

**Riceville Community School
Riceville, IA**

The Board of Education of the Riceville Community School District held their regular board meeting December 19th 2016, at 7:00 p.m. in the High School Library. Board members present: Keeling, Hale, and Fox. Absent: Richardson. Guertin arrived at 7:18 PM. Also in attendance: Dr. Nicholson-Supt, Cory Schumann-K-12 Principle; Casandra Leff-Riceville Recorder.

Fox called the meeting to order @ 7:01 PM.

Motion by Hale, seconded by Keeling to approve the agenda with the removal of item I. 3 Ayes. MC.

Motion by Keeling, second by Hale to approve the minutes of previous meeting and summary of bills. Ayes 3. MC.

Mr. Schumann reported this will be the last year for the ITEBS as the state will be moving to the Smarter Balance testing.

Superintendent Nicholson reported the boiler system repairs and ceiling repairs that will happen during winter break.

Direct Fox spoke on the meeting held between school district boards on the cooperation initiative. Director Hale brought up discussion on the Iowa Big North.

Motion by Keeling, seconded by Hale to approve unpaid personal days for para. Ayes 4. MC.

Motion by Hale, seconded by Guertin to approve Sal Gomez as volunteer boys' basketball coach. Roll Call Vote: Keeling, aye; Hale, aye; Guertin, aye; Fox, aye. MC.

Motion by Keeling, seconded by Guertin to approve the second reading of board policies 700-704.2R1; 704.3-706.2 with the exception of 705.2 for further review of this policy. 4 Ayes. MC.

Motion by Keeling, seconded by Hale to approve the first reading of board policies 706.3-710.2 excluding 707.1 and 707.2 for further review of these policies. 4 Ayes MC.

Motion by Guertin, seconded by Keeling to approve the SBRC application in the amount of \$38,676 for Open Enrollment Out not in Fall of 2015. 4 Ayes. MC.

Motion by Guertin, seconded by Hale to appoint Neal Keeling to the Howard County Conference Board. 4 Ayes. MC.

Motion by Guertin, seconded by Hale to approve the Bus Spec for a gasoline bus. 4 Ayes. MC.

Motion by Guertin, seconded by Keeling to approve the Inter-Agency Contract for Special Education Program with Mason City Community School District. 4 Ayes. MC.

Motion by Guertin, seconded by Hale to approve the At-Risk/Dropout Application in the amount of \$19,466. 4 Ayes. MC.

Next board meeting will be held Monday January 16th at 7:00 p.m. in the High School Library. Building a& Grounds will meet at 5:30 the same night.

Motion by Hale, second by Guertin to adjourn the meeting @ 8:12PM. Ayes 4. MC.

Karl Fox
Board President

Jennifer Dunn
Board Secretary

Batch Description: Invoices--DECEMBER 2016 BATCH 5

Processing Month: 12/2016

Vendor ID: 100055	ALLIANT ENERGY	PO Number:	Invoice Number: 20161229	Amount:	255.93
Description:		Invoice Date: 12/20/2016	Due Date: 12/29/2016 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 8270 622	BUS BARN ELECT		255.93		N
					Final
Vendor ID: 100055	ALLIANT ENERGY	PO Number:	Invoice Number: 20161229-0001	Amount:	3,031.34
Description:		Invoice Date: 12/20/2016	Due Date: 12/29/2016 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 622	BUILDING ELECT		3,031.34		N
					Final
Vendor ID: 104861	BYRNES, LINDA	PO Number:	Invoice Number: 20161229	Amount:	13.08
Description:		Invoice Date: 12/29/2016	Due Date: 12/29/2016 Status: A	1099 Amount: 13.08	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2510 000 0000 611	REIMB WALL HANGING FILE		13.08	13.08	N
					Final
Vendor ID: 100196	CITY OF RICEVILLE	PO Number:	Invoice Number: 15247	Amount:	29.66
Description:		Invoice Date: 12/21/2016	Due Date: 12/29/2016 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 411	WATER		14.83		N
10 0000 2600 000 0000 411	SEWER		14.83		N
					Final
Vendor ID: 100196	CITY OF RICEVILLE	PO Number:	Invoice Number: 15248	Amount:	26.36
Description:		Invoice Date: 12/21/2016	Due Date: 12/29/2016 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 411	SEWER		13.18		N
10 0000 2600 000 0000 411	WATER		13.18		N
					Final
Vendor ID: 100196	CITY OF RICEVILLE	PO Number:	Invoice Number: 770.18	Amount:	770.18
Description:		Invoice Date: 12/21/2016	Due Date: 12/29/2016 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 411	WATER		252.65		N
10 0000 2600 000 0000 421	GARBAGE		320.00		N
10 0000 2600 000 0000 411	SEWER		252.65		N
10 0000 2600 000 0000 411	WATER		(27.56)		N
10 0000 2600 000 0000 411	SEWER		(27.56)		N
					Final
Vendor ID: 105485	CLASSROOM DIRECT	PO Number: 19753H	Invoice Number: 208117649332	Amount:	45.72
Description:		Invoice Date: 12/21/2016	Due Date: 12/29/2016 Status: A	1099 Amount: 0.00	

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 910 6210 612	Vinyl Binders 2" Black		5.34		N	Final	
21 0000 1400 910 6210 612	View Binder 3" White		4.47		N	Final	
21 0000 1400 910 6210 612	Clear Sheet Protectors-100 pk		6.67		N	Final	
21 0000 1400 910 6210 612	Scotch 810 Magic Tape-10 pk		20.87		N	Final	
21 0000 1400 910 6210 612	Manila file folders 1/2 cut-100 box		8.37		N	Final	
Vendor ID: 100050	DECKER SPORTING GOODS	PO Number: 19719H	Invoice Number: AAT016726-AJ01	Amount:	123.00		
Description:		Invoice Date: 12/19/2016	Due Date: 12/29/2016	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 0000 612	SERVICE BARS		123.00		N	Final	
Vendor ID: 105673	DUNN, JENNIFER	PO Number:	Invoice Number: 20161229	Amount:	37.75		
Description:		Invoice Date: 12/29/2016	Due Date: 12/29/2016	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 618	REIMB SHOP VAC/ BUS BARN		37.75		N	Final	
Vendor ID: 707249	FEDERAL FIRE EQUIPMENT CO.	PO Number:	Invoice Number: 56530	Amount:	892.24		
Description:		Invoice Date: 12/22/2016	Due Date: 12/29/2016	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2600 000 0000 433	FIRE EXTINGUISHER INSPECTION		892.24		N	Final	
Vendor ID: 707250	JEFSON, KIRK	PO Number:	Invoice Number: 20161221	Amount:	95.00		
Description:		Invoice Date: 12/20/2016	Due Date: 12/21/2016	Status: A	1099 Amount: 95.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final	
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final	
Vendor ID: 104377	KOENIGS, JASON	PO Number:	Invoice Number: 20161220	Amount:	70.00		
Description:		Invoice Date: 12/20/2016	Due Date: 12/20/2016	Status: A	1099 Amount: 70.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6710 345	OFFICIAL		70.00	70.00	N	Final	
Vendor ID: 707134	MARCO INC.	PO Number:	Invoice Number: 52815709	Amount:	1,340.20		
Description:		Invoice Date: 12/24/2016	Due Date: 12/29/2016	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
36 0000 2600 000 0000 442	COPIER LEASE		1,340.20		N	Final	

Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6501356	Amount:	13.78
Description:		Invoice Date: 12/15/2016	Due Date: 12/20/2016 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		13.78	N	In Full
					Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6501357	Amount:	126.65
Description:		Invoice Date: 12/20/2016	Due Date: 12/20/2016 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		126.65	N	In Full
					Final
Vendor ID: 100485	MINNTEX CITRUS	PO Number:	Invoice Number: 20161221	Amount:	16,970.14
Description:		Invoice Date: 12/21/2016	Due Date: 12/21/2016 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 950 7960 616	ffa fruit		16,970.14	N	In Full
					Final
Vendor ID: 104222	PAVLOVICH, JEFF	PO Number:	Invoice Number: 20161220	Amount:	120.00
Description:		Invoice Date: 12/19/2016	Due Date: 12/20/2016 Status: A	1099 Amount: 120.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6790 345	OFFICIAL		120.00	120.00 N	In Full
					Final
Vendor ID: 102619	REINDL, MIKE	PO Number:	Invoice Number: 20161220	Amount:	120.00
Description:		Invoice Date: 12/19/2016	Due Date: 12/20/2016 Status: A	1099 Amount: 120.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6790 345	OFFICIAL		120.00	120.00 N	In Full
					Final
Vendor ID: 706974	RICEVILLE COMMUNITY MARKET PLACE,	PO Number:	Invoice Number: 19497	Amount:	124.39
Description:		Invoice Date: 12/02/2016	Due Date: 12/20/2016 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0070 1200 219 0000 612	COOKING SUPPLIES		124.39	N	In Full
					Final
Vendor ID: 706974	RICEVILLE COMMUNITY MARKET PLACE,	PO Number:	Invoice Number: 19955	Amount:	49.98
Description:		Invoice Date: 12/07/2016	Due Date: 12/20/2016 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		49.98	N	In Full
					Final
Vendor ID: 706974	RICEVILLE COMMUNITY MARKET PLACE,	PO Number:	Invoice Number: 200034	Amount:	15.03
Description:		Invoice Date: 12/08/2016	Due Date: 12/20/2016 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		15.03		N	Final
Vendor ID: 100229 SCHOOL BUS SALES CO						
Description:			PO Number:	Invoice Number: IN43620	Amount:	24.12
Sequence: 1 Check Type:			Invoice Date: 12/20/2016 Due Date: 12/21/2016 Status: A 1099 Amount: 0.00			
Checking Account ID:			Check Number: Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 673	BATTERY DOOR LATCH #4		24.12		N	Final
Vendor ID: 104371 SLATER, JASON						
Description:			PO Number:	Invoice Number: 20161221	Amount:	95.00
Sequence: 1 Check Type:			Invoice Date: 12/20/2016 Due Date: 12/21/2016 Status: A 1099 Amount: 95.00			
Checking Account ID:			Check Number: Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final
Vendor ID: 105216 STACYVILLE LP GAS CO						
Description:			PO Number:	Invoice Number: S 009502	Amount:	7,252.53
Sequence: 1 Check Type:			Invoice Date: 12/09/2016 Due Date: 12/29/2016 Status: A 1099 Amount: 0.00			
Checking Account ID:			Check Number: Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2600 000 0000 623	LP		7,252.53		N	Final
Vendor ID: 104773 WHITEHILL, SCOTT						
Description:			PO Number:	Invoice Number: 20161220	Amount:	120.00
Sequence: 1 Check Type:			Invoice Date: 12/19/2016 Due Date: 12/20/2016 Status: A 1099 Amount: 120.00			
Checking Account ID:			Check Number: Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6790 345	OFFICIAL		120.00	120.00	N	Final
Vendor ID: 105578 WOOLDRIDGE, KARL						
Description:			PO Number:	Invoice Number: 20161221	Amount:	95.00
Sequence: 1 Check Type:			Invoice Date: 12/20/2016 Due Date: 12/21/2016 Status: A 1099 Amount: 95.00			
Checking Account ID:			Check Number: Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final
Batch 1099 Total:			728.08		Batch Total:	
Report 1099 Total:			728.08		31,857.08	

Batch Description: Invoices--JANUARY 2017 BATCH 1

Processing Month: 01/2017

Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 267863	Amount:	296.96
Description:		Invoice Date: 12/02/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	MILK		296.96	N	In Full
					Final
Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 269560	Amount:	324.37
Description:		Invoice Date: 12/06/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	MILK		324.37	N	In Full
					Final
Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 271460	Amount:	296.96
Description:		Invoice Date: 12/09/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	MILK		296.96	N	In Full
					Final
Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 273161	Amount:	287.93
Description:		Invoice Date: 12/13/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	MILK		287.93	N	In Full
					Final
Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 275060	Amount:	259.73
Description:		Invoice Date: 12/16/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	MILK		259.73	N	In Full
					Final
Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 276730	Amount:	246.03
Description:		Invoice Date: 12/20/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	MILK		246.03	N	In Full
					Final
Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 282042	Amount:	260.26
Description:		Invoice Date: 12/30/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	MILK		260.26	N	In Full
					Final
Vendor ID: 100445	ANDY'S MINI MART	PO Number:	Invoice Number: 20170105	Amount:	1,881.64
Description:		Invoice Date: 01/01/2017	Due Date: 01/05/2017 Status: A	1099 Amount: 0.00	

Invoice Listing - Detail

Unposted; Batch Description Invoices--JANUARY 2017 BATCH 1

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 626	197.10 GAL GAS		349.01		N	Final	
10 0000 2700 000 0000 627	786.10 GAL DIESEL		1,532.63		N	Final	
Vendor ID: 100445	ANDY'S MINI MART		PO Number:	Invoice Number: 55791	Amount:	39.93	
Description:		Invoice Date: 01/12/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 950 7960 612	FFA PIZZA		39.93		N	Final	
Vendor ID: 103071	BARTELS, RICK		PO Number:	Invoice Number: 20170105	Amount:	92.00	
Description:		Invoice Date: 01/02/2017	Due Date: 01/05/2017	Status: A	1099 Amount: 92.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 271	REIMB PHYSICAL		92.00		92.00 N	Final	
Vendor ID: 105240	BUCKWHEAT & SONS CONSTRUCTION LLC		PO Number:	Invoice Number: 20170113	Amount:	2,480.00	
Description:		Invoice Date: 01/13/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 2,480.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2600 000 0000 422	SNOW REMOVAL		2,480.00		2,480.00 N	Final	
Vendor ID: 707254	CHRISTENSEN, ROSALINDA		PO Number:	Invoice Number: 20170105	Amount:	35.60	
Description:		Invoice Date: 01/05/2017	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
61 0000 1611 000 0000	LUCH REFUND		35.60		N	Final	
Vendor ID: 101737	COCA COLA BOTTLING COMPANY		PO Number:	Invoice Number: 78752	Amount:	131.88	
Description:		Invoice Date: 12/05/2016	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 8031 618	POP VENDING MACHINE		131.88		N	Final	
Vendor ID: 706986	COMPUTER RESOURCE CENTER		PO Number:	Invoice Number: 7203	Amount:	894.90	
Description:		Invoice Date: 01/05/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0099 2237 100 0000 431	COMPUTER REPAIR		894.90		N	Final	
Vendor ID: 104466	CULLIGAN WATER CONDITIONING		PO Number:	Invoice Number: 82824	Amount:	69.50	
Description:		Invoice Date: 01/06/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	

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10 0000 2600 000 0000 680	SALT	69.50	N	Final
Vendor ID: 103037	DAHLE, TONY	PO Number:	Invoice Number: 20170113	Amount: 95.00
Description:		Invoice Date: 01/09/2017	Due Date: 01/13/2017	Status: A 1099 Amount: 95.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50 N Final
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50 N Final
Vendor ID: 100140	DALCO	PO Number:	Invoice Number: 3122919	Amount: 66.42
Description:		Invoice Date: 01/12/2017	Due Date: 01/13/2017	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 0000 2600 000 0000 680	ICE MELT		66.42	N Final
Vendor ID: 15587	DEPARTMENT OF ADMINISTRATIVE SVCS	PO Number:	Invoice Number: DAS2017061640	Amount: 400.00
Description:		Invoice Date: 01/10/2017	Due Date: 01/13/2017	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 0000 1100 100 0000 810	TSA ANNUAL ADMINISTRATION FEE		400.00	N Final
Vendor ID: 104805	DHS	PO Number:	Invoice Number: 20170113	Amount: 3,219.29
Description:		Invoice Date: 10/31/2016	Due Date: 01/13/2017	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 0000 4634 219 4634	NON FEDERAL MEDICAID		3,219.29	N Final
Vendor ID: 104805	DHS	PO Number:	Invoice Number: 20170113-0001	Amount: 2,287.29
Description:		Invoice Date: 11/30/2016	Due Date: 01/13/2017	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 0000 4634 219 4634	NON FEDERAL MEDICAID		2,287.29	N Final
Vendor ID: 103066	DINGMAN, DAN	PO Number:	Invoice Number: 20170113	Amount: 95.00
Description:		Invoice Date: 01/09/2017	Due Date: 01/13/2017	Status: A 1099 Amount: 95.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50 N Final
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50 N Final
Vendor ID: 706884	EARTHGRAINS BAKING CO, INC	PO Number:	Invoice Number: 52251913794	Amount: 58.00
Description:		Invoice Date: 12/16/2016	Due Date: 01/13/2017	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
61 0000 3110 000 0000 631	BREAD		58.00	N Final

Vendor ID: 105034	ECKENROD, THOMAS	PO Number:	Invoice Number: 20170113	Amount:	95.00
Description:		Invoice Date: 01/12/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 95.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50 N	In Full
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50 N	Final
Vendor ID: 102903	EVANS PRINTING & PUBLISHING	PO Number:	Invoice Number: 20170105	Amount:	110.94
Description:		Invoice Date: 12/31/2016	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2310 000 0000 613	LEGAL PUBLICATIONS		110.94	N	In Full
					Final
Vendor ID: 100203	FARMERS FEED & GRAIN CO INC	PO Number:	Invoice Number: 20170113	Amount:	232.68
Description:		Invoice Date: 01/13/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 434	BUS REPAIR BUS #8		232.68	N	In Full
					Final
Vendor ID: 100203	FARMERS FEED & GRAIN CO INC	PO Number:	Invoice Number: 20170113-0001	Amount:	553.80
Description:		Invoice Date: 01/13/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 434	FRONT BRAKES & CALIPERS		553.80	N	In Full
					Final
Vendor ID: 100203	FARMERS FEED & GRAIN CO INC	PO Number:	Invoice Number: 20170113-0002	Amount:	73.32
Description:		Invoice Date: 11/17/2016	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 434	SERVICE BUS # 9		73.32	N	In Full
					Final
Vendor ID: 100203	FARMERS FEED & GRAIN CO INC	PO Number:	Invoice Number: 20170113-0003	Amount:	80.00
Description:		Invoice Date: 11/18/2016	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 434	REPAIR BRAKES BUS #3		80.00	N	In Full
					Final
Vendor ID: 100203	FARMERS FEED & GRAIN CO INC	PO Number:	Invoice Number: 20170113-0004	Amount:	160.14
Description:		Invoice Date: 11/16/2016	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 434	SERVICE BUS #5		160.14	N	In Full
					Final
Vendor ID: 100203	FARMERS FEED & GRAIN CO INC	PO Number:	Invoice Number: 20170113-0005	Amount:	51.35
Description:		Invoice Date: 11/29/2016	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00

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Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 434	FILTER CHANGE BUS #9		51.35		N	Final	
Vendor ID: 100203	FARMERS FEED & GRAIN CO INC	PO Number:	Invoice Number: 20170113-0006	Amount:	80.00		
Description:		Invoice Date: 11/25/2016	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 434	REPLACE HANGER BEARING BUS #5		80.00		N	Final	
Vendor ID: 100203	FARMERS FEED & GRAIN CO INC	PO Number:	Invoice Number: 20170113-0007	Amount:	40.00		
Description:		Invoice Date: 12/14/2016	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 434	REPLACE FUEL FILTER HEAD BUS #5		40.00		N	Final	
Vendor ID: 707159	FEDERER, MICHAEL	PO Number:	Invoice Number: 20170113	Amount:	95.00		
Description:		Invoice Date: 01/07/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 95.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final	
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final	
Vendor ID: 104767	FREESEMANN, COLLIN	PO Number:	Invoice Number: 20170113	Amount:	95.00		
Description:		Invoice Date: 01/12/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 95.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final	
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final	
Vendor ID: 101465	GRP & ASSOCIATES	PO Number:	Invoice Number: 189140	Amount:	40.00		
Description:		Invoice Date: 12/28/2016	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2134 000 0000 613	MEDICAL WASTE		40.00		N	Final	
Vendor ID: 101683	HALSTED, TONY	PO Number:	Invoice Number: 20170113	Amount:	95.00		
Description:		Invoice Date: 01/09/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 95.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final	
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final	
Vendor ID: 706817	HENN, GREG	PO Number:	Invoice Number: 20170113	Amount:	95.00		
Description:		Invoice Date: 01/12/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 95.00		

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Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final	
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final	
Vendor ID: 104917	HOWARD CO SHERIFF'S OFFICE	PO Number:	Invoice Number: 20170113	Amount:	1,396.62		
Description:		Invoice Date: 12/31/2016	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 0000 810	LAW ENFORCEMENT CONTRACT		1,396.62		N	Final	
Vendor ID: 100291	IHSSA	PO Number:	Invoice Number: 1479	Amount:	25.00		
Description:		Invoice Date: 01/11/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 910 6120 612	PTH GRADE TEAM MEM DUES		25.00		N	Final	
Vendor ID: 100291	IHSSA	PO Number:	Invoice Number: 20170113	Amount:	56.00		
Description:		Invoice Date: 01/03/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 910 6120 612	SPPECH ENSEMBLES		56.00		N	Final	
Vendor ID: 100291	IHSSA	PO Number:	Invoice Number: 20170113-0001	Amount:	18.00		
Description:		Invoice Date: 01/03/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 910 6120 612	SPPECH ENSEMBLES		18.00		N	Final	
Vendor ID: 707253	INGELS, CHAD	PO Number:	Invoice Number: 20170105	Amount:	95.00		
Description:		Invoice Date: 01/03/2017	Due Date: 01/05/2017	Status: A	1099 Amount: 95.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final	
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final	
Vendor ID: 102635	IOWA COMMUNICATIONS NETWORK	PO Number:	Invoice Number: 493357	Amount:	157.75		
Description:		Invoice Date: 01/06/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0099 2237 100 0000 320	ICN		157.75		N	Final	
Vendor ID: 707163	IOWA STATE UNIVERSITY	PO Number:	Invoice Number: 002316	Amount:	70.00		
Description:		Invoice Date: 12/27/2016	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 1100 100 8031 618	ia fill tournament fee team # 9678		70.00		N	Final
Vendor ID: 100024 JAYMAR BUSINESS FORMS, INC						
Description:			PO Number:	Invoice Number: 053959	Amount:	107.74
Sequence: 1 Check Type:			Invoice Date: 12/26/2016	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00
Checking Account ID:			Check Number:		Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2310 000 0000 611	W-2'S AND 1095'S		107.74		N	Final
Vendor ID: 706935 KANGAS, CHRIS						
Description:			PO Number:	Invoice Number: 20170113	Amount:	95.00
Sequence: 1 Check Type:			Invoice Date: 01/07/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 95.00
Checking Account ID:			Check Number:		Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final
Vendor ID: 100005 KECK, INC						
Description:			PO Number:	Invoice Number: 20170113	Amount:	740.01
Sequence: 1 Check Type:			Invoice Date: 11/14/2016	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00
Checking Account ID:			Check Number:		Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
61 0000 3110 000 0000 631	COMMODITIES		740.01		N	Final
Vendor ID: 100221 KEYSTONE AEA 1						
Description:			PO Number:	Invoice Number: 28842	Amount:	143.80
Sequence: 1 Check Type:			Invoice Date: 12/08/2016	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00
Checking Account ID:			Check Number:		Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1000 1100 100 0000 810	LAMINATION		143.80		N	Final
Vendor ID: 104377 KOENIGS, JASON						
Description:			PO Number:	Invoice Number: 20170113	Amount:	70.00
Sequence: 1 Check Type:			Invoice Date: 01/12/2016	Due Date: 01/13/2017	Status: A	1099 Amount: 70.00
Checking Account ID:			Check Number:		Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6710 345	OFFICIAL		70.00	70.00	N	Final
Vendor ID: 104377 KOENIGS, JASON						
Description:			PO Number:	Invoice Number: 20170113-0001	Amount:	70.00
Sequence: 1 Check Type:			Invoice Date: 01/09/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 70.00
Checking Account ID:			Check Number:		Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6710 345	OFFICIAL		70.00	70.00	N	Final
Vendor ID: 101366 L & M BOILER SYSTEMS INC						
Description:			PO Number:	Invoice Number: 19421	Amount:	899.50
Sequence: 1 Check Type:			Invoice Date: 01/06/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00
Checking Account ID:			Check Number:		Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
36 0000 4600 000 0000 450	REPAIR BURNER IN BOILER		899.50		N	Final

Vendor ID: 101366	L & M BOILER SYSTEMS INC	PO Number:	Invoice Number: 19422	Amount:	4,425.00
Description:		Invoice Date: 01/06/2017	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
36 0000 4600 000 0000 450	CONDENSATE UNIT BOILER SYSTEM		4,425.00	N	In Full
					Final
Vendor ID: 706759	LINDERBAUM, LUTHER	PO Number:	Invoice Number: 20170105	Amount:	95.00
Description:		Invoice Date: 01/03/2017	Due Date: 01/05/2017 Status: A	1099 Amount: 95.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50 N	In Full
					Final
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50 N	In Full
					Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6403678.	Amount:	(9.60)
Description:		Invoice Date: 12/13/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	food refund		(9.60)	N	In Full
					Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6477740	Amount:	1,096.32
Description:		Invoice Date: 12/01/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	food		1,096.32	N	In Full
					Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6477740.	Amount:	(24.44)
Description:		Invoice Date: 12/08/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	food refund		(24.44)	N	In Full
					Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6489371	Amount:	1,738.69
Description:		Invoice Date: 12/08/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 618	FS SUPPLIES		115.69	N	In Full
					Final
61 0000 3110 000 0000 631	FOOD		1,623.00	N	In Full
					Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6501355	Amount:	801.30
Description:		Invoice Date: 12/15/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 618	FS SUPPLIES		57.49	N	In Full
					Final
61 0000 3110 000 0000 631	FOOD		743.81	N	In Full
					Final

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Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6521857	Amount:	1,124.23
Description:		Invoice Date: 12/30/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 618	FS SUPPLIES		457.50	N	In Full
61 0000 3110 000 0000 631	FOOD		666.73	N	Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6521858	Amount:	73.14
Description:		Invoice Date: 12/29/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 3200 1300 355 0000 612	FACS CLEANING SUPPLIES		73.14	N	In Full
					Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6521985	Amount:	109.95
Description:		Invoice Date: 12/29/2016	Due Date: 01/13/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 618	FREEZER MAT		109.95	N	In Full
					Final
Vendor ID: 104012	MIDWEST ALARM SERVICES	PO Number:	Invoice Number: 270723	Amount:	955.00
Description:		Invoice Date: 12/30/2016	Due Date: 01/05/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 433	FIRE ALARM INSPECTION		955.00	N	In Full
					Final
Vendor ID: 102291	NAPA	PO Number:	Invoice Number: 205749	Amount:	10.72
Description:		Invoice Date: 12/06/2016	Due Date: 01/05/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 673	LICENSE LAMP		10.72	N	In Full
					Final
Vendor ID: 100470	NATIONAL FFA ORGANIZATION	PO Number:	Invoice Number: MDS-74981	Amount:	1,934.61
Description:		Invoice Date: 12/06/2016	Due Date: 01/05/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 950 7960 612	FFA MERCHANDISE		1,934.61	N	In Full
					Final
Vendor ID: 100470	NATIONAL FFA ORGANIZATION	PO Number:	Invoice Number: MDS-75139	Amount:	21.00
Description:		Invoice Date: 12/07/2016	Due Date: 01/05/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 950 7960 612	FFA MERCHANDISE		21.00	N	In Full
					Final
Vendor ID: 100470	NATIONAL FFA ORGANIZATION	PO Number:	Invoice Number: MDS-76874	Amount:	4.00
Description:		Invoice Date: 12/21/2016	Due Date: 01/05/2017 Status: A	1099 Amount: 0.00	

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 950 7960 612	FFA MERCHANDISE		4.00		N	Final	
Vendor ID: 100470	NATIONAL FFA ORGANIZATION	PO Number:	Invoice Number: MDS-77183	Amount:	89.00		
Description:		Invoice Date: 12/26/2016	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 950 7960 612	FFA MERCHANDISE		89.00		N	Final	
Vendor ID: 707033	NICHOLSON, STEVE	PO Number:	Invoice Number: 20170105	Amount:	118.56		
Description:		Invoice Date: 12/30/2016	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2320 000 0000 580	TRQVEL REIMB		118.56		N	Final	
Vendor ID: 707086	NOSBISCH, MORGAN	PO Number:	Invoice Number: 20170113	Amount:	80.26		
Description:		Invoice Date: 01/13/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 950 7960 612	MATERIALS FOR GRANT		80.26		N	Final	
Vendor ID: 100051	OMNITEL COMMUNICATIONS	PO Number:	Invoice Number: 20170105	Amount:	1,600.24		
Description:		Invoice Date: 01/01/2017	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2320 000 0000 532	TELEPHONE		290.24		N	Final	
10 0000 2320 000 0000 538	INTERNET		1,310.00		N	Final	
Vendor ID: 100496	OSAGE COMMUNITY SCHOOL	PO Number:	Invoice Number: 20170105	Amount:	37,169.88		
Description:		Invoice Date: 12/29/2016	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 0000 567	OPEN ENROLLMENT		37,169.88		N	Final	
Vendor ID: 707171	PRARIE CENTER MONROE	PO Number:	Invoice Number: 20170113	Amount:	75.00		
Description:		Invoice Date: 01/07/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6790 815	WRESTLING TOURNEY ENTRY FEE		75.00		N	Final	
Vendor ID: 706842	PRIORITY AUTO GLASS	PO Number:	Invoice Number: 1124181	Amount:	100.00		
Description:		Invoice Date: 01/09/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	

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10 0000 2700 000 0000 673	REPLACE REAR WINDOW IN DOOR BUS #5	100.00	N	Final	
Vendor ID: 104774	PYCHE, JOHN	PO Number:	Invoice Number: 20170113	Amount:	95.00
Description:		Invoice Date: 01/07/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 95.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N
					In Full
					Final
					Final
Vendor ID: 100025	QUILL CORPORATION	PO Number:	Invoice Number: 2887268	Amount:	179.92
Description:		Invoice Date: 12/22/2016	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1000 1100 100 0000 612	MAP TESTING SNACKS		59.98		N
10 2000 1100 100 0000 612	MAP TESTING SNACKS		59.97		N
10 3200 1100 100 0000 612	MAP TESTING SNACKS		59.97		N
					In Full
					Final
					Final
					Final
Vendor ID: 100025	QUILL CORPORATION	PO Number:	Invoice Number: 2888302	Amount:	159.52
Description:		Invoice Date: 12/22/2016	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1000 1100 100 0000 612	MAP TESTING SNACKS		53.17		N
10 2000 1100 100 0000 612	MAP TESTING SNACKS		53.17		N
10 3200 1100 100 0000 612	MAP TESTING SNACKS		53.18		N
					In Full
					Final
					Final
					Final
Vendor ID: 706974	RICEVILLE COMMUNITY MARKET PLACE,	PO Number:	Invoice Number: 20464	Amount:	39.56
Description:		Invoice Date: 01/05/2017	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		39.56		N
					In Full
					Final
Vendor ID: 706974	RICEVILLE COMMUNITY MARKET PLACE,	PO Number:	Invoice Number: 22938	Amount:	105.24
Description:		Invoice Date: 01/07/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		105.24		N
					In Full
					Final
Vendor ID: 706974	RICEVILLE COMMUNITY MARKET PLACE,	PO Number:	Invoice Number: 23318	Amount:	3.95
Description:		Invoice Date: 01/12/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		3.95		N
					In Full
					Final
Vendor ID: 706974	RICEVILLE COMMUNITY MARKET PLACE,	PO Number:	Invoice Number: 2970	Amount:	25.59
Description:		Invoice Date: 01/04/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00

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Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		25.59		N	Final	
Vendor ID: 103208	SCHOFIELD, DAN	PO Number:	Invoice Number: 20170105	Amount:	95.00		
Description:		Invoice Date: 01/03/2017	Due Date: 01/05/2017	Status: A	1099 Amount: 95.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final	
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final	
Vendor ID: 100229	SCHOOL BUS SALES CO	PO Number:	Invoice Number: IN44339	Amount:	102.91		
Description:		Invoice Date: 01/09/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 673	DOOR HANDLE BUS #5		102.91		N	Final	
Vendor ID: 100229	SCHOOL BUS SALES CO	PO Number:	Invoice Number: IN44374	Amount:	272.16		
Description:		Invoice Date: 01/10/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 673	PUMP BUS #3		272.16		N	Final	
Vendor ID: 105216	STACYVILLE LP GAS CO	PO Number:	Invoice Number: S 009519	Amount:	7,101.53		
Description:		Invoice Date: 12/22/2016	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2600 000 0000 623	LP		7,101.53		N	Final	
Vendor ID: 100044	SUPERIOR WELDING SUPPLY CO	PO Number:	Invoice Number: L4353018	Amount:	80.00		
Description:		Invoice Date: 01/01/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 3200 1100 100 0000 612	ARGON		80.00		N	Final	
Vendor ID: 104192	TERRY TETZNER AUTO BODY	PO Number:	Invoice Number: 20170113	Amount:	525.00		
Description:		Invoice Date: 01/09/2017	Due Date: 01/13/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 434	PAIN BUS DOORS #8 & #5		525.00		N	Final	
Vendor ID: 707147	THOMPSON TRUCK & TRAILER	PO Number:	Invoice Number: r30100-4392:01	Amount:	6,024.62		
Description:		Invoice Date: 12/28/2016	Due Date: 01/05/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	

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Unposted; Batch Description Invoices--JANUARY 2017 BATCH 1

36 0000 2700 000 0000 673	TRANSMISSION REPAIR BUS #6	6,024.62	0.00 N	Final
Vendor ID: 102190	WEST MUSIC COMPANY	PO Number:	Invoice Number: SI1393081	Amount: 82.00
Description:		Invoice Date: 12/28/2016	Due Date: 01/13/2017	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
21 0000 1400 910 6220 612	FLUTE REPAIR		82.00	N Final
Vendor ID: 102190	WEST MUSIC COMPANY	PO Number:	Invoice Number: SI1393083	Amount: 75.00
Description:		Invoice Date: 12/28/2016	Due Date: 01/13/2017	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
21 0000 1400 910 6220 612	CLARINET REPAIR		75.00	N Final
Vendor ID: 102190	WEST MUSIC COMPANY	PO Number:	Invoice Number: SI383595	Amount: 59.25
Description:		Invoice Date: 12/06/2016	Due Date: 01/13/2017	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
21 0000 1400 910 6220 612	DORIAN 2017 MUSIC		59.25	N Final
Batch 1099 Total:			3,852.00	Batch Total: 86,274.45
Report 1099 Total:			3,852.00	Report Total: 86,274.45

PAY DEDUCTIONS

The district provides leaves of absences to allow employees to be absent from work to attend to important matters outside of the workplace. As public employers, school districts are expected to record and monitor the work that employees perform and to conform to principles of public accountability in their compensation practices.

Consistent with principles of public accountability, it is the policy of the district that, when an employee is absent from work for less than one work day and the employee does not use accrued leave for such absence, the employee's pay will be reduced or the employee will be placed on leave without pay if:

- The employee has not sought permission to use paid leave for this partial-day absence,
- The employee has sought permission to use paid leave for this partial-day absence and permission has been denied,
- The employee's accrued paid leave had been exhausted, or,
- The employee chooses to use leave without pay.

In each case in which an employee is absent from work for part of a work day, a deduction from compensation will be made or the employee will be placed on leave without pay for a period of time which is equal to the employee's absence from the employee's regularly scheduled hours of work on that day.

Legal Reference: 29 U.S.C. Sec 213 (a) (2010)
29 C.F.R. Part 541 (2010)

Cross Reference: 409.8 Licensed Employee Unpaid Leave
414.8 Classified Employee Unpaid Leave

Approved: _____ Reviewed: May 28, 2008 Revised: September 16, 2013

PAY DEDUCTION REGULATION

The district complies with all applicable laws with respect to payment of wages and benefits to employees including laws such as the Federal Fair Labor Standards Act and the Iowa Wage Payment Collection Act. The district will not make pay deductions that violate either the federal or state laws.

Any employee who believes that the district has made an inappropriate deduction or has failed to make proper payment regarding wages or benefits is encouraged to immediately consult with the appropriate supervisor. Alternatively, an employee may file a formal written complaint with the Business Manager. Within 5 business days of receiving the complaint, the Business Manager will make a determination as to whether the pay deductions were appropriate and provide the employee with a written response that may include reimbursement for any pay deductions that were not appropriately made.

The complaint procedure is available in addition to any other process that also may be available to employees.

PUBLICATION OF FINANCIAL REPORTS

Each month the schedule of bills allowed by the board is published in a newspaper designated as a newspaper for official publication. Annually, the total salaries paid to employees regularly employed by the school district will also be published in a newspaper designated for official publication.

It is the responsibility of the board secretary to publish these reports in a timely manner.

NOTE: *This policy reflects the legal requirements for the school district publications.*

Legal Reference: Iowa Code §§ 279.35, .36; 618 (2011).
1952 Op. Att'y Gen. 133.

Cross Reference: 206.3 Secretary [or Secretary-Treasurer]

Approved: _____ Reviewed: May 28, 2008 Revised: September 16, 2013

AUDIT

To review the funds and accounts of the school district, the board will employ an auditor to perform an annual audit of the financial affairs of the school district. The superintendent will use a request for proposal procedure in selecting an auditor. The administration will cooperate with the auditors.

Legal Reference: Iowa Code §§ 11.6 (2011).

Cross Reference: 701 Financial Accounting System
707 Fiscal Reports

Approved: _____ Reviewed: May 28, 2008 Revised: September 16, 2013

INTERNAL CONTROLS

The board expects all board members, employees, volunteers, consultants, vendors, contractors, students and other parties maintaining any relationship with the school district act with integrity, due diligence, and in accordance with all laws in their duties involving the school district's resources. The board is entrusted with public dollars and no one connected with the school district should do anything to erode that trust.

Internal control is the responsibility of all employees of the school district. The superintendent, business manager and board secretary shall be responsible for developing internal controls designed to prevent and detect and detect fraud, financial impropriety, or fiscal irregularities within the school district subject to review and approval by the board. Administrators shall be alert for any indication of fraud, financial impropriety, or irregularity within the administrator's area of responsibility.

Any employee who suspects fraud, impropriety, or irregularity shall report their suspicions immediately to his/her immediate supervisor, and the superintendent and an audit committee member. The superintendent and audit committee member shall have primary responsibility for any necessary investigations and shall coordinate investigative efforts with the board's legal counsel, auditing firm, and other internal or external departments and agencies, including law enforcement officials, as the superintendent and audit committee member may deem appropriate.

Employees bringing forth a legitimate concern about a potential impropriety will not be retaliated against and those who do retaliate against such an employee will be subject to disciplinary action up to, a and including discharge.

In the event the concern or complaint involves the superintendent, the concern shall be brought to the attention of the board vice-president, and an audit committee member who shall be empowered to contact the board's legal counsel, insurance agent, auditing firm, and any other agency to investigate the concern or complaint.

Upon approval of the board, the superintendent, and audit committee member may contact the State Auditor or elect to employ the school district's auditing firm or State Auditor to conduct a complete or partial forensic/internal control/SAS99 audit annually or otherwise as often as deemed necessary. The superintendent is authorized to order a complete forensic audit if, in the superintendent's judgement, such an audit would be useful and beneficial to the school district. The superintendent, and audit committee member shall ensure the State Auditor is notified of any suspected embezzlement or theft pursuant to Iowa law. In the event, there is an investigation, records will be maintained for use in the investigation. Individuals found to have altered or destroyed records will be subject to disciplinary action, up to, and including termination.

NOTE: For more detailed discussion of this issue, see IASB's Policy Primer, Vol. 19 #4-May 24, 2006.

Legal Reference: American Competitiveness and Corporate Accountability Act of 2002,
Pub. L. No. 107-204
Iowa Code ch. 11, 279.8 (2011).

Cross Reference: 401.12 Employee Use of Cell Phones
707.6 Audit Committee

Approved: _____ Reviewed: _____ Revised: September 16, 2013

INTERNAL CONTROLS PROCEDURES

Fraud financial improprieties, or irregularities include, but are not limited to:

- Forgery or unauthorized alteration of any document or account belonging to the district
- Forgery or unauthorized alteration of a check, bank draft, or any other financial document.
- Misappropriation of funds, securities, supplies, or other assets.
- Impropriety in the handling of money or reporting of financial transactions.
- Profiteering because of "insider" information of district information or activities.
- Disclosing confidential and/or proprietary information to outside parties.
- Accepting or seeking anything of material value, other than items used in the normal course of advertising, from contractors, vendors, or persons providing services to the district.
- Destroying, removing, or inappropriately using district records, furniture, fixtures, or equipment.
- Failing to provide financial reports to authorized state or local entities.
- Failure to cooperate fully with any financial auditors, investigators or law enforcement.
- Any other dishonest or fraudulent act involving district monies or resources.

The superintendent, an audit committee member shall investigate reports of fraudulent activity in a manner that protects the confidentiality of the parties and the facts. All employees involved in the investigation shall be advised to keep information about the investigation confidential.

If an investigation substantiates the occurrence of a fraudulent activity, the superintendent, and audit committee member, or board vice-president if the investigation centers on the superintendent, shall issue a report to the board and appropriate personnel. The final disposition of the matter and any decision to file or not to file a criminal complaint or to refer the matter to the appropriate law enforcement and/or regulatory agency for independent investigation shall be made in consultation with district legal counsel. The results of the investigation shall not be disclosed to or discussed with anyone other than those individuals with a legitimate right to know until the results are made public.

Approved: _____ Reviewed: _____ Revised: September 16, 2013

AUDIT COMMITTEE

The board recognizes that it is charged with raising tax revenues and related expenditures to maintain the educational program for the school district. Public funds are held in trust by the board to be spent appropriately on the educational program. To further ensure funds are spent appropriately, the board establishes an audit committee to assist the board on internal financial matters and with the annual audit.

There is no audit committee in place.

The auditors are comprised of: *Nolte, Cornman & Johnson*

The major responsibilities of the audit committee are to:

- Recommended an auditor to the board every five years
- Oversee the selection of the independent auditor and the resolution of audit findings including compliance with the mandatory request for proposal process.
- Act as a liaison between the board and the auditor during the audit process.
- Annually report to the board about the annual audit.
- Recommend internal changes that may need to be made to ensure appropriate internal controls are being implemented.

NOTE: For more detailed discussion of this issue, see IASB's Policy Primer, Vol.19 #4-May 24, 2006.

Legal Reference: American Competitiveness and Corporate Accountability Act of 2002,
Pub. L. No. 107-204.
Iowa Code ch. 11, 279.8 (2011).

Cross Reference: 208 Ad Hoc Committees
707.5 Internal Controls

Approved: _____ Reviewed: _____ Revised: September 16, 2013

CARE, MAINTENANCE AND DISPOSAL OF SCHOOL DISTRICT RECORDS

School district records are housed in the central administration office of the school district. It is the responsibility of the superintendent to oversee the maintenance and accuracy of the records. The following records are kept and preserved according to the school below:

- Secretary's financial records.....Permanently
- Treasurer's financial records.....Permanently
- Minutes of the Board of Directors.....Permanently
- Annual audit reports.....Permanently
- Annual budget.....Permanently
- Permanent record of individual pupil.....Permanently
- Records of payment of judgements against the school district.....20 years
- Bonds and bond coupons.....11 years
- Written Contracts.....10 years
- Cancelled warrants, check stubs, bank statements, bills, invoices, and related records.....5 years
- Recordings of closed meetings.....1 year
- Program grants.....As determined by the grant
- Non-payroll personal records.....1 year after leaving the district
- Payroll records.....3 years

Employees' records are housed in the central administration office of the school district. The employees' records are maintained by the superintendent, the building administrator, the employee's immediate supervisor, and the board secretary.

An inventory of the furniture, equipment and other non-consumable items other than real property of the school district is conducted annually under the supervision of the superintendent. This report is filed with the board secretary.

The permanent and cumulative records of students currently enrolled in the school district are housed in the respective offices of the attendance center where the student attends. Permanent records must be housed in a fireproof vault. The building administrator is responsible for keeping these records current. Records of students who have graduated or are no longer enrolled in the school district are housed in the High School Office. These records will be maintained by the secretaries and principal.

The superintendent may microfilm or microfiche school district records and may destroy paper copies of the records if they are more than three years old. A properly authenticated reproduction of the microfilmed records meets the same legal requirements as the original record.

Note: Most of the time limits listed in this policy are legal requirements. Where the law is silent, best practice time limits have been developed. Prior to changing any of the time limits listed, it is recommended that local counsel be contacted.

Legal Reference: City of Sioux City v. Greater Sioux City Press Club, 421 N.W.2d 895 (Iowa 1988).
City of Dubuque v. Telegraph Herald, Inc., 297 N.W.2d 523 (Iowa 1980).
 Iowa Code §§ 22.3, .7; 91a6; 279.8 (2011).
 281 I.A.C. 12.3(4).

Cross Reference: 206.3 Secretary [or Secretary-Treasurer]
 215 Board of Directors' Records
 401.5 Employee Records
 506 Student Records
 901 Public Examination of School District Records

Approved: _____ Reviewed: _____ Revised: September 16, 2013

INSURANCE PROGRAM

The board will maintain a comprehensive insurance program to provide adequate coverage against major types of risk, loss, or damage, as well as legal liability. The board will purchase insurance at replacement values, when possible, after reviewing the costs and availability of such insurance. The comprehensive insurance program is reviewed once every three years. Insurance will only be purchased through legally licensed Iowa insurance agents.

The school district will assume the risk of property damage, legal liability, and dishonesty in cases in which the exposure is so small or dispersed that a loss does not significantly affect the operation of the educational program or financial condition of the school district.

Insurance of buildings, structures, or property in the open will not generally be purchased to cover loss exposures below \$500 unless such insurance is required by statute or contract.

The board may retain a private organization for capital assets management services.

Administration of the insurance program, making recommendations for additional insurance coverage, placing the insurance coverage and loss prevention activities is the responsibility of the superintendent. The superintendent and business manager are responsible for maintaining the capital assets management system, processing claims and maintaining loss records.

Note: The board may choose the amount of its deductible in paragraph three. Since significant cost savings in insurance premiums can be generated with higher deductibles, it is suggested the board give careful thought before subscribing to a deductible below \$5,000. Maintaining the replacement cost in the school district's capital assets management system allows the school district to ensure insurance coverage is at the appropriate level.

Legal reference: Iowa Code §§ 20.9;85.2; 279.12, .28; 285.5 (6), .10 (6); 296.7; 298A; 517A.1; 670.7 (2011).
1974 Op. Att'y Gen. 171.
1972 Op. Att'y Gen. 676.

Cross Reference: 205 Board Member Liability
804 Safety Program

Approved: _____ Reviewed: May 28, 2008 Revised: September 16, 2013

SCHOOL FOOD PROGRAM

The school district will operate a school lunch and breakfast program in each attendance center. The school food program services will include hot lunches through participation in the National School Lunch Program and supplementary foods for students during the school day. Students may bring their lunches from home and purchase milk or juice and other incidental items.

School food service facilities are provided to serve students and employees when school is in session and during school-related activities. They may also be used under the supervision a food service employee for food service to employee groups, parent-teacher meetings, civic organizations meeting for the purpose of better understanding the schools, and senior citizens in accordance with board policy.

The school food program is operated on a nonprofit basis. The revenues of the school food program will be used only for paying the regular operating costs of the school food program. Supplies of the school food program will only be used for the school food program.

The board will set, and periodically review, the prices for school lunches, breakfast and special milk programs. It is the responsibility of the superintendent to make a recommendation regarding the prices of school lunch, breakfast and milk.

It is the responsibility of the food service director to administer the program and to coordinate with the superintendent for the proper functioning of the school food program.

Legal Reference: 42 U.S.C. §§ 1751 *et seq.* (2010).
 7 C.F.R. Pt. 210 *et seq.* (2010).
 Iowa Code ch. 283A (2011).
 281 I.A.C. 58.

Cross Reference: 710 School Food Services
 905 Use of School District Facilities and Equipment

Approved: _____ Reviewed: _____ Revised: February 15, 2016

FREE OR REDUCED COST MEALS ELIGIBILITY

Students enrolled and attending school in the school district, who are unable to afford the special milk program, the cost or a portion of the cost of the school lunch, breakfast and supplemental foods, will be provided the school food program services at no cost or at a reduced cost.

It is the responsibility of the business manager and elementary secretary to determine if a student qualifies for free or reduced cost school food services. Students, whom a staff member believes are improperly nourished, will not be denied the school food program services simply because the paperwork has not been completed.

Employees, students and others will be required to purchase tickets for meals consumed.

It is the responsibility of the superintendent to develop administrative regulations for implementing this policy.

Legal Reference: 42 U.S.C. §§ 1751 *et seq.* (2010).
 7 C.F.R. Pt. 210 *et seq.* (2010).
 Iowa Code ch. 283A (2011).
 281 I.A.C. 58

Cross Reference: 710 School Food Services

Approved: _____ Reviewed: May 28, 2008 Revised: February 15, 2016

*Discussion
Item.*

Code No. 705.2

PURCHASING ON BEHALF OF EMPLOYEES

Generally, the school district will not purchase items on behalf of employees. The school district may in unusual and unique circumstances do so. It is within the discretion of the board to determine when unique and unusual circumstances exist.

No purchase ^{will be} ~~is~~ made unless the employee has paid the school district prior to the order being placed and the employee has agreed to be responsible for any taxes or other expenses due.

Legal Reference: Iowa Code §§ 279.8 (2011).

Cross Reference: 703 Budget

Approved: _____ Reviewed: _____ Revised: September 16, 2013

SECRETARY'S REPORTS

The board secretary will report to the board each month about receipts, disbursements and balances of the various funds. This report will be in **either digital or** written form and sent to the board with the agenda for the board meeting.

Legal Reference: Iowa Code §§ 279.8; 291.7 (2011).

Cross Reference: 206.3 Secretary *[or 206.3, Secretary-Treasurer]*
210.1 Annual Meeting
707 Fiscal Reports

Approved: _____ Reviewed: May 28, 2008 Revised: September 16, 2013

TREASURER'S ANNUAL REPORT

At the annual meeting, the treasurer will give the annual report stating the amount held over, received, paid out, and on hand in the general fund and schoolhouse funds. This report ~~is in~~ **will be in either digital or** written form and sent to the board with the agenda for the board meeting. The treasurer will also furnish the board with a sworn statement from each depository showing the balance then on deposit.

It is the responsibility of the treasurer to submit this report to the board annually.

NOTE: *The sentence regarding the sworn statement from the depository bank is a legal requirement.*

Legal Reference: Iowa Code §§ 279.31, .33 (2011).

Cross Reference: 206.4 Treasurer [or 206.3, Secretary-Treasurer]
210.1 Annual Meeting
707 Fiscal Reports

Approved: _____ Reviewed: May 28, 2008 Revised: September 16, 2013

VENDING MACHINE

Food served or purchased by students during the school day and food served or purchased for other than special circumstances is approved by the superintendent. Vending machines in the school building are the responsibility of the building principle. Purchases from the vending machines, will reflect the guidelines in the Wellness Policy 507.9.

It is the responsibility of the superintendent to develop administrative regulations for the use of vending machines and other sales of food to students.

Legal Reference: 42 U.S.C. §§ 1751 *et seq.* (2010).
7 C.F.R. Pt. 210 *et seq.* (2010).
Iowa Code ch. 283A (2011).
281 I.A.C. 58

Cross Reference: 504.5 Student Fund Raising
710 School Food Services

Approved: _____ Reviewed: May 28, 2008 Revised: September 16, 2013

Any student who lives in the Riceville Community School District and outside of the city limits of Riceville is entitled to transportation to and from the attendance center at the expense of the school district

Any student living inside the city limits and can get to a designated stop may also ride the bus to the attendance center as long as there is adequate space on the bus.

Transportation of students who require special education services will generally be provided as for other students, when appropriate. Specialized transportation of a student to and from a special education instructional service is a function of that service and, therefore, an appropriate expenditure of special education instructional funds generated through the weighting plan.

Transportation of a student to and from a special education support service is a function of that service, and is specified in the individualized education plan (IEP) or the individualized family service plan (IFSP). When the IEP or IFSP team determines that unique transportation arrangements are required and the arrangements are specified in the IEP or IFSP, the school district will provide one or more of the following transportation arrangements for instructional services and the AEA for support services:

- Transportation from the student's residence to the location of the special education and back to the student's residence, or child care placement for the students below the age of six.
- Special assistance or adaptations in getting the student to and from and on and off the vehicle, en route to and from the special education.
- Reimbursement of the actual costs of transportation when by mutual agreement the parents provide transportation for the student to and from the special education.

The school district is not required to provide reimbursement to parents who elect to provide transportation in lieu of agency-provided transportation.

A student may be required. At the board's discretion, to meet a school vehicle without reimbursement up to three-fourths of a mile. The board may require the parent to transport their children up to two miles to connect with school bus vehicle at the expense of the school district when conditions deem it advisable. It is within the discretion of the board to determine such conditions. Parents of students who live where transportation by bus is impracticable or unavailable may be required to furnish transportation to and from the designated attendance center at the expense of the school district. Parents, who transport their children at the expense of the school district, are reimbursed at the rate per mile set by the state.

Transportation arrangements made by agreement with a neighboring school district will follow the terms of the agreement. Students, who choose to attend a school in a school district other than their resident school district, will provide transportation to and from the school at their own expense.

NOTE: This policy reflects the legal requirements of transportation. Boards may expand transportation eligibility and, if so, the school district's practice should be reflected in board policy.

Legal Reference: 20 U.S.C. §§ 1401, 1701 et seq. (2010).
34 C.F.R. Pt. 300 seq. (2010).
Iowa Code §§ 256B.4; 285; 321 (2011).
281 I.A.C. 41.412

Cross Reference: 501.16 Homeless Children and Youth
507.8 Student Special Health Services
603.3 Special Education
711 Transportation

Approved: _____

Reviewed: _____

Revised: September 16, 2013

STUDENT CONDUCT ON SCHOOL TRANSPORTATION

Students utilizing school transportation will conduct themselves in an orderly manner fitting to their age level and maturity with mutual respect and consideration for the rights of the school vehicle driver and the other passengers. Students who fail to behave in an orderly manner will be subject to disciplinary measures.

The driver will have the authority to maintain order on the school vehicle. It is the responsibility of the driver to report misconduct to the building administrator.

After 3 warnings for bad conduct, the building principal will have the authority to suspend transportation privileges of the student or impose other appropriate discipline.

It is the responsibility of the superintendent, in conjunction with the building principal, to develop administrative regulations regarding student conduct and discipline when utilizing school district transportation.

Legal Reference: Iowa Code §§ 279.8; 285; 321 (2011).

Cross Reference: 503 Student Discipline
506 Student Records

Approved: _____ Reviewed: _____ Revised: February 15, 2016

STUDENT CONDUCT ON SCHOOL TRANSPORTATION REGULATION

All persons riding in school district vehicles will adhere to the following rules. The driver, sponsor or chaperons are to follow the school bus discipline procedure for student violations of this policy. Video camera may be in operation on the school bus.

1. Bus riders will be at the designated loading point before the bus arrival time.
2. Bus riders will wait until the bus comes to a complete stop before attempting to enter.
3. Riders must not extend arms or heads out of the windows at any time.
4. Aisles must be kept clear at all times.
5. All bus riders will load and unload the bus through the right front door. The emergency door is for emergencies only.
6. A bus rider will depart from the bus at the designated point unless written permission to get off at a different location is given to the driver.
7. A rider may be assigned a seat by the driver.
8. Riders who damage seats or other equipment will reimburse the district for the cost of the repair or replacement.
9. Riders are not permitted to leave their seats while the vehicle is in motion.
10. Waste containers are provided on all buses for bus riders' use.
11. Permission to open windows must be obtained from the driver.
12. Classroom conduct is to be observed by students while riding the bus except for ordinary conversation.
13. The driver is in charge of the students and the vehicle, and the driver is to be obeyed promptly and cheerfully.
14. Students will assist in looking after the safety and comfort of younger children.
15. A bus rider who must cross the roadway to board or depart from the bus will pass in front of the bus (no closer than 10 feet), look in both directions and proceed to cross the road or highway only on signal from the driver.
16. Students will not throw objects about the vehicle nor out through the windows.
17. Shooting paper wads, squirt guns or other material in the vehicle is not permitted.
18. Students will keep feet off seats.
19. Roughhousing in the vehicle is prohibited.
20. Students will refrain from crowding or pushing.
21. The use or possession of alcohol, tobacco or look-alike substances is prohibited in the vehicle.
22. The Good Conduct Rule is in effect.

Approved: _____ Reviewed: _____ Revised: September 16, 2013

USE OF VIDEO CAMERAS ON SCHOOL BUSES REGULATION

The board supports the use of video cameras on school buses as a means to monitor a safe environment for students and employees. The video cameras may be used on buses for transportation to and from school, field trips, curricular events and extracurricular events. The contents of the videotapes may be used as evidence in a student disciplinary proceeding.

Student Records

The content of the videotapes is a student record subject to board policy and administrative regulations regarding confidential student records. Only those persons with a legitimate educational purpose may view the videotapes. In most instances, those individuals with a legitimate educational purpose may be the superintendent, building principal, transportation director, bus driver and special education staffing team. A parent may view the video without consent from any student or parent of a minor student also shown in the video if the other student are bystanders. But if there is an altercation between multiple students, then all parents must give consent in order for the video to be viewed by parents.

A videotape recorded during a school-sponsored trip, such as an athletic event, may be accessible to the sponsor or coach of the activity. If the content of the videotape becomes the subject of a student disciplinary proceeding, it will be treated like other evidence in the proceeding.

Notice

The school district will annually provide the following notice to students and parents:

The Riceville Community School District Board of Directors has authorized the use of video cameras on school district buses. The video cameras will be used to monitor student behavior to maintain order on the school buses to promote and maintain a safe environment. Students and parents are hereby notified that the content of the videotapes may be used in a student disciplinary proceeding. The content of the videotapes are confidential student records and will be retained with other student records. Videotapes will only be retained if necessary for use in a student disciplinary proceeding or other matter as determined necessary by the administration. Parents may request to view videotapes of their child if the videotapes are used in a disciplinary proceeding involving their child.

The following notice will also be placed on all school buses equipped with a video camera:

This bus is equipped with a video/audio monitoring system.

Review of Videotapes

The school district will review videotapes:

----- when necessary as a result of an incident reported by a bus driver or student. The videotapes may be re-circulated for reassurance at the conclusion of the school year.

Viewing of videotapes is limited to the individuals having a legitimate educational purpose. A written log will be kept of those individuals viewing the videotapes stating the time, name of individual viewing and the date the videotape was viewed.

Video Motoring System

Video cameras will be:

-----used on all school district buses.

Determination of how video cameras will be used and which school buses will be equipped with video equipment will be made by the superintendent in consultation with the building principals and transportation director.

Student Conduct

Students are prohibited from tampering with the video cameras on the school buses. Students found in violation of this regulation will be disciplined in accordance with school district discipline policy and Good Conduct Rule and will reimburse the school district for any repairs or replacement necessary as a result of the tampering.

STUDENT TRANSPORTATION FOR EXTRACURRICULAR ACTIVITIES

The board in its discretion may provide school district transportation for extracurricular activities including, but not limited to, transporting student participants and other students to and from extracurricular activities.

Students participating or attending extracurricular events, other than those held at the school district facilities, may be transported to the extracurricular event by school district transportation vehicles or by another means approved by the superintendent.

Students, who are provided transportation in school district transportation vehicles for extracurricular events, will ride both to and from the event in the school vehicle unless arrangements have been made with the building principal prior to the event. A student's parent may personally appear and request to transport the student home from a school-sponsored event in which the student traveled to the event on a school district transportation vehicle.

It is the responsibility of the superintendent to make a recommendation to the board annually as to whether the school district will provide the transportation authorized in this policy. In making the recommendation to the board, the superintendent will consider the financial condition of the school district, the number of students who would qualify for such transportation, and other factors the board or superintendent deem relevant.

Legal Reference: Iowa Code §§ 256B.4; 285.1-.4; 321 (2011).
281 I.A.C. 41.412.

Cross Reference: 504 Student Activities
711 Transportation

Approved: _____ Reviewed: _____ Revised: September 16, 2013

SUMMER SCHOOL PROGRAM TRANSPORTATION SERVICE

The school district may use school vehicles for transportation to and from summer extracurricular activities. The superintendent will make a recommendation to the board annually regarding their use.

Transportation to and from the student's attendance center for summer school instruction programs is within the discretion of the board. It is the responsibility of the superintendent to make a recommendation regarding transportation of students in summer school instructional programs at the expense of the school district. In making the recommendation to the board, the superintendent will consider the financial condition of the school district, the number of students involved in summer school programs, and other factors deemed relevant by the board or the superintendent.

Legal Reference: Iowa Code §§ 285.10 (2011).
281 I.A.C. 43.10, 412

Cross Reference: 603.2 Summer School Instruction
711 Transportation

Approved: _____ Reviewed: May 28, 2008 Revised: September 16, 2013

TRANSPORTATION OF NONRESIDENT AND NONPUBLIC SCHOOL STUDENTS

The board has sole discretion to determine the method to be utilized for transporting nonresident and nonpublic students. Nonresident students paying tuition may be, and resident students attending a nonpublic school accredited by the State Department of Education, will be transported on an established public school vehicle route as long as such transportation does not interfere with resident public students' transportation. Nonresident and nonpublic school students will obtain the permission of the superintendent prior to being transported by the school district.

Parents of resident students who provide transportation for their children attending a nonpublic school accredited by the Iowa Department of Education will be reimbursed at the established state rate. This reimbursement is aid only if the school district receives the funds from the state. If less than the amount of funds necessary to fully reimburse parents of the nonpublic students is received by the school district, the funds will be prorated.

The charge to the nonresident students is determined based on the students' pro rata share of the actual cost for transportation. The parents of these students are billed for the student's share of the actual cost of transportation. The billing is according to the schedule developed by the superintendent. It is the responsibility of the superintendent to determine the amount to be charged and report it to the board secretary for billing.

Continued transportation of nonresident and nonpublic school students on a public school vehicle route will be subject to resident public school students' transportation needs. The superintendent will make a recommendation annually to the board regarding the method used. In making a recommendation to the board, the superintendent will consider the number of students to be transported, the capacity of the school vehicles, the financial condition of the school district and other factors deemed relevant by the board or the superintendent.

Nonresident and nonpublic school students' are subject to the same conduct regulations as resident public students as prescribed by board policy, and to other policies, rules, or regulations developed by the school district regarding transportation of students by the school district.

Legal Reference: Iowa Code §§ 285.1-.2, .10, .16 (2011).

Cross Reference: 711 Transportation

Approved: _____ Reviewed: _____ Revised: September 16, 2013

TRANSPORTATION OF NONSCHOOL GROUPS

School district vehicles may be available to local nonprofit entities, which promote cultural, educational, civic, community, or recreational activities for transporting to and from non-school-sponsored activities within the state as long as the transportation does not interfere with or disrupt the education program of the school district and does not interfere with or delay the transportation of students. The local nonprofit entity must pay the cost of using the school district vehicle as determined by the superintendent. Prior to making the school district transportation vehicle available to the local nonprofit entity, the "school bus" signs will be covered and the flashing warning lamps and the stop arm made inoperable.

It is the responsibility of the superintendent to develop administrative regulations for use of school district transportation vehicles to transport students and others to school-sponsored events within the state and for application for, use of, and payment for using the school district transportation vehicles by local nonprofit entities for a non-school-sponsored activity.

Legal Reference: Iowa Code §§ 285.1 (21), .10(9), (10) (2005).
281 I.A.C. 41.412; 43.10

Cross Reference: 711 Transportation
900 Principals and Objectives for Community Relations

Approved: _____ Reviewed: _____ Revised: September 16, 2013

SCHOOL BUS SAFETY INSTRUCTION

The school district will conduct school bus safe riding practices instruction and emergency safety drills at least twice during the school year for students who utilize school district transportation.

Each school bus vehicle will have, in addition to the regular emergency safety drill, a plan for helping those students who require special assistance to safety during an emergency. This will include, but not be limited to, students with disabilities.

Employees are responsible for instructing the proper techniques to be followed during an emergency, as well as safe riding practices. It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 279.8; 321 (2011).
281 I.A.C. 41.413; 43.40

Cross Reference: 503 Student Discipline
507 Student Health and Well-Being
804.2 Warning Systems and Emergency Plans

Approved: _____ Reviewed: May 28, 2008 Revised: September 16, 2013

TRANSPORTATION IN INCLEMENT WEATHER

School district buses will not operate when weather conditions due to fog, rain, snow or other natural elements make it unsafe to do so. Because weather conditions may vary around the school district and may change quickly, the best judgement possible will be used with the information available.

The final judgement as to when conditions are unsafe to operate will be made by the superintendent. The superintendent will be assisted by the actual "on location" reports of the drivers.

Several drivers each year will be specially designated to report weather and road conditions by bus radio when requested to do so. Other employees and students will be notified by commercial radio when school is canceled it temporarily delayed. When school is canceled because of weather anywhere in the school district, all schools will be closed.

When weather conditions deteriorate during the day after school has begun, cancellation notices will be announced by commercial radio. Students will be returned to their regular drop-off sites unless weather conditions prevent it. In that case, students will be kept at or returned to school until they are picked up by the parents.

NOTE: This is a mandatory policy, but the content isn't. Boards should amend the policy if necessary to reflect their practices.

Legal Reference: Iowa Code §§ 279.8 (2011).

Cross Reference: 601.2 School Day

Approved: _____ Reviewed: _____ Revised: September 16, 2013

DISTRICT VEHICLE IDLING

The board recognizes that it has a role in reducing environmental pollutants and in assisting students and others be free from pollutants that may impact their respiratory health. Unnecessary vehicle idling emits pollutants and wastes fuel. The board directs the superintendent, in conjunction with the Director of Transportation, to work an administrative regulations to implement this policy and reduce school vehicle idling time.

NOTE: For more detailed discussion of this issue, see IASB's Policy Primer, Vol 19#8- January 8, 2007.

Legal Reference: Iowa Code §§ 279.8 (2011).

Cross Reference: 403 Employee Health and Well-Being
507 Student Health and Well-Being
711 Transportation

Approved: _____ Reviewed: May 28, 2008 Revised: September 16, 2013

2017-2018 School Year Iowa Open Enrollment Application

Iowa Law requires an application for each child in a family requesting open enrollment to be sent to both to the resident and receiving districts on/or before deadline in order to be considered for approval.

**Deadline: Grades 1-12, March 1, 2017
Kindergarten, September 1, 2017**

1. Name of Student Olivia Hollenbeck
2. Date of Birth: 9/12/13
3. Grade for 2017-2018 Pre-K
4. Circle Gender Female / Male
5. Parent/Guardian Richard and Sara Hollenbeck
6. Telephone 563-547-5986 = Home 563-203-1682 = Cell
Note: It is helpful to have more than one number. H=home W=work C=cell
7. Resident Address 705 3rd St. SW Cresco 52136 Howard
Street/Box City Zip County
8. Email Address sara.hollenbeck@riceville.k12.ia.us
9. Resident District Howard Attendance Center Cresco
10. District Requested Riceville Comm. Attendance Center* Riceville
*Request does not guarantee placement
11. Is this application a request to continue education in the former district of residence following a move to a new district? Circle one: Yes or No
12. Please indicate if the applicant has a sibling currently under open enrollment.
Sibling Name: _____ District/School open enrolled: _____
13. The student will be enrolled in the following (check all that apply):
Regular Education X Special Education _____
Home School (CPI) _____ Home School Assistance Program _____
Dual Enrollment – Academic _____ Dual Enrollment–Activity Program _____
14. Is your child currently eligible for receiving special education services? Circle one: Yes or No
15. Is your child currently being evaluated for special education services? Circle one: Yes or No
16. Is your child currently receiving English Language Learning services? Circle one: Yes or No
17. Is the student currently under suspension or expulsion from school? Circle one: Yes or No
If yes, when will the suspension / expulsion be complete? _____
18. This section should be completed IF the application is being filed after March 1 for grades 1-12.
Date of Change _____
 - a) Change in district of residence due to: family move, change in Marital status, foster care, adoption, or treatment program
 - b) Participation in foreign exchange program
 - c) Failure of negotiations for reorganization or whole grade sharing
 - d) Loss of accreditation or revocation of a private or charter school

2017-18

2016-2017 School Year Iowa Open Enrollment Application

Iowa Law requires an application for each child in a family requesting open enrollment to be sent to both to the resident and receiving districts on/or before deadline in order to be considered for approval.

Deadline: **Grades 1-12, March 1, 2016**
Kindergarten, September 1, 2016

1. Name of Student Devin Offen
2. Date of Birth: 6-11-2012
3. Grade for 2016-2017 Pre-K (Transitional Kindergarten)
4. Circle Gender: Female / (Male)
5. Parent/Guardian Dan and Tina Offen
6. Telephone H- 641-985-2264 Main 641-220-1598 Dad 507-993-0010
Note: It is helpful to have more than one number. H=home W=work C=cell
7. Resident Address 2912 460th St McIntire 50455 Mitchell
Street/Box City Zip County
8. Email Address tinaoffen@yahoo.com
9. Resident District Riceville Attendance Center _____
10. District Requested Saint Ansgar Attendance Center* Elementary
*Request does not guarantee placement
11. Is this application a request to continue education in the former district of residence following a move to a new district? Circle one: Yes or (No)
12. Please indicate if the applicant has a sibling currently under open enrollment.
Sibling Name: Drew & Mackenzie Offen District/School open enrolled: Saint Ansgar
13. The student will be enrolled in the following (check all that apply):
Regular Education ☒ Special Education _____
Home School (CPI) _____ Home School Assistance Program _____
Dual Enrollment - Academic _____ Dual Enrollment-Activity Program _____
14. Is your child currently eligible for receiving special education services? Circle one: Yes or (No)
15. Is your child currently being evaluated for special education services? Circle one: Yes or (No)
16. Is your child currently receiving English Language Learning services? Circle one: Yes or (No)
17. Is the student currently under suspension or expulsion from school? Circle one: Yes or (No)
If yes, when will the suspension / expulsion be complete? _____
18. This section should be completed IF the application is being filed after March 1 for grades 1-12.
Date of Change _____
 - a) Change in district of residence due to: family move, change in Marital status, foster care, adoption, or treatment program _____
 - b) Participation in foreign exchange program _____
 - c) Failure of negotiations for reorganization or whole grade sharing _____
 - d) Loss of accreditation or revocation of a private or charter school _____