 08/08/2016	Status: A	1099 Amount: 0.00
<u>Chart of Account Number</u>		36 0000 4200 000 0000 739		PLAYGROUND EQUIPMENT		<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>
						4,250.00		N	
Vendor ID: 100025		QUILL CORPORATION		PO Number:	Invoice Number: 7944329	Amount:			
Description:		Sequence: 1	Check Type:	Detail Description	Checking Account ID:	Invoice Date: 08/03/2016	Due Date: 08/08/2016	Status: A	1099 Amount: 0.00
<u>Chart of Account Number</u>		10 0000 2310 000 0000 611		PRINTER INK		<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>
						108.18		N	
Vendor ID: 706957		WEBER PAPER COMPANY		PO Number:	Invoice Number: W002698A	Amount:			
Description:		Sequence: 1	Check Type:	Detail Description	Checking Account ID:	Invoice Date: 05/31/2016	Due Date: 08/08/2016	Status: A	1099 Amount: 0.00
<u>Chart of Account Number</u>		10 0000 2600 000 0000 680		CLOROX WIPES		<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount Asset/Asset Tag</u>	<u>In Full</u>
						60.00		N	

Report 1099 Total: 0.00 Report Total: 9,966.05

Batch Description: Invoices--AUGUST 2016 BATCH 3

Processing Month: 08/2016

Vendor ID: 707210 ENVISION

PO Number: 23939

Amount: 182.00

Description:

Sequence: 1 Check Type:

Checking Account ID:

Invoice Date:

Due Date:

Status: A 1099 Amount: 0.00

Check Date:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

21 0000 1400 950 7960 612 DIST--EMBRODERY

182.00

N

Final

Vendor ID: 105464 HOPSON, J. ROBERT

PO Number: 20160809

Amount: 800.00

Description:

Sequence: 1 Check Type:

Checking Account ID:

Invoice Date:

Due Date:

Status: A 1099 Amount: 800.00

Check Date:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 2310 000 0000 320 GAAB 45 VALUATION REPORT

800.00

N

Final

Vendor ID: 706745 MASTERCARD

PO Number: 20160808

Amount: 3,931.90

Description:

Sequence: 1 Check Type:

Checking Account ID:

Invoice Date:

Due Date:

Status: A 1099 Amount: 0.00

Check Date:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 2600 000 0000 680 MENARDS--DRILL

63.05

N

Final

10 1000 1100 100 0000 647 AMAZON-TITLE 1 REFERENCE BOOK

32.22

N

Final

10 0000 2320 000 0000 531 USPS--POSTAGE PREPAID ENVELOPES

1,612.50

N

Final

10 1000 1100 100 0000 641 EBAY-6TH GRADE LANGUAGE BOOK

89.71

N

Final

10 1000 1100 100 0000 641 EBAY--6TH GRADE SPELLING BOOK

5.40

N

Final

10 1000 1100 100 0000 641 EBAY -- 6TH GRADE LANGUAGE WORKBOOK

4.67

N

Final

10 0070 1200 219 0000 612 AMAZON-SP ED CLASSROOM SUPPLIES

115.32

N

Final

10 0000 2213 100 3387 612 MY WHATBOARDS-BULLITIN BOARD

1,024.00

N

Final

10 0000 2320 000 0000 531 USPS--REGISTRATION ENVELOPES

351.33

N

Final

36 0000 2640 000 0000 733 WALMART--TV'S

500.76

N

Final

10 1000 1100 100 0000 612 ORIENTAL TRADING--1ST GRADE CLASSROOM S

132.94

N

Final

Vendor ID: 100004 TRUE VALUE

PO Number: a113204

Amount: 9.28

Description:

Sequence: 1 Check Type:

Checking Account ID:

Invoice Date:

Due Date:

Status: A 1099 Amount: 0.00

Check Date:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

10 0000 2600 000 0000 680 DCREWS

9.28

N

Final

Vendor ID: 100004 TRUE VALUE

PO Number: B103526

Amount: 25.41

Description:

Sequence: 1 Check Type:

Checking Account ID:

Invoice Date:

Due Date:

Status: A 1099 Amount: 0.00

Check Date:

Chart of Account Number Detail Description

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

61 0000 3110 000 0000 618 KITCHEN SUPPLIES

25.41

N

Final

Batch 1099 Total:

800.00

Batch Total:

4,948.59

Report 1099 Total: 800.00

Report Total: 4,948.59

Batch Description: Invoices--AUGUST 2016 BATCH 4

Processing Month: 08/2016

Vendor ID: 104447 ACME ELECTRIC

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

36 0000 4600 000 0000 450 EXIT SIGNS

Checking Account ID:

PO Number: 1472

Invoice Date: 08/11/2016 Due Date: 08/15/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

2,434.75 N In Full Final

Amount: 2,434.75

Vendor ID: 104447 ACME ELECTRIC

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

36 0000 4600 000 0000 450 WIRING OUTLETS

Checking Account ID:

PO Number: 1491

Invoice Date: 08/15/2016 Due Date: 08/15/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

619.36 N In Full Final

Amount: 619.36

Vendor ID: 100050 DECKER SPORTING GOODS

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

21 0000 1400 920 6720 612 BELTS & MOUTH PIECES

Checking Account ID:

PO Number: 1955H

Invoice Date: 08/09/2016 Due Date: 08/15/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

121.00 N In Full Final

Amount: 121.00

Vendor ID: 100050 DECKER SPORTING GOODS

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

21 0000 1400 927 6720 612 GIRPLES

Checking Account ID:

PO Number: 19554H

Invoice Date: 08/09/2016 Due Date: 08/15/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

263.95 N In Full Final

Amount: 263.95

Vendor ID: 105673 DUNN, JENNIFER

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

36 0000 2640 000 0000 733 REIMB OF OFFICE FURNITURE

Checking Account ID:

PO Number: 20160815

Invoice Date: 08/15/2016 Due Date: 08/15/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

3,558.50 N In Full Final

Amount: 3,558.50

Vendor ID: 102635 IOWA COMMUNICATIONS NETWORK

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0099 2237 100 0000 320 ICN BILLING

Checking Account ID:

PO Number: 482780

Invoice Date: 08/11/2016 Due Date: 08/15/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

157.75 N In Full Final

Amount: 157.75

Vendor ID: 101366 L & M BOILER SYSTEMS INC

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

10 0000 2600 000 0000 433 BOILER REPAIR

Checking Account ID:

PO Number: 19137

Invoice Date: 08/11/2016 Due Date: 08/15/2016 Status: A 1099 Amount: 0.00

Check Number: Check Date:

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

868.10 N In Full Final

Amount: 868.10

Vendor ID: 707033 NICHOLSON, STEVE

Description:

PO Number: 20160815

Invoice Date: 08/15/2016 Due Date: 08/15/2016 Status: A 1099 Amount: 0.00

Amount: 118.56

Invoice Listing - Detail
Unposted; Batch Description Invoices--AUGUST 2016 BATCH 4

Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 0000 2320 000 0000 580 TRAVEL REIMB

Checking Account ID: Check Number:
Cost Center ID Detail Amount Asset/Asset Tag
118.56 N

In Full
Final

Vendor ID: 100025 QULL CORPORATION

Description:

PO Number: Invoice Number: 8022217 Amount: 10.77

Invoice Date: 08/04/2016 Due Date: 08/15/2016 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type:

Checking Account ID:

Check Number:

Check Date:

Chart of Account Number Detail Description

Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag

10 1000 1100 100 0000 612 BOOK RINGS

10.77

N

In Full
Final

Batch 1099 Total: 0.00

Batch Total: 8,152.74

Report 1099 Total: 0.00

Report Total: 8,152.74

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Legal Reference: 17 U.S.C. § 101 et al. (2010)
281 I.A.C. 12.3(12).

Cross Reference: 605.6 Internet Appropriate Use

Approved: May 18, 2009 Reviewed: _____ Revised: September 16, 2013

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Teachers may:

- Make a single copy of a song, movement, or short section from a printed musical or dramatic work that is unavailable except in a larger work for purposes of preparing for instruction;
- Make multiple copies for classroom use of an excerpt of not more than 10% of a printed musical work if it is to be used for academic purposes other than performance, provided that the excerpt does not comprise a part of the whole musical work which would constitute a performable unit such as a complete section, movement, or song;
- In an emergency, a teacher may make and use replacement copies of printed music for an imminent musical performance when the purchased copies have been lost, destroyed or are otherwise not available.
- Make and retain a single copy of excerpts from recordings of copyrighted musical works for use as aural exercises or examination questions; and,
- Edit or simplify purchased copies of music or plays provided that the fundamental character of the work is not distorted. Lyrics shall not be altered or added if none exist.

Performance by teachers or students of copyrighted musical or dramatic works is permitted without the authorization of the copyright owner as part of a teaching activity in a classroom or instructional setting. The purpose shall be instructional rather than for entertainment.

Performances of nondramatic musical works that are copyrighted are permitted without the authorization of the copyright owner, provided that:

- The performance is not for a commercial purpose;
- None of the performers, promoters or organizers are compensated; and,
- Admission fees are used for educational or charitable purposes only.

All other musical and dramatic performances require permission from the copyright owner. Parents or others wishing to record a performance should check with the sponsor to ensure compliance with copyright.

Recording of Copyrighted Programs

Television programs, excluding new programs, transmitted by commercial and non-commercial television stations for reception by general public without charge may be recorded off-air simultaneously with broadcast transmission (including simultaneous cable retransmission) and retained by a school for a period not to exceed the first forty-five (45) consecutive calendar days after date of recording. Upon conclusion of this retention period, all off-air recordings must be erased or destroyed immediately. Certain programming such as that provided on public television may be exempt from this provision; check with the principal or the subscription database, e.g. united streaming.

Off-air recording may be used once by individual teachers in the course of instructional activities, and repeated once only when reinforcement is necessary, within a building, during the first 10 consecutive school days, excluding scheduled interruptions, in the 45 calendar retention period. Off-air recordings may be made only at the request of and used by individual teachers, and may not be regularly recorded in anticipation of requests. No broadcast program may be recorded off-air more than once at the request of the same teacher, regardless of the number of times the program may be broadcast. A limited number of copies may be reproduced from each off-air recording to meet the legitimate needs of teachers. Each additional copy shall be subject to all provisions governing the original recording.

After the first ten consecutive school days, off-air recordings may be used up to the end of the 45 calendar day retention period only for evaluation purposes, i.e. to determine whether or not to include the broadcast program in the teaching curriculum. Permission must be secured from the publisher before the recording can be used for instructional purposes after the 10 day period.

Off-air recordings need not be used in their entirety, but the recorded programs may not be altered from their original content. Off-air recordings may not be physically or electronically combined or merged to constitute teaching anthologies or compilations. All copies of off-air recordings must include the copyright notice on the broadcast program as recorded.

Authorized Reproduction and Use of Copyrighted Computer Software

Schools have a valid need for high-quality software at reasonable prices. To assure a fair return to the authors of software programs, the school district shall support the legal and ethical issues involved in copyright laws and may usage agreements that are incorporated into the acquisition of software programs. To this end, the following guidelines shall be in effect:

- All copyright laws and publisher license agreements between the vendor and the school district shall be observed;

- Staff members shall take reasonable precautions to prevent copying or the use of unauthorized copies on school equipment;
- A back-up copy shall be purchased, for use as a replacement when a program is lost or damaged. If the vendor is not able to supply a replacement, the school district shall make a back-up copy that will be used for replacement purposes only;
- A copy of the software license agreement shall be retained by the, technology director; and,
- A computer program may be adapted by adding to the content or changing the language. The adapted program may not be disturbed.

Fair Use Guidelines for Educational Multimedia

Students may incorporate portions of copyrighted materials in producing educational multimedia projects such as videos, power Points, podcasts and web sites for a specific course, and may perform, display or retain the projects.

Educators may perform or display their own multimedia projects to students in support of curriculum-based instructional activities. These projects may be used:

- In face-to-face instruction;
- In demonstrations and presentations, including conferences;
- In assignments to students;
- For remote instruction if distribution of the signal is limited;
- Over a network that cannot prevent duplication for fifteen days, after fifteen days a copy may be saved onsite only; or,
- In their personal portfolios.

Educators may use copyrighted materials in a multimedia project for two years, after that permission must be requested and received.

The following limitations restrict the portion of any given work that may be used pursuant of fair use in an educational multimedia project:

- Motion media: ten percent or three minutes, whichever is less;
- Text materials: ten percent or 1,000 words, whichever is less;
- Poetry: an entire poem of fewer than 250 words, but no more than three poems from one another or five poems from an anthology. For poems of greater than 250 words, excerpts of up to 250 words may be used, but no more than three excerpts from one poet or five excerpts from an anthology;
- Music, lyrics and music video: Up to ten percent, but no more than thirty seconds. No alterations that change the basic melody or fundamental character of the work;
- Illustrations, cartoons and photographs: No more than five images by an artist, and no more than ten percent or fifteen images whichever is less from a collective work;

- Numerical data sets: Up to ten percent or 2,500 field or cell entries, whichever is less;

Fair use does not include posting a student or teacher's work on the internet if it includes portions of copyrighted material. Permission to copy shall be obtained from the original copyright holder(s) before such projects are placed online. The opening screen of such presentations shall include notice that permission was granted and materials are restricted from further use.

Notices-Before including this section, make sure employees are ready to comply with it and notices are posted.

The superintendent, principal, technology coordinator is responsible for ensuring that appropriate warning devices are posted. The warnings are to educate and warn individuals using school district equipment of the copyright law. Warning notices must be posted:

- *On or near copiers;*
- *On forms used to request copying services;*
- *On video recorders;*
- *On computers; and*
- *At the library and other places where interlibrary loan orders for copies of materials are accepted.*

Note: For copyright notices and more information, please go to Heartland AEA website:

<http://www.iowaaeaonline.org/vnews/display.v/SEC/Educators%7CCopyright%3E%3EStudents>

INTERNET SAFETY POLICY

Introduction

It is the policy of the Riceville Community School District (RCSD) to:

- a.) Prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications
- b.) Prevent unauthorized access and other unlawful online activity
- c.) Prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and
- d.) Comply with the Children's Internet Protection Act (CIPA) [Pub. L. No. 106-554 and 47 USC 254(h)].

Definitions

Key terms are as defined in the Children's Internet Protection Act.

Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the RCSD online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communication.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the RCSD staff to educate, supervise and monitor appropriate usage of the online computer network and access to the internet in accordance with this policy, the Children's Internet Protection Act, and the Protecting Children in 21st Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of Technology Coordinator or designated representatives.

The technology Coordinator or designed representatives will provide age-appropriate training for students who use the RCSD's Internet facilities. The training provided will be designed to promote RCSD's commitment to:

- a. The standards and acceptable use of Internet services as set forth in the RCSD's Student Laptop Computer Handbook
- b. Student safety with regard to:
 - a. Safety on the Internet;
 - b. Appropriate behavior while online, on social networking Web sites, and in chat rooms; and
- c. Compliance with the R-rate requirements of the Children's Internet Protection Act ("CIPA")

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the District's acceptable use policies.

Adoption

This CIPA Compliant Internet Safety Policy adaption:

- a. Public Meeting March 17, 2015
- b. First Reading Approval: April 20, 2015
- c. Second Reading Approval: May 18, 2015
- d. Became Board Policy on: May 18, 2015

Approved: May 18, 2015

Reviewed: _____ Revised: _____

SOCIAL NETWORKING SITES AND HANDHELD TECHNOLOGY DEVICES

USE OF SOCIAL NETWORKING SITES, HANDHELD TECHNOLOGY DEVICES, CELLULAR TELEPHONES AND OTHER DEVICES

The Riceville Community School District Board of Directors recognizes the need to provide access to technological resources. For the purposes of this policy, "Social Networking Sites" is defined to include, but not limited to, such social networking sites as Facebook, Instagram, Twitter, YouTube or any other site used as a means of communicating between users or for sharing thoughts, images, videos, or any other form of expression. For the purposes of this policy, "Handheld Technology Devices" is defined to include portable two-way telecommunications devices including, but not limited to, cellular telephones with or without cameras, laptops, netbooks, MP3 players, beepers, walkie talkies, other handheld computing devices used as a communication device, any portable electronic devices capable of storing and/or transmitting and/or receiving images, such as cameras, as well as any new technology developed for similar purposes.

The Riceville Community School District Board of Directors extends to students the privilege to possess, display and use Handheld Technology Devices, or utilize Social Networking Sites by any technological means, during passing time between classes, during meals, and before and after school, provided such handheld technology devices or social networking sites are not displayed, activated or used during class time, unless the classroom teacher allows the use of the handheld technology devices or social networking sites for educational purposes or to communicate with a student's parents or guardian. Classroom teachers are not authorized to give permission for students to use handheld technology devices or social networking sites to communicate during class time with students outside of the teacher's class, nor are students otherwise authorized to communicate by any means with students outside of the student's class during class time. Except as permitted by the classroom teacher, all such devices must be turned off and in a locker, backpack, pocket, or similar enclosure during class time. Exceptions will be made for students with specific needs that require such devices under a "504Plan," pursuant to Section 504 of the Rehabilitation Act of 1973, as amended; as per their Individualized Education Program "IEP"; and during a medical or security emergency, if a supervising school official is not in communication with emergency responders, or the student is unaware that a supervising school official is in communication with emergency responders.

Cell phones with cameras and other portable handheld technology devices capable of storing and/or transmitting and/or receiving images are banned from use for any purpose in locker rooms and restrooms at ALL times. Students may be disciplined for any use of handheld technology devices in school locker rooms or restrooms. At no time are students or visitors authorized to video capture, photograph, or audio record others in the school building, on school property (to include school vehicles), or at school activities (unless recording a public

performance, such as a game, honor assembly, concert, contest, etc.), without the consent of a teacher, coach, or school administrator.

The school district will not be responsible for financial charges relating to student handheld technology devices at any time, to include during times of confiscation. Student use of personal handheld technology devices for permitted educational purposes or to communicate with school staff or other students is optional.

Students may be held responsible for the transmission of all messages, images, video or other forms of communication sent from their handheld device or social networking sites. Students are encouraged to utilize passwords on handheld technology devices and social networking sites, and are discouraged from sharing those passwords with other students. Students should lock or logoff handheld technology devices and social networking sites when they are not in use. Students are further discouraged from sharing handheld technology devices with other students.

The school district will not be responsible for loss, damage, destruction, or theft of any electronic device brought to school.

Approved: May 18th, 2015 Reviewed: _____ Revised: _____

CLASS SIZE- CLASS GROUPING

It is within the sole discretion of the board to determine the size of classes and to determine whether class grouping will take place. The board review the class sizes annually.

It is the responsibility of the superintendent to make a recommendation to the board on class size based upon the financial condition of the school district, the qualifications of and number of licensed employees, and other factors deemed relevant to the board.

Legal Reference: Iowa Code §§ 279.8 (2011).

Cross Reference: 606.6 Insufficient Classroom Space

Approved: July 11, 1989 Reviewed: May 28, 2008 Revised: September 16, 2013

SCHOOL CEREMONIES AND OBSERVANCES

The school district will continue school ceremonies and observances which have become a tradition and a custom of the educational program. These include, but are not limited to, reciting the pledge of Allegiance and observance of holidays, such as Christmas, Halloween and Easter, by programs and performances. Such ceremonies or observances will have a secular purpose and will not advocate or sponsor a particular religion.

Students who do not wish to participate in these activities may be silent during the ceremony or observance or receive permission from the principal to be excused from the ceremony for religious reasons in compliance with board policy.

Legal Reference: U.S. Const. amend I.
Lee v. Weisman, 112 S. Ct. 2649 (1992).
Lemon v. Kurtzman, 403 U.S. 602 (1971).
Graham v. Central Community School District of Decatur County, 608 F. Supp. 531 (S.D. Iowa 1985).
Iowa Code §§ 279.8 (2011).

Cross Reference: 603 Instructional Curriculum
604.5 Religious-Based Exclusion From A School Program

Approved: September 16, 2013

Reviewed: _____

Revised: _____

ANIMALS IN THE CLASSROOM

Live animals will not be allowed in the school district facilities except under the special circumstances and only for an educational purpose. Permission from the principal will be required of anyone wishing to bring an animal into the school district facilities.

The person bringing the animal must furnish transportation for the animal brought to school. Animals will not be allowed to travel to and from the student's attendance center on the school bus without prior approval from the principal.

It is the responsibility of the principal to determine appropriate supervision of animals in the classroom.

Legal Reference: Iowa Code §§ 279.8 (2011).

Cross Reference: 507 Student Health and Well-Being

Approved: September 16, 2013

Reviewed: _____ Revised: _____

STUDENT PRODUCTION OF MATERIALS AND SERVICES

Materials and services produced by students at the expense of the school district are the property of the school district. Materials and services produced by students at the student's expense, except for incidental expense to the school district, are the property of the student.

It is the responsibility of the superintendent to determine incidental expense.

Legal Reference: Iowa Code §§ 279.8 (2011).

Cross Reference: 408.2 Licensed Employee Publication or Creation of Materials

Approved: September 16, 2013 Reviewed: _____ Revised: _____

STUDENT FIELD TRIPS AND EXCURSIONS

The principal may authorize field trips and excursions when such events contribute to the achievement of education goals of the school district. The school district will provide transportation for field trips and excursions.

In authorizing field trips and excursions, the principal will consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent. Written parental permission will be required prior to the student's participation in field trips and excursions. *[The superintendent's approval will be required for field trips and excursions outside the state. Board approval will be required for field trips and excursions which involve unusual length or expense.]*

Field trips and excursions are to be arranged with the principal well in advance. A detailed schedule and budget must be submitted by the employee. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher may be required to submit a written summary of the event.

Note: This is not a required policy but one that is recommended. The board may need to amend it to reflect current practice.

Legal Reference: 390 C.F.R. Pt 390.3(f) (2010).
Iowa Code §§ 279.8 (2011).
281 I.A.C. 43.9.

Cross Reference: 503.1 Student Conduct
503.4 Good Conduct Rule
603 Instructional Curriculum
711 Transportation

Approved: _____

Reviewed: May 28, 2008 Revised: September 16, 2013

INSUFFICIENT CLASSROOM SPACE

Insufficient classroom space is determined on a case-by-case basis. In making its determination whether insufficient classroom space exists, the board may consider several factors, including but not limited to, the nature of the education program, the grade level, the available licensed employees, the instructional method, the physical space, student-teacher ratios, equipment and materials, facilities either being planned or under construction, facilities planned to be closed, financial condition of the school district and projected to be available, a sharing agreement in force or planned, a bargaining agreement in force, laws or rules governing special education class size, board-adopted school district goals and objectives, and other factors considered relevant by the board.

This policy is reviewed by the board annually. It is the responsibility of the superintendent to bring this policy to the attention of the board each year.

Legal Reference: Iowa Code §§ Ch 282.18 (13) (2011).
281 I.A.C. 17.6(3).

Cross Reference: 103 Long-Range Needs Assessment
501.15 Open Enrollment Transfers-Procedures as a Receiving District
606.1 Class Size-Class Grouping

Approved: July 11, 1989

Reviewed: May 28, 2008 Revised: September 16, 2013

STUDENT GUIDANCE AND COUNSELING PROGRAM

The board will provide a student guidance and counseling program. The guidance counselor will be certified with the Iowa Department of Education and hold the qualifications required by the board. The guidance and counseling program will serve grades kindergarten through twelve. The program will assist students with their personal, educational, and career development. The program is coordinated with the education program and will involve licensed employees.

Note: Although it is not mandated to have a guidance counselor, it is required that a counseling program exists. This is a mandated policy and reflects the educational standards. For more detailed discussion of this issue, see IASB's Policy Primer, Vol. 14 #3- June 27, 2001.

Legal Reference: Iowa Code §§ 280.14; 622.10 (2011).
281 I.A.C. 12.3 (11).

Cross Reference: 506 Student records
603 Instructional Curriculum
604.4 Program for At-Risk Students

Approved: March 13, 1991 Reviewed: May 28, 2008 Revised: September 16, 2013

STUDENT HEALTH SERVICES

Health services are an integral part of comprehensive school improvement, assisting all students to increase learning, achievement, and performance. Health services coordinate and support existing programs to assist each student in achievement of an optimal state of physical, mental and social well-being. Student health services ensure continuity and create linkages between school, home, and community service providers. The school district's comprehensive school improvement plan, needs, and resources determine the linkages.

The superintendent, in conjunction with the (school nurse, health advisory committee, public health nurse, school health team, etc.) will develop administrative regulations implementing this policy. The superintendent will provide a written report on the role of health services in the education program to the board annually.

NOTE: If a school district will be using federal money to perform physical exams or screening on students, the school district must annually notify parents of the exam or screening except for hearing, vision or scoliosis. The following language is suggested;

"The school district will annually notify parents of physical exams or screenings conduct on the students except for vision, hearing or scoliosis."

For more details discussion of this issue, see IASB's Policy Primer, Vol 14 #3-June 28, 2001.

Legal Reference: No Child Left Behind, Title II, Sec. 1061, P.L. 107-110 (2002).
42 U.S.C. §§ 12101 *et seq.* (2010).
34 C.F.R. pt. 99, 104, 200, 300 *et seq.* (2010).
29 U.S.C. § 794(a)(2010)
28 C.F.R. 35
20 U.S.C. 1232g § 1400 6301 *et seq.* (2010).
Iowa Code §§ 22.7, 139A.3. .8, .21; 143.1, 152, 256.7(24), .11,
280.23 (2011).
281 I.A.C. 12.3(4), (7), (11); 12.4(12); 12.8; 41.405.
641 I.A.C. 7.
655 I.A.C. 6, 6.3(1), 6.3(6), 6.6(1) 7.

Cross Reference: 501.4 Entrance-Admissions
507 Student Health and Well-Being

Approved: September 16, 2013 Reviewed : _____ Revised : _____

STUDENT HEALTH SERVICES REGULATION

Student Health Administrative Regulations

- I. Student Health Services—Each school building may develop a customized student health services program within comprehensive school improvement based on its unique needs and resources. Scientific advances, laws, and school improvement necessitate supports to students with health needs to receive their education program.

Supports to improve student achievement include:

- Qualified health personnel
- School superintendent, school nurse, and school health team working collaboratively
- Family and community involvement
- Optional student health services program with commitment to its continuing improvement

Components provided within a coordinated school health program include:

- Health services
- Nutrition
- Healthy, safe environment
- Staff wellness
- Health education
- Physical education and activity
- Counseling, psychological, and social services
- Family and community involvement

Student health services are provided to identify health needs; facilitate access to health care; provide for health needs related to educational achievement; promote health, well-being, and safety; and plan and develop the health services program.

II. Student Health Services Essential Functions

- A. Identify student health needs:
1. Provide individual initial and annual health assessments
 2. Provide needed health screenings
 3. Maintain and update confidential health records
 4. Communicate (written, oral, electronic) health needs as consistent with confidentiality laws.

- B. Facilitate student access to physical and mental health services:
 - 1. Link students to community resources and monitor follow through
 - 2. Promote increased access and referral to primary health care financial resources such as Medicaid, HAWK-I, social security, and community health clinics
 - 3. Encourage appropriate use of health care
- C. Provide for student health needs related to educational achievement:
 - 1. Manage chronic and acute illnesses
 - 2. Provide special health procedures and medication including delegation, training, and supervision of qualified designated school personnel
 - 3. Develop, implement, evaluate and revise individual health plans (IHPs) for all students with special health needs according to mandates in the Individuals with Disabilities Education Act (IDEA), Rehabilitation Act (Section 504), and American with Disabilities Act (ADA)
 - 4. Provide urgent and emergency care for individual and group illness and injury
 - 5. Prevent and control communicable disease and monitor immunizations
 - 6. Promote optimal mental health
 - 7. Promote a safe school facility and safe school environment
 - 8. Participate in and attend team meetings as a team member and health consultant
- D. Promote student health, well-being, and safety to foster healthy living:
 - 1. Provide developmentally appropriate health education and health counseling for individuals and groups
 - 2. Encourage injury and disease prevention practices
 - 3. Promote personal and public health practices
 - 4. Provide health promotion and injury and disease prevention education
- E. Plan and develop the student health services program collaboratively with the superintendent, school nurse, and school health team:
 - 1. Gather and interpret data to evaluate needs and performance
 - 2. Establish health advisory council and school health team
 - 3. Develop health procedures and guidelines
 - 4. Collaborate with staff, families, and community
 - 5. Maintain and update confidential student school health records
 - 6. Coordinate program with all school health components
 - 7. Coordinate with school improvement
 - 8. Evaluate and revise the health service program to meet changing needs
 - 9. Organize scheduling and direct health services staff

10. Develop student health services annual status report
11. Coordinate information and program delivery within the school and between school and major constituents
12. Provide health services by qualified health professionals to effectively deliver services, including multiple levels of school health expertise such as registered nurses, physicians, and advanced registered nurse practitioners
13. Provide for professional development for school health services staff

III. Expanded Health Services

These additional health services address learning barriers and the lack of access to health care. Examples include school-based services in the school, school-linked services connected to the school, primary care, mental health, substance abuse, and dental health.

FIELD TRIPS

Kindergarten

Play at Gallagher-Bluedorn Performing Arts Center, Cedar Falls - October
Zoo Trip to Bryon, MN in May

First Grade

Play at Gallagher-Bluedorn Performing Arts Center, Cedar Falls - October
Fossil Park in May

Second Grade

Play at Black Hawk Children's Theater in Waterloo – October
One Room School near Saratoga in May

Third Grade

Play at Gallagher-Bluedorn Performing Arts Center, Cedar Falls – October
County Health Fair, Osage – September
NICC Dairy Barn at Calmar
Burr Oak Field Trip in May

Fourth Grade

Play at Gallagher-Bluedorn Performing Arts Center, Cedar Falls – October
Planatarium, Fish History & American-Norwegian Museum, Decorah -
September or October

Fifth Grade

Iowa History Trip to Effigy Mounds in May
E4D Workshop in NIACC

Sixth & Seventh Grade

Quodlibet in May
Washing DC Trip

K – 6

Activity Day at CRC in May

FFA

Farm Progress Show
National FFA Convention
State FFA Convention
Sub-Districts
Soil Judgeing
Green hand Fireup

Fundraisers 2016-17 School Year

Group:	Fundraiser:	Contact:
7th, 8th, 9th graders	Magazine Sales	Reva Harris
Booster Club	Membership Drive	Bryce Conway
Cheerleaders	Mascot night Flamingos	Heather Christensen "
Dollar for Scholars	Phone-A -Thon	Melissa Johnson
FFA	FFA Fruit & Cheese Sales Bedding Plant Sales Vending Machines	Morhan Nosbisch
Music Dept	Pizza Sales	Amanda Dwine
Music Parents	Membership Drive	Linda Byrnes
PTO	Book Fairs Santa Shop Garage Sale	Tammi Mueller " "
Softball/ Baseball	Sign Advertising	Andrea Adams
Athletics	Coupon Cards	Bryce Conway
Washington DC Trip		Emily Schipper

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Telephone (641) 792-1910

July 19, 2016

Riceville Community School District
Attn: Jennifer Dunn
912 Woodland Ave
Riceville, IA 50466

We are pleased to confirm our understanding of the services we are to provide Riceville Community School District for the year ended June 30, 2016. We will audit the financial statements of the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the entity's basic financial statements, of Riceville Community School District as of and for the year ended June 30, 2016. Accounting standards generally accepted in the United States provide certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Riceville Community School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Riceville Community School District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison Schedule of Revenues, Expenditures/Expenses and Changes in Balances.
3. Notes to Required Supplementary Information – Budgetary Reporting
4. Schedule of the District's Proportionate Share of the Net Pension Liability.
5. Schedule of District Contributions
6. Notes to Required Supplementary Information – Pension Liability
7. Schedule of Funding Progress for the Retiree Health Plan (if applicable).

We have also been engaged to report on supplementary information other than RSI that accompanies Riceville Community School District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial

statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1. Schedule of expenditures of federal awards (if applicable).
2. Any additional schedules as required.

The following information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. CAFR statistical schedule data (if applicable).

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the second paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) (if applicable).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Audit or Single Audit (as applicable). Our reports will be addressed to the Board of Education of Riceville Community School District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise

in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and may not be detected by us, even though the audit is properly planned and performed in accordance with U.S. general accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit (if applicable). Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards (if applicable); federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed,

will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance (if applicable).

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance (if applicable).

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Riceville Community School District's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Riceville Community School District's major programs. The purpose of these procedures will be to express an opinion on Riceville Community School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance (if applicable).

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards (if applicable), and related notes of Riceville Community School District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards (if applicable), and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management

and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards (if applicable), and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provision of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan (if applicable). The summary schedule of prior audit findings should be available for our review on the final day of field work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) (if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statement with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in

the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards (if applicable), and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the Riceville School District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Nolte, Cornman & Johnson P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the federal and state departments of education or its designee, the office of the auditor of state, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Nolte, Cornman & Johnson P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

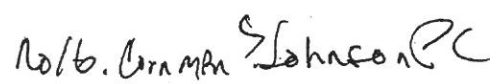
The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by federal and state departments of education. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit as scheduled and to issue our report no later than March 31, 2017. Nancy Janssen is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed **\$ 6100**. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered at 40% of contract after field work is completed and final bill after report is delivered. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Riceville Community School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,


Nolte, Cornman & Johnson P.C.

RESPONSE:

This letter correctly sets forth the understanding of Riceville Community School District.

Board President: _____ Date: _____

Business Manager: _____ Date: _____



Early Graduation Application
Riceville Community School District
912 Woodland Ave, Riceville, Iowa 50466-7507

RCSD

Students requesting permission to graduate early must obtain approval from the Riceville Community School District Board of Education by the end of the previous school year. If you request early graduation after this time, you must appear before the school board for approval.

Student Name: Cedrik C. Lamb
Student eMail: _____
Address: 4285 Shadow Ave
City: Osage State: IA Zip: 50461

Parent/Guardian Name: Gary & Cheryl Pearson
Current eMail: jeepman52@gmail.com
Address: 4285 Shadow Ave.
City: Osage State: IA Zip: 50461

Please Identify your reason(s) for wanting to graduate early. What will you be doing after you graduate?
to move forward with welding certification/career

How many credits have you earned? _____
How many credits are pending/are you currently enrolled in? 4
Grade Point Average: _____

What courses are you currently enrolled?

_____	_____
_____	_____
_____	_____

What is your anticipated schedule for your final year of school?

Trimester 1	Trimester 2
<u>HIG/TIG</u>	_____
<u>Government</u>	_____
<u>P.E.</u>	_____
_____	_____
_____	_____
_____	_____

Considerations: You will be permitted to walk in graduation ceremonies and participate in senior prom pending all graduation and financial obligations are satisfactorily met.

Cedrik Lamb
(Student's signature)

8/16/16
(date of application)

Cheryl A. Pearson
(Parent/Guardian signature)

(Counselor signature)

(Principal's signature)

(date of approval)

(School Board President)

(date of approval)

Riceville CSD 2016-2017 School Calendar

August 23 - May 23

Summary of Calendar

Days/Hours in classroom:

First Trimester59/370:45
 Second Trimester60/382:10
 Third Trimester59/368:15
 Student Days/Hours178/1121:10
 Teacher Days185

CALENDAR LEGEND

Start/End	
Three Weeks	
End of Trimester	
K-6 P-T Conferences	
7-12 P-T Conferences/Registration	
Holidays	
Vacation Days	
Full-Day In-Service	
12:40 Dismissals	
2:10 Dismissals	
Snow Makeup Day	

HOLIDAYS:

Labor Day (9/5)
 Halloween (11/31)
 Thanksgiving Day (11/24)
 Christmas Day (12/25)
 New Year's Day (1/1)
 Martin Luther King Jr. Day (1/16)
 President's Day (2/20)
 Easter Sunday (4/16)
 Memorial Day (5/29)

NOTABLE SCHOOL DATES

Homecoming Sept 30
***Fall Map Testing** TBD
***Smarter Balanced** TBD
***Spring MAP Testing** TBD
Seniors Last Day May 10
Senior Awards Night May 10
Commencement May 14

*Snow Days will subtract from the total extra hours and will not exceed the 1080 hours required by Iowa Department of Education. If the amount of cancellations exceeds the extra hours, hours will be added at the end of the school year to meet the 1080-hour requirement.

**January 16 & February 20 are listed as Makeup days. These days will be used when a full school day has been cancelled prior to that date. It will not be used if based on the accumulated hours lost at that time. If either day listed above is used, it will be a full school day, 8:10am-3:15pm

Note: In-service Days may be classified as Career Development and/or Professional Development depending on the content of the activities being performed.

August					Student Hrs
M	T	W	Th	F	
15	16	17	18	19	
22	23	24	25	26	30:20
29	30	31			50:05
September					
			1	2	63:15
5	6	7	8	9	87:00
12	13	14	15	16	119:55
19	20	21	22	23	150:15
26	27	28	29	30	183:10
October					
3	4	5	6	7	213:30
10	11	12	13	14	246:25
17	18	19	20	21	276:45
24	25	26	27	28	307:30
31					314:05
November					
	1	2	3	4	340:25
7	8	9	10	11	370:45
14	15	16	17	18	403:40
21	22	23	24	25	422:20
28	29	30			441:00
December					
			1	2	446:30
5	6	7	8	9	476:50
12	13	14	15	16	509:45
19	20	21	22	23	528:25
26	27	28	29	30	528:25
January					
2	3	4	5	6	541:35
9	10	11	12	13	574:30
16	17	18	19	20	598:15
23	24	25	26	27	631:10
30	31				644:20
February					
		1	2	3	661:30
6	7	8	9	10	685:40
13	14	15	16	17	716:00
20	21	22	23	24	746:20
27	28				759:30
March					
		1	2	3	779:15
6	7	8	9	10	810:00
13	14	15	16	17	840:20
20	21	22	23	24	866:40
27	28	29	30	31	897:00
April					
3	4	5	6	7	929:55
10	11	12	13	14	948:35
17	18	19	20	21	974:55
24	25	26	27	28	1007:50
May					
1	2	3	4	5	1040:45
8	9	10	11	12	1071:05
15	16	17	18	19	1104:00
22	23	24	25	26	1121:10
29	30	31			

178 Day/1121:10 Hours Calendar

Date	Events
Aug 16	New Teacher Orientation
Aug 17-19	Teacher In-service/Certified Staff 1 st Day
Aug 22	7-12 Student Registration K-6 P-T Conferences 8:30-3:00
Aug 23	Begin 1 st Trimester 12:40 Dismissal, Teacher In-service
Sept 5	Labor Day (No School)
Sept 12	3 week grade check (Tri 1)
Oct 3	6 week grade check (Tri 1)
Oct 24	9 week grade check (Tri 1)
Oct 25, 27	K-12 2:10 Dismissal 7-12 P-T Conferences 3:15-7:30pm
Oct 28	No School (P-T Comp)
Nov 11	End of 1 st Trimester (370:45, 59 Days) 12:40 Dismissal, Teacher Inservice
Nov 14	Start of 2 nd Trimester
Nov 15, 17	K-12 2:10 Dismissal K-6 P-T Conferences 3:15-7:30pm
Nov 18	Teacher In-service (No School)
Nov 23	2:10 Dismissal Fall Break
Nov 24-25	Fall Break (No School)
Dec 7	3 week grade check (Tri 2)
Dec 21	2:10 Dismissal
Dec 21-Jan 3	Winter Break (No School)
Jan 3	Teacher In-service (No School)
Jan 4	Classes Resume
Jan 10	6 week grade check (Tri 2)
Jan 16	No School-Snow Makeup Day
Feb 1	9 week grade check (Tri 2)
Feb 7, 9	K-12 2:10 Dismissal 7-12 P-T Conferences 3:15-7:30pm
Feb 10	Teacher In-service (No School)
Feb 20	No School-Snow Makeup Day
Feb 24	End of 2 nd Trimester (382:10, 60 Days) 12:40 Dismissal Teacher Inservice
Feb 27	Start 3 rd Trimester
Mar 7, 9	K-12 2:10 Dismissal K-6 P-T Conferences 3:15-7:30pm
Mar 10	No School (P-T Comp)
Mar 17	3 week grade check (Tri 3)
Apr 7	3 week grade check (Tri 3)
Apr 12	2:10 Dismissal
Apr 13-17	Spring Break (No School)
May 3	9 week grade check (Tri 3)
May 10	Seniors Last Day (1064:30hrs)
May 14	Commencement 1:00pm
May 23	12:40 Dismissal Teacher Inservice End of 3 rd Trimester (368:15hrs, 59Days) End of School Year
May 24	Teacher Inservice

RCSD Board Approved:

