

**Riceville Community School
Riceville, IA**

The Board of Education of the Riceville Community School District held their regular board meeting March 20th 2017, at 7:00 p.m. in the High School Library. Board members present: Keeling, Hale, Richardson, Guertin and Fox. Also in attendance: Jennifer Dunn—Board Secretary/Treasurer, Casandra Leff—Monitor Recorder. Staff: Marcia Grimm, Shary Ebert, Tammi Mueller. Parents/Grandparents: Steve Eastman and Laurie Schwark.

Fox called the meeting to order @ 7:01 PM.

Public Hearing was held on the school calendar. A request was to have the date for prom added. Motion by Guertin, seconded by Hale to close the public hearing at 7:03.

Public Hearing was held on the school FY 18 budget. Motion by Keeling, seconded by Guertin to close the budget hearing. MC.

Motion by Guertin, seconded by Richardson to approve the agenda. 5 Ayes. MC.

Motion by Guertin, second by Richardson to approve the minutes of previous meeting and summary of bills. Ayes 5. MC.

Mr. Schumann gave a report on the current number of hours on school calendar, School brochure, and Iowa Core Report.

Dunn noted the school was receiving a 25.00 Monsanto Grant and spoke about the Multi Hazards Mitigation Plan.

Motion by Guertin, seconded by Richardson to approve the resignations of Bryce Conway—Varsity Boys Basketball and Roxanne Beathke—Varsity Volleyball. Roll Call Vote: Keeling, aye; Richardson, aye; Guertin, aye; Hale, aye; Fox, aye. MC.

Motion by Keeling, seconded by Richardson to approve the contacts of Brett Brincks—Boys Varsity Basketball, Kevin Jahnel—Bus Driver, Stef Fair—JV Baseball, Sal Gomes—JV Boys Basketball, Sara Hollenbeck—(.50) TAG Teacher. Roll Call Vote: Guertin, aye; Hale, aye; Keeling, aye; Richardson, aye; Fox, aye. MC.

Motion by Hale, seconded by Keeling to approve Volunteer and Substitute Personal as follows: Baseball—Justin Anderlik, Jade Shedenhelm, Tom Anderlik, Bret Brincks, Kyle Guertin, Brandon Hummel, Casey Anderlik. Sue Christensen—Sub teacher, Softball—Jamie Gansen and Bette Rasmussen. Roll Call Vote: Richardson, aye; Keeling, aye; Hale, aye; Guertin, abstain; Fox, aye. MC.

Motion by Keeling, seconded by Guertin to approve the second reading of board policies 705.2-705.3; 800-802.4R2 with the exception of 802.4R1. 5 Ayes. MC.

Motion by Keeling, seconded by Richardson to approve the first reading of board policies 802.5-804.4. 5 Ayes. MC.

Motion by Hale, seconded by Guertin to approve the school calendar for the 2017-2018 school year 5 Ayes. MC.

Motion by Guertin, seconded by Richardson to approve the 2017-18 school budget. 5 Ayes. MC.

Motion by Richardson, seconded by Keeling to approve open enrollments in from Howard Winn and out to Osage. 5 Ayes. MC.

Motion by Richardson, seconded by Hale to approve the Pepsi agreement. 5 Ayes. MC.

Motion by Keeling, seconded by Richardson to approve entering a sharing agreement with Osage for the superintendent's position. 5 Ayes. MC.

Motion by Keeling, seconded by Hale to approve the Budget Adjustment; RESOLVED, that the Board of Directors of the Riceville Community School District, will levy property tax for fiscal year 2017-2018 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. 5 Ayes. MC.

Motion by Guertin, seconded by Keeling to approve the special education agreements with St. Ansgar, Howard-Winn and New Hampton. 5 Ayes. MC.

Motion by Keeling, seconded by Richardson to approve the Sheriff Contract with the Howard Co. Sheriff. 5 Ayes. MC.

Motion by Keeling, seconded by Richardson to approve the intercom proposal from CEC in the amount of \$25,185.43. 5 Ayes. MC.

Motion by Guertin, seconded by Keeling to approve the Master Contract. 5 Ayes. MC.

Discussion was held on student presentations.

Next board meeting will be held Monday April 17th at 7:00 p.m. in the High School Library.

Motion by Guertin, second by Richardson to adjourn the meeting @ 9:00 PM. Ayes 5. MC.

Karl Fox
Board President

Jennifer Dunn
Board Secretary

Analysis of Cash Balance Including investment CD

3/31/17

	03/31/17	03/31/16	% change	Notes *
General Fund (10)	1,152,078.05	1,191,462.51	-3.3%	Open enrollment income and sped billing hasn't been deposited yet as it is only twice a year now instead of 4 times a year
Management Fund (22)	490,868.05	446,355.22	10.0%	
PPEL & LOSST Funds (36 & 3	1,266,556.78	1,069,633.26	18.4%	
Activity Fund (21)	68,867.88	47,370.41	45.4%	
Hot Lunch Fund (61)	105,431.00	92,234.92	14.3%	Haven't taken out elect, water, garbage, office wages
TOTAL	<u>3,083,801.76</u>	<u>2,847,056.32</u>	<u>8.3%</u>	Appears reasonable

* = Cash balances will fluctuate with the timing of revenue and expense receipts and payments. Items considered unusual are explained in greater detail under the notes above.

Inter-fund Loan outstanding

	Receivable	Payable	Explanation
General Fund	0.00		
Management Fund		0.00	

Invoice Listing - Detail
Unposted; Batch Description Invoices--APRIL 2017 BATCH 1

Batch Description: Invoices--APRIL 2017 BATCH 1

Processing Month: 04/2017

Vendor ID: 707180	ABBen, STEVE	PO Number:	Invoice Number: 20170401	Amount:	92.00
Description:		Invoice Date: 03/24/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 271	PHYSICAL REIMB		92.00	N	In Full
					Final
Vendor ID: 100055	ALLIANT ENERGY	PO Number:	Invoice Number: 20170401	Amount:	102.97
Description:		Invoice Date: 03/22/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 8270 622	BUS BARN		102.97	N	In Full
					Final
Vendor ID: 103885	CDW GOVERNMENT INC	PO Number: 19784T	Invoice Number: HHD1672	Amount:	1,049.00
Description:		Invoice Date: 03/22/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
36 0000 2310 000 0000 734	EPSON PROJECTOR		1,049.00	N	In Full
					Final
Vendor ID: 100196	CITY OF RICEVILLE	PO Number:	Invoice Number: 16553	Amount:	644.90
Description:		Invoice Date: 03/20/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 411	WATER		162.45	N	In Full
10 0000 2600 000 0000 421	GARBAGE		320.00	N	Final
10 0000 2600 000 0000 411	SEWER		162.45	N	Final
					Final
Vendor ID: 100196	CITY OF RICEVILLE	PO Number:	Invoice Number: 16554	Amount:	22.50
Description:		Invoice Date: 03/20/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 411	SEWER		11.25	N	In Full
10 0000 2600 000 0000 411	WATER		11.25	N	Final
					Final
Vendor ID: 100196	CITY OF RICEVILLE	PO Number:	Invoice Number: 16555	Amount:	25.76
Description:		Invoice Date: 03/20/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 411	WATER		12.88	N	In Full
10 0000 2600 000 0000 411	SEWER		12.88	N	Final
					Final
Vendor ID: 101737	COCA COLA BOTTLING COMPANY	PO Number:	Invoice Number: 140740	Amount:	96.00
Description:		Invoice Date: 03/28/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
					In Full

Invoice Listing - Detail
Unposted; Batch Description Invoices--APRIL 2017 BATCH 1

21 0000 1400 950 7960 619	VENDING MACHINE SUPPLIES	96.00	N	Final	
Vendor ID: 104466	CULLIGAN WATER CONDITIONING	PO Number:	Invoice Number: 85780	Amount:	60.38
Description:		Invoice Date: 03/31/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 680	SALT		60.38	N	In Full
					Final
Vendor ID: 100050	DECKER SPORTING GOODS	PO Number: 19818H	Invoice Number: AAN15230-AJ01	Amount:	460.00
Description:		Invoice Date: 01/21/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 925 6835 612	SOFTBALL BATS		460.00	N	In Full
					Final
Vendor ID: 105673	DUNN, JENNIFER	PO Number:	Invoice Number: 20170401	Amount:	67.08
Description:		Invoice Date: 03/22/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 2510 000 0000 580	reimb travel for food service		67.08	N	In Full
					Final
Vendor ID: 706884	EARTHGRAINS BAKING CO, INC	PO Number:	Invoice Number: 52251915115	Amount:	63.00
Description:		Invoice Date: 03/17/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	BREAD		63.00	N	In Full
					Final
Vendor ID: 101465	GRP & ASSOCIATES	PO Number:	Invoice Number: 192285	Amount:	40.00
Description:		Invoice Date: 03/22/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2134 000 0000 613	MEDICAL WASTE		40.00	N	In Full
					Final
Vendor ID: 101951	IA CHEERLEADING COACHES ASSO	PO Number:	Invoice Number: 20170401	Amount:	215.00
Description:		Invoice Date: 02/21/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 950 7952 612	CHEER CONFERENCE		215.00	N	In Full
					Final
Vendor ID: 100291	IHSSA	PO Number:	Invoice Number: 20170401	Amount:	77.00
Description:		Invoice Date: 02/27/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 910 6120 612	EVENT ENTRY FEES		77.00	N	In Full
					Final
Vendor ID: 100291	IHSSA	PO Number:	Invoice Number: 20170401-0001	Amount:	33.00

Invoice Listing - Detail
Unposted; Batch Description Invoices--APRIL 2017 BATCH 1

Description:	Invoice Date: 02/27/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 910 6120 612	EVENT ENTRY FEES		33.00		N	Final
Vendor ID: 100251	J.W. Pepper of Minneapolis,	PO Number: 19820H	Invoice Number: 11C66398	Amount: 12.74		
Description:	Invoice Date: 03/24/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 910 6210 612	Mouse Madrigal SSA Steven Porter		6.75		N	Final
21 0000 1400 910 6210 612	SHIPPING		5.99		N	Final
Vendor ID: 707134	MARCO INC.	PO Number:	Invoice Number: 53885195	Amount: 1,340.20		
Description:	Invoice Date: 03/25/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
36 0000 2600 000 0000 442	COPIER LEASE		1,340.20		N	Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6632837	Amount: 1,097.31		
Description:	Invoice Date: 03/16/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
61 0000 3110 000 0000 631	FOOD		1,097.31		N	Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6642829	Amount: 977.43		
Description:	Invoice Date: 03/23/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
61 0000 3110 000 0000 631	FOOD		977.43		N	Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6653799	Amount: 1,615.33		
Description:	Invoice Date: 03/30/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
61 0000 3110 000 0000 618	FOOD		1,602.89		N	Final
61 0000 3110 000 0000 631	FS SUPPLIES		12.44		N	Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6653800	Amount: 630.48		
Description:	Invoice Date: 03/30/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2600 000 0000 680	PAPER TOWELS		630.48		N	Final
Vendor ID: 104675	MODERN BUILDERS	PO Number:	Invoice Number: 15821	Amount: 7,610.00		
Description:	Invoice Date: 03/29/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		

Invoice Listing - Detail

Unposted; Batch Description Invoices--APRIL 2017 BATCH 1

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
36 0000 4600 000 0000 450	2017 ELEM ROOF REPAIR		7,610.00		N	Final	
Vendor ID: 101897	MUSIC IN MOTION	PO Number: 19804E	Invoice Number: 00540694	Amount:	80.50		
Description:		Invoice Date: 03/16/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 910 6210 612	Circle of 5th s poster		9.95		N	Final	
21 0000 1400 910 6210 612	Rhythm Inst. Flashcards Kit		25.00		N	Final	
21 0000 1400 910 6210 612	Tube Time For Preschool		18.95		N	Final	
21 0000 1400 910 6210 612	Set of 5 Quote Posters		16.65		N	Final	
21 0000 1400 910 6210 612	SHIPPING		9.95		N	Final	
Vendor ID: 100470	NATIONAL FFA ORGANIZATION	PO Number:	Invoice Number: MDS-84829	Amount:	396.50		
Description:		Invoice Date: 03/21/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 950 7960 612	BANQUET AWARDS		396.50		N	Final	
Vendor ID: 104874	NOLT'S MIDWEST PRODUCE SUPPLIES	PO Number:	Invoice Number: 40025	Amount:	769.38		
Description:		Invoice Date: 03/22/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 950 7960 611	GREENHOUSE PLANTS & SUPPLIES		769.38		N	Final	
Vendor ID: 101313	PARK SEED CO INC	PO Number:	Invoice Number: CI17131599	Amount:	63.16		
Description:		Invoice Date: 05/21/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 950 7960 611	SEEDS		63.16		N	Final	
Vendor ID: 706882	POLLARD PEST CONTROL CO. & LAWN CARE	PO Number:	Invoice Number: 20170401	Amount:	80.00		
Description:		Invoice Date: 03/27/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2600 000 0000 425	PEST CONTROL		80.00		N	Final	
Vendor ID: 100025	QUILL CORPORATION	PO Number:	Invoice Number: 5257161	Amount:	19.99		
Description:		Invoice Date: 03/17/2017	Due Date: 04/01/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2310 000 0000 611	POST-IT POP-UPS		19.99		N	Final	
Vendor ID: 100025	QUILL CORPORATION	PO Number:	Invoice Number: 5259892	Amount:	20.99		

Invoice Listing - Detail
Unposted; Batch Description Invoices--APRIL 2017 BATCH 1

Description:	Invoice Date:	03/17/2017	Due Date:	04/01/2017	Status:	A	1099 Amount:	0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:				
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
10 0000 2310 000 0000 611	POST-IT POP-UPS		20.99		N	Final		
Vendor ID: 100229	SCHOOL BUS SALES CO	PO Number:	Invoice Number:	IN47632	Amount:	62.58		
Description:	Invoice Date:	03/20/2017	Due Date:	04/01/2017	Status:	A	1099 Amount:	0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:				
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
10 0000 2700 000 0000 673	SUN VISOR BUS #9		62.58		N	Final		
Vendor ID: 105216	STACYVILLE LP GAS CO	PO Number:	Invoice Number:	S 009802	Amount:	7,175.52		
Description:	Invoice Date:	03/17/2017	Due Date:	04/01/2017	Status:	A	1099 Amount:	0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:				
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
10 0000 2600 000 0000 623	LP		7,175.52		N	Final		
Vendor ID: 103671	TRIPOLI CSD	PO Number:	Invoice Number:	20170401	Amount:	50.00		
Description:	Invoice Date:	04/01/2017	Due Date:	04/01/2017	Status:	A	1099 Amount:	0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:				
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
21 0000 1400 924 6710 612	SPRING BASKETBALL LEAGUE		50.00		N	Final		
Vendor ID: 105092	TROPHIES PLUS INC	PO Number:	Invoice Number:	354431	Amount:	311.64		
Description:	Invoice Date:	03/15/2017	Due Date:	04/01/2017	Status:	A	1099 Amount:	0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:				
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
21 0000 1400 920 6790 815	WRESTLING MEDALS		311.64		N	Final		
Vendor ID: 706957	WEBER PAPER COMPANY	PO Number:	Invoice Number:	W011607A	Amount:	613.80		
Description:	Invoice Date:	03/27/2017	Due Date:	04/01/2017	Status:	A	1099 Amount:	0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:				
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
10 0000 2600 000 0000 680	TOILET PAPER		613.80		N	Final		
Vendor ID: 102190	WEST MUSIC COMPANY	PO Number:	Invoice Number:	SI1425498	Amount:	81.17		
Description:	Invoice Date:	03/18/2017	Due Date:	04/01/2017	Status:	A	1099 Amount:	0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:				
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		
21 0000 1400 910 6220 612	REEDS, RECORDER & SUPPLIES		81.17		N	Final		
Vendor ID: 102190	WEST MUSIC COMPANY	PO Number:	Invoice Number:	SI1426835	Amount:	45.15		
Description:	Invoice Date:	04/01/2017	Due Date:	04/01/2017	Status:	A	1099 Amount:	0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:				
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>		

Invoice Listing - Detail
Unposted; Batch Description Invoices--APRIL 2017 BATCH 1

21 0000 1400 910 6210 612 MUSIC

45.15 N Final

Vendor ID: 102190 WEST MUSIC COMPANY

Description:

Sequence: 1 Check Type:

Chart of Account Number Detail Description

21 0000 1400 910 6220 612 BAND RESALE

PO Number:

Invoice Number: SI1428667

Amount: 13.30

Invoice Date: 03/29/2017 Due Date: 04/01/2017 Status: A 1099 Amount: 0.00

Checking Account ID:

Check Number:

Check Date:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

13.30 N

Final

Batch 1099 Total: 0.00

Batch Total: 26,115.76

Report 1099 Total: 0.00

Report Total: 26,115.76

Batch Description: Invoices--APRIL 2017 BATCH 1-0001

Processing Month: 04/2017

Vendor ID: 707061 ACT ASPIRE

PO Number: Invoice Number: 12260 Amount: 49.00
Invoice Date: 03/13/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
49.00 N Final

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

10 3200 2120 100 0000 325 CANCELLATION FEE

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 311457 Amount: 362.12
Invoice Date: 03/07/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
362.12 N Final

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

61 0000 3110 000 0000 631 MILK

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 312831 Amount: 231.63
Invoice Date: 03/03/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
231.63 N Final

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

61 0000 3110 000 0000 631 LK

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 316265 Amount: 121.97
Invoice Date: 03/10/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
121.97 N Final

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

61 0000 3110 000 0000 631 MILK

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 317895 Amount: 364.29
Invoice Date: 03/14/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
364.29 N Final

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

61 0000 3110 000 0000 631 MILK

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 319704 Amount: 96.28
Invoice Date: 03/17/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
96.28 N Final

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

61 0000 3110 000 0000 631 MILK

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 321350 Amount: 336.96
Invoice Date: 03/21/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
336.96 N Final

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

61 0000 3110 000 0000 631 MILK

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

PO Number: Invoice Number: 323173 Amount: 170.11
Invoice Date: 03/24/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00

Description:

Invoice Listing - Detail

Unposted; Batch Description Invoices--APRIL 2017 BATCH 1-0001

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>
61 0000 3110 000 0000 631	MILK		170.11	N
				In Full
				Final

Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 324810	Amount:	519.38
Description:		Invoice Date: 03/28/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	MILK		519.38	N	
				In Full	
				Final	

Vendor ID: 100445	ANDY'S MINI MART	PO Number:	Invoice Number: 20170414	Amount:	2,153.47
Description:		Invoice Date: 03/31/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 626	264.3 GAL GAS		504.45	N	
10 0000 2700 000 0000 627	821 GAL DIESEL		1,649.02	N	
				In Full	
				Final	

Vendor ID: 105549	BUSTI LUMBER	PO Number:	Invoice Number: 109313	Amount:	108.70
Description:		Invoice Date: 03/18/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 2000 1100 100 0000 612	BIDHOUSE SUPPLIES		108.70	N	
				In Full	
				Final	

Vendor ID: 103885	CDW GOVERNMENT INC	PO Number:	Invoice Number: DQS7903.	Amount:	51.08
Description:		Invoice Date: 07/13/2016	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
36 0000 2237 100 0000 734	SHIPPING		51.08	N	
				In Full	
				Final	

Vendor ID: 100427	CIRCLE-K COMMUNICATIONS	PO Number:	Invoice Number: 7704	Amount:	105.00
Description:		Invoice Date: 04/03/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 673	MICROPHONES		105.00	N	
				In Full	
				Final	

Vendor ID: 707264	COMMITTEE FOR CHILDREN	PO Number: 19828H	Invoice Number: 275203	Amount:	1,267.00
Description:		Invoice Date: 04/04/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 1100 100 8031 618	Kdg Classroom Kit		439.00	N	
10 0000 1100 100 8031 618	Grade 1 Classroom Kit		439.00	N	
10 0000 1100 100 8031 618	Grade 2 Classroom Kit		389.00	N	
				In Full	
				Final	

Vendor ID: 706986	COMPUTER RESOURCE CENTER	PO Number:	Invoice Number: 7399	Amount:	180.00
Description:		Invoice Date: 03/30/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00

Invoice Listing - Detail

Unposted; Batch Description Invoices--APRIL 2017 BATCH 1-0001

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0099 2237 100 0000 431	COMPUTER REPAIR		180.00		N	Final	
Vendor ID: 104465	DECKER EQUIPMENT	PO Number: 19832C	Invoice Number: 189087A	Amount:	86.85		
Description:		Invoice Date: 04/14/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2600 000 0000 680	CLOCKS		86.85		N	Final	
Vendor ID: 100050	DECKER SPORTING GOODS	PO Number: 198192H	Invoice Number: AAA028924-AJ01	Amount:	1,293.00		
Description:		Invoice Date: 04/06/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 925 6835 612	SOFTBALL PANTS		1,293.00		N	Final	
Vendor ID: 100050	DECKER SPORTING GOODS	PO Number: 19824H	Invoice Number: AAN015310-AJ03	Amount:	30.90		
Description:		Invoice Date: 03/28/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 925 6835 612	LEG GUARD STRAPS		30.90		N	Final	
Vendor ID: 100745	DECORAH COMMUNITY SCHOOL DIST	PO Number:	Invoice Number: 20170414	Amount:	4,958.23		
Description:		Invoice Date: 04/11/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0070 1200 217 3303 561	SP ED BILLING		4,958.23		N	Final	
Vendor ID: 104805	DHS	PO Number:	Invoice Number: 10111125	Amount:	5,088.11		
Description:		Invoice Date: 04/14/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 4634 219 4634	nnon federal medicaid		5,088.11		N	Final	
Vendor ID: 706884	EARTHGRAINS BAKING CO, INC	PO Number:	Invoice Number: 52251915229	Amount:	39.00		
Description:		Invoice Date: 03/24/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
61 0000 3110 000 0000 631	BREAD		39.00		N	Final	
Vendor ID: 706958	EMS DETERGENT SERVICES	PO Number:	Invoice Number: 0604061701	Amount:	85.10		
Description:		Invoice Date: 06/04/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
61 0000 3110 000 0000 618	DETERGENT		85.10		N	Final	

Invoice Listing - Detail
Unposted; Batch Description Invoices--APRIL 2017 BATCH 1-0001

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 1000 1100 100 0000 612	VAST KITS		1,781.40		N	Final	
Vendor ID: 707267	LAW OFFICE OF PUCIN & FRIEDLAND PC	PO Number:	Invoice Number: 20170414	Amount:	3,366.25		
Description:		Invoice Date: 01/02/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 0000 810	LEGAL SETTLEMENT		3,366.25		N	Final	
Vendor ID: 707265	LITTLE CEASARS	PO Number:	Invoice Number: 20170414	Amount:	1,008.00		
Description:		Invoice Date: 04/14/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 950 7957 612	NHS PIZZA FUNDRAISER		1,008.00		N	Final	
Vendor ID: 105414	LYNCH DALLAS, PC	PO Number:	Invoice Number: 141913	Amount:	1,386.00		
Description:		Invoice Date: 03/31/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 1,386.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2310 000 0000 342	LEGAL ADVISE		1,386.00	1,386.00	N	Final	
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 66121984	Amount:	56.49		
Description:		Invoice Date: 03/20/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 3200 1300 355 0000 612	CLEANING SUPPLIES		56.49		N	Final	
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6612983	Amount:	1,284.39		
Description:		Invoice Date: 03/02/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
61 0000 3110 000 0000 631	FOOD		1,284.39		N	Final	
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6623399	Amount:	1,312.62		
Description:		Invoice Date: 03/09/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
61 0000 3110 000 0000 618	NAPKINS		41.56		N	Final	
61 0000 3110 000 0000 631	FOOD		1,271.06		N	Final	
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6653801	Amount:	686.76		
Description:		Invoice Date: 03/30/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	

Invoice Listing - Detail

Unposted; Batch Description Invoices--APRIL 2017 BATCH 1-0001

21 0000 1400 950 7960 619 VENDING MACHINE SUPPLIES 686.76 N Final

Vendor ID: 707268 MID-WEST ROOFING COMPANY PO Number: Invoice Number: AIA DOC G702 Amount: 252,301.00

Description: Invoice Date: 04/03/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
36 0000 4600 000 0000 450	ROOF PROJECT APRIL 2017		126,150.50		N	Final
33 0000 4600 000 0000 450	ROOF PROJECT APRIL 2017		126,150.50		N	Final

Vendor ID: 102291 NAPA PO Number: Invoice Number: 209372 Amount: 6.65

Description: Invoice Date: 03/01/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 673	WIPER BUS 9		6.65		N	Final

Vendor ID: 102291 NAPA PO Number: Invoice Number: 209385 Amount: 6.65

Description: Invoice Date: 04/14/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 673	WIPERS RED VAN		6.65		N	Final

Vendor ID: 102291 NAPA PO Number: Invoice Number: 209647 Amount: 15.30

Description: Invoice Date: 03/07/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 673	WIPER TAURUS		15.30		N	Final

Vendor ID: 102291 NAPA PO Number: Invoice Number: 209709 Amount: 15.96

Description: Invoice Date: 03/08/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 673	WIPER CHERRY VAN		15.96		N	Final

Vendor ID: 102291 NAPA PO Number: Invoice Number: 209713 Amount: 9.15

Description: Invoice Date: 09/08/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 673	FUSES BUS 1'		9.15		N	Final

Vendor ID: 100224 NASCO PO Number: 19823K Invoice Number: 359313 Amount: 50.32

Description: Invoice Date: 03/31/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
61 0000 3110 000 0000 618	Ritz 685 degree Silicone Oven Mitt 17"		50.32		N	Final

Vendor ID: 100285	NASHUA PLAINFIELD SCHOOL	PO Number:	Invoice Number: 20170414	Amount:	160.00
Description:		Invoice Date: 04/12/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6840 815	TRACK ENTRY FEE		80.00		N
21 0000 1400 920 6740 815	TRACK ENTRY FEE		80.00		N
					In Full
					Final
					Final
Vendor ID: 100470	NATIONAL FFA ORGANIZATION	PO Number:	Invoice Number: MDS0-85157	Amount:	50.00
Description:		Invoice Date: 03/23/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 950 7960 612	JACKET		50.00		N
					In Full
					Final
					Final
Vendor ID: 100495	NORTHEAST IOWA COMMUNITY COLLEGE	PO Number:	Invoice Number: 17108	Amount:	155.00
Description:		Invoice Date: 03/31/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 810	STOP PROGRAM		155.00		N
					In Full
					Final
					Final
Vendor ID: 100495	NORTHEAST IOWA COMMUNITY COLLEGE	PO Number:	Invoice Number: 28632	Amount:	2,400.00
Description:		Invoice Date: 04/03/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 1100 100 0000 566	PSEO CLASS		2,400.00		N
					In Full
					Final
					Final
Vendor ID: 100495	NORTHEAST IOWA COMMUNITY COLLEGE	PO Number:	Invoice Number: 28632.	Amount:	1,650.00
Description:		Invoice Date: 04/03/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 1100 100 0000 566	PSEO CLASS		1,650.00		N
					In Full
					Final
					Final
Vendor ID: 100495	NORTHEAST IOWA COMMUNITY COLLEGE	PO Number:	Invoice Number: 28632..	Amount:	1,350.00
Description:		Invoice Date: 04/03/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 1100 100 0000 566	PSEO CLASS		1,350.00		N
					In Full
					Final
					Final
Vendor ID: 100495	NORTHEAST IOWA COMMUNITY COLLEGE	PO Number:	Invoice Number: 28632...	Amount:	1,800.00
Description:		Invoice Date: 04/03/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 1100 100 0000 566	PSEO CLASS		1,800.00		N
					In Full
					Final
					Final
Vendor ID: 100495	NORTHEAST IOWA COMMUNITY COLLEGE	PO Number:	Invoice Number: 28632....	Amount:	600.00
Description:		Invoice Date: 04/03/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00

Invoice Listing - Detail

Unposted; Batch Description Invoices--APRIL 2017 BATCH 1-0001

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 0000 566	PSEO CLASS		600.00		N		
Vendor ID: 100495	NORTHEAST IOWA COMMUNITY COLLEGE	PO Number:	Invoice Number: 28632.....	Amount:	750.00		
Description:		Invoice Date: 04/03/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 0000 566	PSEO CLASS		750.00		N	Final	
Vendor ID: 100495	NORTHEAST IOWA COMMUNITY COLLEGE	PO Number:	Invoice Number: 28632.....	Amount:	1,350.00		
Description:		Invoice Date: 04/03/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 0000 566	PSEO CLASS		1,350.00		N		
Vendor ID: 100495	NORTHEAST IOWA COMMUNITY COLLEGE	PO Number:	Invoice Number: 28632.....	Amount:	1,200.00		
Description:		Invoice Date: 04/03/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 0000 566	PSEO CLASS		1,200.00		N	Final	
Vendor ID: 707086	NOSBISCH, MORGAN	PO Number:	Invoice Number: 20170414	Amount:	262.00		
Description:		Invoice Date: 04/12/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 950 7960 612	FOOD FFA CONVENTION		262.00		N	Final	
Vendor ID: 100051	OMNITEL COMMUNICATIONS	PO Number:	Invoice Number: 20170414	Amount:	1,604.73		
Description:		Invoice Date: 03/31/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2320 000 0000 532	TELEPHONE		294.73		N	Final	
10 0000 2320 000 0000 538	INTERNET		1,310.00		N	Final	
Vendor ID: 100496	OSAGE COMMUNITY SCHOOL	PO Number:	Invoice Number: 20170414	Amount:	160.00		
Description:		Invoice Date: 04/06/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6740 815	TRACK ENTRY FEE		80.00		N	Final	
21 0000 1400 920 6840 815	TRACK ENTRY FEE		80.00		N	Final	
Vendor ID: 707266	PETE, HEIDI	PO Number:	Invoice Number: 20170414	Amount:	1,703.52		
Description:		Invoice Date: 03/31/2017	Due Date: 04/14/2017	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0070 1200 217 3303 580	MILAGE REIMB TO CROSSROADS		1,703.52		N	Final
Vendor ID: 100025 QUILL CORPORATION						
Description:			PO Number:	Invoice Number: 5546279	Amount:	76.49
Sequence: 1 Check Type:			Invoice Date: 03/29/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00			
Checking Account ID:			Check Number: Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
61 0000 3110 000 0000 618	SHELVING		76.49		N	Final
Vendor ID: 100025 QUILL CORPORATION						
Description:			PO Number:	Invoice Number: 5682205	Amount:	61.69
Sequence: 1 Check Type:			Invoice Date: 04/03/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00			
Checking Account ID:			Check Number: Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 3200 1100 100 0000 612	MARKERS		61.69		N	Final
Vendor ID: 706974 RICEVILLE COMMUNITY MARKET PLACE,						
Description:			PO Number:	Invoice Number: 29649	Amount:	106.14
Sequence: 1 Check Type:			Invoice Date: 03/27/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00			
Checking Account ID:			Check Number: Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		106.14		N	Final
Vendor ID: 706974 RICEVILLE COMMUNITY MARKET PLACE,						
Description:			PO Number:	Invoice Number: 29842	Amount:	115.07
Sequence: 1 Check Type:			Invoice Date: 03/29/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00			
Checking Account ID:			Check Number: Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		115.07		N	Final
Vendor ID: 706974 RICEVILLE COMMUNITY MARKET PLACE,						
Description:			PO Number:	Invoice Number: 30126	Amount:	67.81
Sequence: 1 Check Type:			Invoice Date: 04/14/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00			
Checking Account ID:			Check Number: Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		67.81		N	Final
Vendor ID: 706974 RICEVILLE COMMUNITY MARKET PLACE,						
Description:			PO Number:	Invoice Number: 30439	Amount:	143.24
Sequence: 1 Check Type:			Invoice Date: 04/05/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00			
Checking Account ID:			Check Number: Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		143.24		N	Final
Vendor ID: 706974 RICEVILLE COMMUNITY MARKET PLACE,						
Description:			PO Number:	Invoice Number: 4908	Amount:	19.30
Sequence: 1 Check Type:			Invoice Date: 04/07/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00			
Checking Account ID:			Check Number: Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		19.30		N	Final

Vendor ID: 706974	RICEVILLE COMMUNITY MARKET PLACE,	PO Number:	Invoice Number: 5198	Amount:	24.29
Description:		Invoice Date: 04/11/2017	Due Date: 04/14/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0070 1200 217 3303 612	LEVEL 3 COOKING SUPPLIES		24.29	N	In Full
					Final
Vendor ID: 101717	SCHOOL SPECIALTY SUPPLY INC	PO Number:	Invoice Number: 208118031018	Amount:	13.84
Description:		Invoice Date: 03/30/2017	Due Date: 04/14/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 618	CARD FILE		13.84	N	In Full
					Final
Vendor ID: 101717	SCHOOL SPECIALTY SUPPLY INC	PO Number:	Invoice Number: 208118038025	Amount:	42.89
Description:		Invoice Date: 04/01/2017	Due Date: 04/14/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1000 2410 000 0000 611	WHITE PAPER ROLL		42.89	N	In Full
					Final
Vendor ID: 100037	THOMAS BUS SALES	PO Number:	Invoice Number: 141831	Amount:	10.33
Description:		Invoice Date: 03/13/2017	Due Date: 04/14/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 673	TEST TOOL		10.33	N	In Full
					Final
Vendor ID: 706777	TIMBERLINE BILLING SERVICE LLC	PO Number:	Invoice Number: 11363	Amount:	400.43
Description:		Invoice Date: 03/31/2017	Due Date: 04/14/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2510 217 3303 351	MEDICAID BILLING		400.43	N	In Full
					Final
Vendor ID: 100004	TRUE VALUE	PO Number:	Invoice Number: 20170414	Amount:	99.96
Description:		Invoice Date: 04/14/2017	Due Date: 04/14/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 680	CUSTODIAL SUPPLIES		26.32	N	In Full
					Final
10 3200 1300 315 8958 612	SHOP RESALE SUPPLIES		43.65	N	In Full
					Final
10 3200 1300 315 0000 612	IND TECH SUPPLIES		29.99	N	In Full
					Final
Vendor ID: 100004	TRUE VALUE	PO Number:	Invoice Number: B113602	Amount:	7.99
Description:		Invoice Date: 04/12/2017	Due Date: 04/14/2017 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 618	BROOM HANDLE		7.99	N	In Full
					Final
Vendor ID: 103860	VERNIER	PO Number: 19787H	Invoice Number: 5249179	Amount:	1,823.12

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 3200 1300 310 4531 612 PERKINS SUPPLIES

Invoice Date: 04/03/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
1,823.12 N Final

Vendor ID: 102190 WEST MUSIC COMPANY

PO Number: **Invoice Number: SC147844** **Amount: (9.43)**

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 910 6220 612 CREDIT

Invoice Date: 01/11/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
(9.43) N Final

Vendor ID: 102190 WEST MUSIC COMPANY

PO Number: **Invoice Number: SI1426054** **Amount: 26.00**

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 910 6220 612 BAND RESALE

Invoice Date: 03/21/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
26.00 N Final

Vendor ID: 102190 WEST MUSIC COMPANY

PO Number: **Invoice Number: SI1430282** **Amount: 61.94**

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 910 6220 612 BAND RESALE

Invoice Date: 03/31/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
61.94 N Final

Vendor ID: 102190 WEST MUSIC COMPANY

PO Number: **Invoice Number: SI1430420** **Amount: 38.60**

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 910 6220 612 TUBA REPAIR

Invoice Date: 04/14/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
38.60 N Final

Vendor ID: 102190 WEST MUSIC COMPANY

PO Number: **Invoice Number: SI1432057** **Amount: 25.98**

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 910 6220 612 BAND RESALE

Invoice Date: 04/05/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
25.98 N Final

Vendor ID: 102190 WEST MUSIC COMPANY

PO Number: **Invoice Number: SI1432112** **Amount: 11.25**

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 910 6220 612 BAND RESALE

Invoice Date: 04/05/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
11.25 N Final

Vendor ID: 102190 WEST MUSIC COMPANY

PO Number: **Invoice Number: SI1433187** **Amount: 2.00**

Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description

Invoice Date: 04/08/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

21 0000 1400 910 6220 612 BAND RESALE 2.00 N Final

Vendor ID: 104475 WINDY TREE CATERING

PO Number: **Invoice Number: 1095** **Amount: 493.70**

Description: Invoice Date: 04/03/2017 Due Date: 04/14/2017 Status: A 1099 Amount: 0.00

Sequence: 1 Check Type: Checking Account ID: Check Number: Check Date:

Chart of Account Number Detail Description Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full

21 0000 1400 950 7960 612 CATERING FOR FFA BANQUET 493.70 N Final

Batch 1099 Total: 1,386.00 Batch Total: 302,959.54

Report 1099 Total: 1,386.00 Report Total: 302,959.54

Credit Card Payments		
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Vendor	Discription	Amount
Amazon	Pans W/ Lids (kitchen)	\$ 139.36
Amazon	Mops & Salad Bar Supplies	\$ 196.43
Amazon	Soccer Equipment	\$ 595.48
Tim Vorlan Photo	Speech Photo	\$ 24.08
Image Sport	Speech Photo	\$ 40.00
Amazon	Salad Bar Supplies	\$ 279.90
Prarie Meadowa	Cheer Conference	\$ 131.04
Office Depot	Cabinets (perkins Grant)	\$1,441.58
Amazon	Library Boooks	\$ 71.23
Amazon	Buffet Warmer (kitchen)	\$ 539.19

Credit Card Payments		
Vendor	Discription	Amount
Des Moines Register	Sports pictures	16.95
Pulse 4 Inc.	weightlifting supplies	605.97
Cutcardstock	yearbook supplies	30.1
Sucuri	Website security	199.99
Lonestar Percussion	Band supplies	219.73
TMK Enterprises	Lollipops	120
Michaels	yearbook supplies	28.97
Thermoworks	Kitchen Thermometers	123.99
Menards	Kitchen freezer shelving	909
Amazon	Ball Chairs	353.85
Target	Bunge & Bean bag chairs	574.27
JMC	Software Conference	120
Amazon	Lamp for Projectors	110.15
Amazon	Power Adapters	206.9
Blackhawks	Hockey Ffa tickets	272
Amazon	Floor Sweeper	691.95
Amazon	Seatbelt Bus #8	125.57
Amazon		93.95
Amazon	TLC Reflection Guide	22.3
Amazon	Library Books	110.31
Paradise Pizza	FFA Meal	82.14
Postmaster	Postage	115.01
Dancewear	Pops Concert Supplies	148.47

CAPITAL ASSETS REGULATION

- A. Capital Assets Management System
- The Superintendent, and /or other designated staff, shall: *may*
- 1.) Conduct the capital assets physical count;
 - 2.) Develop the capital assets listing;
 - 3.) Tag capital assets included in the capital assets management system with a bar code identification number;
 - 4.) Make a recommendation of a computer software program for managing the capital assets management system;
 - 5.) Enter the necessary data into the capital assets management system and compile the appropriate reports;
 - 6.) Develop forms and procedures for maintaining the integrity of the capital assets system; and,
 - 7.) Maintain responsibility for an accurate management system.
- B. Determining historical cost
- 1.) The historical cost of a capital asset is based on the actual cost expended in making the capital assets serviceable.
 - 2.) Gifts of capital assets are valued at the estimated fair market value at the addition/acquisition date.
 - 3.) Capital assets purchased under a capital lease are valued at historical cost of their net present value of the minimum lease payments on the addition/acquisition date.
 - 4.) The historical cost of capital assets must include capitalized interest.
- C. Annual capital assets listing reconciliation
- 1.) The superintendent, and/or other designated staff, in conjunction with the capital assets management team, will conduct an annual capital assets physical count to develop the annual capital assets listing in a manner similar to the initial capital assets listing process in B above. At least every three years, someone other than the person in custody of the capital assets in the building/department/room will perform the capital assets physical count for the building/department/room.
 - 2.) Upon completion of the annual assets listing, the capital assets listing is reconciled to the capital assets management system data base.
 - 3.) Capital assets found to have been excluded from the data base are added to the capital assets management system. The capital assets management system process should be reviewed to prevent future incidents of excluding a capital asset.
 - 4.) Capital assets unaccounted for are reported to the superintendent who contacts the supervisor of and the individual in charge/control/custody of the capital asset. The individual in charge/control/custody of the capital asset has thirty days to account for the capital asset.

- 5.) Capital assets unaccounted for after thirty days are reported to the superintendent for appropriate action and documentation. "Appropriate action" may include, up to and including discharge, and may require the employee/person in charge/control/custody of the capital asset to replace the asset.
 - 6.) The superintendent is responsible for documenting the reason each asset was not reconciled to the capital assets management system.
- D. Addition/acquisition of capital assets.
- 1.) The school district's purchasing policy and administrative regulations must be followed when acquiring capital assets. The school district's policy and administrative regulations must be followed for receiving a gift of capital assets.
 - 2.) The capital assets addition/acquisition documentation must be completed for each additional capital assets with an addition/acquisition cost of equal to or greater the (\$2,000,000). The following information should be collected , if applicable:
 - a.) Name of location-building/department/room;
 - b.) Location-building/department/room code;
 - c.) Balance sheet accounting/class code;
 - d.) Government or BTA program;
 - e.) Addition/acquisition date;
 - f.) Check/purchase order number or gift;
 - g.) Bar code identification number assigned to and placed on the capital asset;
 - h.) Serial/model number
 - i.) Cost-historical;
 - j.) Fair market value on acquisition date (donated assets only);
 - k.) Estimated useful life;
 - l.) Vendor;
 - m.) Purchasing fund and function;
 - n.) Description of capital asset;
 - o.) Department/person charged with custody,
 - p.) Method of addition/acquisition-purchase, trade, gift etc.,
 - q.) Quantity;
 - r.) Replacement cost;
 - s.) Addition/acquisition authorization; and,
 - t.) Function for depreciation.
 - 3.) Capital assets acquired in a month must be entered into the capital assets management system in the same month.
 - 4.) The actual cost of construction in progress, other than infrastructure, is entered into the capital assets management system in the month in which costs are incurred until the total cost of addition/acquisition is entered. Upon completion of construction, the total cost accumulated over the period of construction are reclassified to buildings.

- 5.) Capital assets acquired in a month must be entered into the capital assets management system in the same month.
- E. Relocation/transfer of machinery and equipment capital assets.
- 1.) A capital assets relocation/transfer documentation must be completed prior to removing machinery and equipment capital assets from their current location. The following information must be collected:
 - a.) Relocation/transfer date;
 - b.) Quantity;
 - c.) Bar code identification number;
 - d.) Current location-building/department/room code;
 - e.) Name of current location-building/department/room;
 - f.) New location-building/department/room code;
 - g.) Name of new location-building/department/room;
 - h.) Date placed at new location-building/department/room
 - i.) Department/person charged with custody; and
 - j.) Relocation/transfer authorization.
 - 2.) Capital assets relocated/transferred in a month must be entered into the capital assets management system in the same month.
- F. Disposal of capital assets
- 1.) A Capital Assets disposal documentation must be completed prior to disposing of real property. The following information must be collected:
 - a.) Disposal date;
 - b.) Quantity;
 - c.) Bar code tag identification number;
 - d.) Legal description;
 - e.) Location/address;
 - f.) Purchaser;
 - g.) Disposal methods for real property, trade, sale, stolen, etc.; and,
 - h.) Disposal authorization
 - 2.) Capital assets disposed of in a month must be entered into the capital assets management system in the same month.
 - 3.) When assets are sold or disposed of, it is necessary to calculate and report a gain or loss in the statement of activities. The gain/loss is calculated by subtracting the net book value (historical cost less any accumulated amortization) from the new amount realized on the sale or disposal.
- G. Lost, damaged or stolen capital assets
- 1.) A lost, damaged, or stolen capital asset report must be completed when a capital asset has been lost, damaged, or stolen. The following must be collected:

- a.) Date of loss, damage or stolen;
 - b.) Employee/person discovering;
 - c.) Quantity;
 - d.) Description of capital asset;
 - e.) Bar code tag identification number;
 - f.) Location-building/department/room;
 - g.) Description of loss, damage, etc.;
 - h.) Filing of police report-yes or no;
 - i.) Filing of insurance report- yes or ni;
 - j.) Sent for repair-yes or no;
 - k.) Date returned from repair;
 - l.) Date returned to location-building/department/room;
 - m.) Department/person charged with custody; and,
 - n.) Authorization.
- 2.) Capital assets damaged, lost, or stolen in a month must be entered into the capital assets management system in the same month.

H. Capital assets report

- 1.) Annual reports for June 30 each year.
- a.) Capital assets listing including the following items:
 - 1.) Balance sheet accounting/class code;
 - 2.) Purchasing fund, function and depreciation function;
 - 3.) Bar code tag identification number;
 - 4.) Historical cost or other;
 - 5.) Location;
 - 6.) Current year depreciation/expense; and,
 - 7.) Accumulated depreciation/amortization.
 - b.) Capital assets listing by location/building;
 - c.) Capital assets listing by department/employee/person charged with custody; and,
 - d.) Capital assets listing by replacement cost.

Note: This sample administrative regulation provides a same capital asset management system. It is important the administrative regulations adopted by a school district reflect its actual practice. The school district may choose to employ a service provider to conduct the annual capital assets physical count, annual capital assets listing and to implement a capital assets management system for capital assets required to be capitalized under board policy. Should the board employ a service provider, it is important to have the school attorney review the request for proposals and to draft the service provider contract.

The sample administrative regulation provides for valuing capital assets at historical cost as required by GAAP. This administrative regulation also requires the school district to maintain the replacement value of capital assets. Should the school district decide not to maintain replacement values for its capital assets, the requirement should be deleted from the administrative regulation.

Some school districts in completing their initial capital assets listing consider a room a unit. For example, 25 student desks, one teacher's desk, one teacher's chair, wastebasket, two storage cabinets and so forth could be considered a room unit with a value of \$35,000. The unit is included as one item on the capital assets listing.

This may be a difficult element of a capital assets management system. Capital assets have a tendency to be moved around and the employees moving them generally do not remember to complete the paperwork or even inform the superintendent. A quality annual reconciliation process must be done to ensure a valid capital assets listing. Some school district's required designated person at each building to complete the paperwork upon disposal of the capital asset. School districts with a local area network can save paperwork by allowing each building to enter the information regarding disposal of capital assets as long as the appropriate checks and balances exist to verify the information.

The school auditor may, at a minimum, require a capital asset listing with the historical or other cost basis and balance sheet accounting/class code for each capital asset in the capital assets listing. It is important for the school district to consult with the district's auditor prior to determining the school district's requirements for this annual report. The other items listed above are optional unless recommended by the school auditor to meet the school district's needs.

The capital assets listing total dollar amount must equal the amount entered on the school district's Certified Annual Report (CAR). This amount is calculated as follows:

*Capital assets listing prior year by balance sheet accounting/class code
+ Additions/Acquisitions by balance sheet accounting/class code
- Disposal by balance sheet accounting/class code
= Capital assets listing current year by balance sheet accounting/class code*

The last three reports may be used by school districts for many different purposes. For example, the "capital assets listing by location/building" and "capital assets listing by department/employee/person charged with custody" are used by school districts for the annual capital assets listing reconciliation to compare the actual capital assets in a building or department/room with the information in the capital assets management system.

PRINCIPLES AND OBJECTIVES FOR COMMUNITY RELATIONS

Successful education programs require the support of the school district community. The board addresses the importance of the role of the school district community in the school district in this series of the policy manual. The board recognizes this support is dependent on the school district community's understanding of participation in the efforts, goals, problems and programs of the school district.

In this section, the board sets out its policies defining its relationship with the school district community. In striving to obtain the support of the school district community, the board will:

- Provide access to school district records;
- Inform the school district community of the school district's goals, objectives, achievements, and needs;
- Invite the input of the school district; and,
- Encourage cooperation between the school district and the school district community.

PUBLIC EXAMINATION OF SCHOOL DISTRICT RECORDS

Public records of the school district may be viewed by the public during the regular business hours of the administration offices of the school district. These hours are 8:00 a.m. to 4:00 p.m. Monday through Friday, except for holidays and recesses.

Persons wishing to view the school district's public records will contact the board secretary and make arrangements for the viewing. The board secretary will make arrangements for viewing the records as soon as possible, depending on the nature of the request.

Persons may request copies of public records by telephone or in writing, including electronically. The school district may require pre-payment of the costs prior to copy and mailing.

Persons wanting copies may be assessed a fee for the copy. Persons wanting compilation of information may be assessed a fee for the time of the employee to compile the requested information. Printing of materials for the public at the expense of the school district will only occur when the event is sponsored by the school district.

Pursuant to Iowa law, the board has determined certain records need to be confidential as their disclosure could jeopardize the safety of persons or property and include, but are not limited to, the following:

- Security procedures
- Emergency preparedness procedures
- Evacuation procedures
- Security codes and passwords

It is the responsibility of the board secretary to maintain accurate and current records of the school district. It is the responsibility of the board secretary to respond in a timely manner to requests for viewing and receiving public information of the school district.

NOTE: This policy is consistent with the Iowa public records law regarding access to, copying of and charging for copies of public records. By law, individuals have a right to access public records during the hours of 9:00 a.m.-12:00 p.m. and 1:00 p.m.-4:00 p.m. unless the board sets other hours. IASB recommends that the board establish specific hours in board policy, and blanks are provided in the first paragraph for that purpose.

Iowa law requires boards to specify what emergency preparedness items need to be confidential in order to protect the safety of individuals or property. A short list is provided but should be added to by the board, if needed.

Legal Reference: Iowa Code §§ 21.4; 22; 291.6 (2011).

1980 Op. Att'y Gen. 88.
1972 Op. Att'y Gen. 158.
1968 Op. Att'y Gen. 656.

Cross Reference: 215

Board of Directors' Records
401.5 Employee Records
506 Student Records
708 Care, Maintenance, and Disposal of School District Records
902.1 News Media Relations

Approved: September 16, 2015 Reviewed: September 16, 2015 Revised: _____

NEWS MEDIA RELATIONS

The board recognizes the value of and supports open, fair and honest communication with the news media. The board will maintain a cooperative relationship with the news media. As part of this cooperative relationship, the board and the media will develop a means for sharing information while respecting each party's limitations.

Members of the news media are encouraged and welcome to attend open board meetings. The board president is the spokesperson for the board, and the superintendent is the spokesperson for the school district. It is the responsibility of the board president and superintendent to respond to inquiries from the news media about the school district.

Members of the news media seeking information about the school district will direct the inquiries to the superintendent. The superintendent will accurately and objectively provide the facts and board positions in response to inquiries from the news media about the school district.

Legal reference: Iowa Code §§ 21.4; 22; 279.8 (2011).

Cross reference: 902 Press, Radio and Television News Media

Approved: September 16, 2013 Reviewed: _____ - Revised: _____

NEWS CONFERENCES AND INTERVIEWS

The superintendent, on behalf of the board and the school district, may hold a news conference or respond to a request for an interview with the news media.

The superintendent will respond accurately, openly, honestly, and objectively to inquiries from the news media about the school district.

New conferences and interviews planned or pre-arranged for school district activities will include the board and the superintendent. New conferences for issues requiring an immediate response may be held by the superintendent. It is within the discretion of the superintendent to determine whether a news conference or interview is held to provide an immediate response to an issue.

It is the responsibility of the superintendent to keep the board apprised of news conferences and interviews.

Legal reference: Iowa Code §§ 21.4; 22; 279.8 (2011).

Cross reference: 902 Press, Radio and Television News Media

Approved: September 16, 2013 Reviewed: _____ - Revised: _____

NEWS RELEASES

The superintendent will determine when a news release about internal school district and board matters will be issued. In making this determination, the superintendent will strive to keep the media and the school district community accurately and objectively informed. Further, the superintendent will strive to create and maintain a positive image for the school district. It is the responsibility of the superintendent to approve news releases originating within the school district prior to their release.

New releases will be prepared and disseminated to news media in the school district community. Questions about news releases will be directed to the superintendent.

Legal reference: Widmer v. Reitzler, 182 N.W.2d 177 (Iowa 1970).
 Dobrovolny v. Reinhardt, 173 N.W.2d 837 (Iowa 1970).
 Iowa Code §§ 21.4; 22.2 (2011).
 1980 Op. Att’y Gen. 73.
 1952 Op. Att’y Gen. 133.

Cross reference: 902 Press, Radio and Television News Media

Approved: September 16, 2013 Reviewed: _____ - Revised: _____

LIVE BROADCAST OR VIDEOTAPING

Individuals may broadcast or videotape public school district events, including open board meetings, as long as it does not interfere with, or disrupt, the school district event and it does not create an undue burden in adapting the buildings and sites to accommodate the request.

It is within the discretion of the superintendent to determine whether the request is unduly burdensome and whether the broadcast or videotaping will interfere with or disrupt the school district event.

Videotaping of classroom activities will be allowed at the discretion of the superintendent. Parents will be notified prior to videotaping of classroom activities.

It is the responsibility of the superintendent to develop administrative regulations outlining the procedures for making the request and the rules for operation if the request is granted.

Legal reference: Iowa Code §§ 21.4; 22; 279.8 (2011).

Cross reference: 506.2 Student Directory Information
902.1 News Media Relations
903.3 Visitors to School District Buildings and Sites

Approved: September 16, 2013 Reviewed: _____ - Revised: _____

SCHOOL- COMMUNITY GROUPS

The board values the participation and the support of school district-community groups, including, but not limited to, the booster club and parent-teacher organizations, which strive for the betterment of the school district and the education program. The board will work closely with these groups.

Prior to any purchase of, or fund raising for the purchase of goods or services for the school district, the group will confer with the superintendent to assist the group in purchasing goods and services to meet the school district's needs.

Funds raised by these groups for the school district may be kept as part of the accounts of the school district.

It is the responsibility of the building principal to be the liaison with the school district-community groups affiliated with the building principal's attendance center.

Legal reference: Iowa Code §§ 279.8 (2011).

Cross reference: 903 Public Participation in the School District

Approved: September 16, 2013 Reviewed: _____ - Revised: _____

COMMUNITY RESOURCE PERSONS AND VOLUNTEERS

The board recognizes the valuable resource it has in the members of the school district community. When possible and in concert with the education program, members of the school district community may be asked to make presentations to the students or to assist employees in duties other than teaching. The school district may officially recognize the contributions made by volunteers.

Recruitment, training, utilization, and the maintenance of records for the purposes of insurance coverage and/or recognition of school district volunteers in the responsibility of the superintendent.

Legal reference: Iowa Code § 279.8; 670 (2011).

Cross reference: 603.1 Basic Instruction Program
903.3 Visitors to School District Buildings and Sites

Approved: September 16, 2013 Reviewed: _____ - Revised: _____

VISITORS TO SCHOOL DISTRICT BUILDINGS & SITES

The board welcomes the interest of parents and other members of the school district community and invites them to visit the school buildings and sites. Visitors, which include persons other than employees or students, must notify the office of their presence in the facility upon arrival.

Persons who wish to visit a classroom while school is in session are asked to notify the principal and obtain approval from the principal prior to the visit so appropriate arrangements can be made and so class disruption can be minimized. Teachers and other employees will not take time from their duties to discuss matters with visitors.

Visitors will conduct themselves in a manner fitting to their age level and maturity and with mutual respect and consideration for the rights of others while attending school events. Visitors failing to conduct themselves according may be asked to leave the premises. Children who wish to visit school must be accompanied by a parent or responsible adult.

It is the responsibility of employees to report inappropriate conduct. It is the responsibility of the superintendent and principals to take the action necessary to cease the inappropriate conduct. If the superintendent or principals are not available, a school district employee will act to cease the inappropriate conduct.

Legal reference: Iowa Code §§ 279.8; 716.7 (2011).

Cross reference: 902 Press, Radio and Television News Media
903.2 Community Resource Persons and Volunteers

Approved: September 16, 2013 Reviewed: _____ - Revised: February 15, 2016

PUBLIC CONDUCT ON SCHOOL PREMISES

The board expects that students, employees and visitors will treat each other with respect, engage in responsible behavior, exercise self-discipline and model fairness, equity and respect. Individuals violating this policy will be subject to discipline. Students will be disciplined consistent with the student conduct policies. Employees will be disciplined consistent with employee discipline policies and laws. Others will be subject to discipline according to this policy.

Individuals are permitted to attend school sponsored or approved activities or visit school premises only as guests of the school district, and, as a condition, they must comply with the school district's rules and policies. Individuals will not be allowed to interfere with or disrupt the education program or activity. Visitors, like the participants, are expected to display mature, responsible behavior. The failure of individuals to so do is not only disruptive but embarrassing to the students, the school district and the entire community.

To protect the rights of students to participate in the education program or activities without fear of interference or disruption and to permit the school officials, employees and activity sponsors and officials to perform their duties without interference or disruption, the following provisions are in effect:

- Abusive, verbal or physical conduct of individuals directed at students, school officials, employees, officials and activity sponsors of sponsored or approved activities or at other individuals will not be tolerated.
- Verbal or physical conduct of individuals that interferes with the performance of students, school officials, employees, officials and activity sponsors of sponsored or approved activities will not be tolerated.
- The use of vulgar, obscene or demeaning expression directed at students, school officials, employees, officials and activity sponsors of sponsored or approved activities participating in a sponsored or approved activity or at other individuals will not be tolerated.

If an individual becomes physically or verbally abusive, used vulgar, obscene or demeaning expression, or in any way interrupts an activity, the individual may be removed from the event by the individual in charge of the event. Law enforcement may be contacted for assistance.

Individuals removed from school premises have the ability to follow the board's chain of command and complaint policies should they choose to do so. The exclusion is in effect should the individual choose to appeal the decision of the superintendent. The term "individual" as used in the policy also includes students and employees.

If an individual has been notified of exclusion and thereafter tries to enter a school building or attends a sponsored or approved activity, the individual will be advised that his/her attendance will result in prosecution. The school district may obtain a court order for permanent exclusion from the school building or from future school sponsored or approved activities.

Note: This policy reflects the Iowa civility and trespass law, and outlines a school district's authority to enforce the law. The first paragraph of the policy addressing civility is mandatory, but the remaining portions are optional. Boards can amend the language as needed to fit their individual needs. For more detailed discussion of this issue, see IASb's Policy Primer, Vol. 20 #2-September 13, 2007.

Legal Reference: Iowa Code §§ 279.8, .66; 716.7 (2009).

Cross Reference: 205 Board Member Liability
504 Student Activities
802.6 Vandalism
903 Public Participation in the School District

Approved: October 13, 1999 Reviewed: Novemembr17, 2003 Revised: September 16, 2013

DISTRIBUTION OF MATERIALS

The board recognizes that students, employees, parents or citizens may want to distribute materials within the school district that are non-curricular. Non-curricular materials to be distributed must be approved by the building principal and meet certain standards prior to their distribution.

It is the responsibility of the superintendent, in conjunction with the building principals to draft administrative regulations regarding this policy.

NOTE: The regulation accompanying this policy has been approved by the 8th Circuit Court of Appeals in Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987). Amendments to or deviation from this regulation should be addressed to local counsel prior to adoption.

Legal reference: U.S. Const. amend I.
Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988).
New Jersey v. T.L.O., 469 U.S. 325 (1985).
Tinker v. Des Moines Ind. Comm. Sch. Dist., 393 U.S. 503 (1969).
Bystrom v. Fridley high School, 822 F.2d 747 (8th Cir. 1987).
Iowa Code § 279.8; 280.22 (2011).

Cross reference: 502.3 Freedom of Expression
503.1 Student Conduct
504 Student Activities
603.9 Academic Freedom

Approved: September 16, 2013 Reviewed: _____ - Revised: _____

DISTRIBUTION OF MATERIALS REGULATION

I. Guidelines.

Individuals, including students, may have the right to distribute on school premises, at reasonable times and places, unofficial written material, petitions, buttons, badges or other insignia, except expression which:

- 1.) Is obscene to minors;
- 2.) Is libelous;
- 3.) Contains indecent, vulgar, profane or lewd language;
- 4.) Advertises any product or service not permitted to minors by law;
- 5.) Constitutes insulting or fighting words, the very expression of which injuries or harasses other people (e.g. threats of violence, defamation of character or of a person's race, religion, gender, disability, age or ethnic origin);
- 6.) Presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

Distribution on school premises of material in categories (1) through (4) to any student is prohibited. Distribution on school premises of material in categories (5) and (6) to a substantial number of students is prohibited.

II. Procedures

Anyone wishing to distribute unofficial written material must first submit for approval a copy of the material to the building principal at least twenty-four hours in advance of desired distribution time, together with the following information:

1. Name and phone number of the person submitting request and, if a student, the homeroom number;
2. Date(s) and time(s) of day of intended display or distribution;
3. Location where material will be displayed or distributed;
4. The grade (s) of students to whom the display or distribution is intended.

Within twenty-four hours of submission, the principal will render a decision whether the material violates the guidelines in subsection I or the time, place and manner restrictions in the subsection III of this policy. In the event that permission to distribute the material is denied, the person submitting the request should be

informed in writing of the reasons of the denial. Permission to distribute material does not imply approval of its contents by either, the school, the administration, the board or the individual reviewing the material submitted.

If the person submitting the request does not receive a response within twenty-four hours of submission, the person will contact the building principal's office to verify that the lack of response was not due to an inability to locate the person. If the person has made this verification and there is no response to the request, the material may be distributed in accordance with the time, place and manner provisions in subsection III.

If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three school days of submitting the appeal, the person will contact the superintendent to verify that the lack of response is not due to an inability to locate the person. If the person has made this verification and there is no response to the appeal, the material may be distributed in accordance with the time, place and manner provisions in subsection III.

At every level of the process the person submitting the request will have the right to appear and present the reasons, supported by relevant witnesses and material, as to why distribution of the written material is appropriate.

Permission to distribute material does not imply approval of its contents by, the school district, the board, the administration or the individual reviewing the material submitted.

III. Time, place and manner of distribution

The distribution of written material is prohibited when it blocks the safe flow of traffic within corridors and entranceways of the school or otherwise disrupts school activities. The distribution of unofficial material is limited to a reasonable time, place and manner as follows:

1. The material will be distributed from a table set up for the purpose in a location designated by the principal, which location will not block the safe flow of traffic or block the corridors or entrance ways, but which will give reasonable access to students.
2. The material will be distributed either before and/or after the regular instructional day.

3. No written material may be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.

IV. Definitions

The following definitions apply to the following terms used in this policy:

1. "Obscene to minors" is defined as:
 - a.) The average person, applying contemporary community standards, would find that the written material, taken as a whole. Appeals to the prurient interest of minors of the age to whom distribution is requested;
 - b.) The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
 - c.) The material, taken as a whole, lacks serious literary, artistic, political or scientific value for minors.
2. "Minor" means any person under the age of eighteen.
3. "Material and substantial disruption" of a normal school activity is defined as follows:
 - a.) Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption: is defined as any disruption, which interferes with or impedes the implementation of that program.
 - b.) Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods), material and substantial disruption" is defined as student rioting, unlawful seizures of property, widespread shouting or boisterous demonstration, sit-in, stand-in, walkout, or other related forms of activity.
 - c.) In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecasted including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.
4. "School activities" means any activity of students sponsored by the school and includes, by way of example but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and in school lunch periods.

5. "Unofficial" written material includes all written material except school newspapers, literacy magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples include leaflets, brochures, flyers, petitions, placecards and underground newspapers, whether written by students or others.
6. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower him/her in the esteem of the community.
7. "Distribution" means circulation or dissemination of written material by means of handing out free copies, selling or offering copies for sale and accepting donations for copies. It includes displaying written material in areas of the school, which are generally frequented by students.

V. Disciplinary action.

Distribution by any student of unofficial written material prohibited in subsection I or in violation of subsection III may be halted, and students may be subject to discipline including suspension and expulsion. Any other party violating this policy may be requested to leave the school property immediately and, if necessary, local law enforcement officials will be called.

VI. Notice of policy to students.

A copy of this policy will be published in student handbooks and posted conspicuously in school buildings.

BUILDINGS & SITES ADAPTION FOR PERSONS WITH DISABILITIES

The board recognizes the need for access to its buildings and sites by persons with disabilities. School district buildings and site currently in use will be altered to be accessible to persons with disabilities unless the alteration would cause an undue hardship for the school district. Renovated and new buildings and sites will be accessible to persons with disabilities.

It is the responsibility of the superintendent, upon board approval, to take the necessary action to ensure school district buildings and sites are accessible to persons with disabilities.

Note: This policy reflects disability law as it relates to physical facilities. School districts are required to have a physical facilities transition plan that outlines when physical facilities will become accessible to persons with disabilities.

Legal Reference: 29 U.S.C. §§ 621-634 (2010).
42 U.S.C. §§ 12101 *et seq.* (2010).
Iowa Code chs. 104A; 216 (2011).

Cross Reference: 102 Equal Educational Opportunity
802 Special Education

Approved: September 16, 2013 Reviewed: _____ - Revised: _____

VANDALISM

The board believes everyone should treat school buildings and sites and property with respect for the benefit of the education program. Users of school district property will treat it with care. Employees discovering vandalism should report it to the building principal as soon as possible.

Persons suspected, found or proven to have destroyed or otherwise harmed school district property may be subject to discipline by the school district, if the person is under the jurisdiction of the school district, and may be reported to local law enforcement officials. Persons who are not under the jurisdiction of the school district and who are suspected, found or proven to have destroyed or otherwise harmed school district property will be reported to the local law enforcement authorities.

Legal Reference: Iowa Code § 279.8 (2011).

Cross Reference: 502 Student Rights and Responsibilities
903.4 Public Conduct on School Premises

Approved: September 16, 2013 Reviewed: _____ - Revised: _____

ENERGY CONSERVATION

In concert with the board's goal to utilize public funds in an effective and efficient manner, employees and students will practice energy conservation methods when utilizing the school district's buildings and sites. These methods include, but are not limited to, turning off lights and equipment when not in use, reducing the temperature of the facility, particularly when it is not in use, and keeping windows and doors properly closed or open, depending upon the weather.

It is the responsibility of the superintendent to develop energy conservation guidelines for employees and students. Employees and students will abide by these guidelines.

Legal Reference: Iowa Code §§ 279.44; 473.19-.20 (2011).

Cross Reference: 700 Purpose of Non-instructional and Business Services

Approved: September 16, 2013 Reviewed: _____ - Revised: _____

DISPOSITION OBSOLETE EQUIPMENT

School property, such as equipment, furnishings, or supplies (hereinafter equipment), will be disposed of when it is determined to be no further use to the school district. It is the objective of the school district in disposing of the equipment to achieve the best available price or most economical disposal.

Obsolete equipment having a value of less than \$5,000 will be sold or disposed of in a manner determined by the board. These sales are held as needed, on a cash and carry basis. However, the sale of equipment, furnishings or supplies disposed of in this manner will be published in a newspaper of general circulation. The publication of the sale or disposition will be published with at least one insertion each week for two consecutive weeks. Any other disposition may be done in any other manner so with only one insertion in same newspaper.

A public hearing will be held regarding the disposal of the equipment with a value of \$5,000 or more prior to the board's final decision. The board will adopt a resolution announcing the proposed sale and will publish notice of the time and place of the public hearing and the description of the property will be in the resolution. Notice of the public hearing will be published at least once, but not less than 10 days and not more than 20 days, prior to the hearing date. Upon completion of the public hearing, the board may dispose of the equipment.

It is the responsibility of the superintendent to make a recommendation to the board regarding the method for disposing of equipment of no further use to the school district.

NOTE: The language in the second and third paragraphs reflect Iowa law regarding the sale of personal property. Boards should add their procedures for disposition of personal property valued at less than \$5,000 in the second paragraph.

Legal Reference: Iowa Code §§ 279.22-.25 (2013).

Cross Reference: 704 Revenue
705.1 Purchasing-Bidding
803 Selling and Leasing

Approved: _____ Reviewed: _____ Revised: February 15, 2016

LEASE, SALE OR DISPOSAL OF SCHOOL DISTRICT BUILDINGS & SITES

Decisions regarding the lease, sale, or disposal of school district real property are made by the board. In making its decision the board will consider the needs of the education program and the efficient use of public funds.

Prior to the board's final decision regarding real property, a public hearing will be held. The board will adopt a resolution announcing the proposed sale which will contain notice of the time and place of the public hearing and the description of the property or locally known address. Notice of the time and place of the public hearing will be published at least once, but not less than 10 days and not more than 20 days, prior to the hearing date. Upon completion of the public hearing, the board may dispose of the property.

If the real property contains less than two acres, is located outside of a city, is not adjacent to a city and was previously used as a schoolhouse site, the property may revert to the owner of the tract from whom the property was taken following the procedures set forth in IOWA CODE §§ 297.15-.25.

In the case of a sale or lease of school district real property not being used for the education program, unless otherwise exempted, advertisements for bids will be taken. If the bids received by the board are deemed inadequate, the board may decline to sell or lease the property and re-advertise.

In the case of the razing of a school district facility, in an amount in excess of the statutory minimum required by law, the board will advertise and take bids for the purpose of awarding the contract for the project.

The superintendent is responsible for coordinating the action necessary for the board to accomplish the lease, sale, or disposal of the school district property, including student-constructed buildings. It will also be the responsibility of the superintendent to make a recommendation to the board regarding the use of school district real property not being utilized for the education program.

NOTE: *The language in the second and third paragraph reflect Iowa law regarding the sale of real property.*

Legal Reference: Iowa Code §§ 279.22-.25 (2011).

Cross Reference: 704 Revenue
705.1 Purchasing-Bidding
803 Selling and Leasing

Approved: _____ Reviewed: _____ Revised: September 16, 2013

FACILITIES INSPECTIONS

A program for annual inspection, in addition to those conducted by authorized agencies, of the equipment, facilities, and grounds will be conducted as part of the maintenance schedule for school district buildings and sites. The results of this inspection will be reported to the board as its annual meeting. Further, the board may conduct its own inspection of the school district buildings and sites annually.

Legal Reference: Iowa Code §§ 279.8 (2011).

Cross Reference: 802 Maintenance, Operation and Management

Approved: September 16, 2013 Reviewed: _____ Revised: _____

WARNING SYSTEM AND EMERGENCY PLANS

The school district will maintain a warning system designed to inform students, employees, and visitors in the facilities of an emergency. This system is maintained on a regular basis under the maintenance plan for school district buildings and sites.

Students are informed of this system according to board policy. Each classroom and office will have a plan for helping those in need of assistance to safety during an emergency. This will include, but not be limited to, students and employees with disabilities.

Licensed employees are responsible for instructing students on the proper techniques to be followed during an emergency. It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 100.31 (2011).

Cross Reference: 507 Student Health and Well-Being
711.7 School Bus Safety Instruction
804 Safety Program

Approved: September 16, 2013 Reviewed: _____ Revised: _____

BOMB THREATS

As soon as a bomb threat is reported to the administration, the school district facility should be cleared immediately. A through search will be made by the appropriate school district or law enforcement officials. Employees and students will remain outside the school district facility until it is determined that danger no longer exists.

It is the responsibility of the superintendent to file a report or keep a report of each incident for the school district records.

Legal Reference: Iowa Code §§ 279.8 (2011).

Cross Reference: 804 Safety Program

Approved: September 16, 2013 Reviewed: _____ Revised: _____

ASBESTOS CONTAINING MATERIAL

Friable and non-friable asbestos containing materials will be maintained in good condition and appropriate precautions will be followed when the material is disturbed. If there is a need to replace asbestos it will be replaced with non-asbestos containing materials. Each school building will maintain a copy of the asbestos management plan.

The school district will annually notify, appoint and train employees as necessary.

Legal Reference: 20 U.S.C. §§ 3601 *et seq.* (2010).
40 C.F.R. Pt. 763.84 (2010).
Iowa Code §§ 279.52-.54 (2011).

Cross Reference: 403.4 Hazardous Chemical Disclosure
802 Maintenance, Operation and Management

Approved: August 14, 1989 Reviewed: May 28, 2008 Revised: September 16, 2013

2017-2018 School Year Iowa Open Enrollment Application

Iowa Law requires an application for each child in a family requesting open enrollment to be sent to both to the resident and receiving districts on/or before deadline in order to be considered for approval.

**Deadline: Grades 1-12, March 1, 2017
Kindergarten, September 1, 2017**

1. Name of Student Addison Ptacek
2. Date of Birth: 8/4/12
3. Grade for 2017-2018 Kindergarten
4. Circle Gender Female / Male
5. Parent/Guardian Dan & Renee Ptacek
6. Telephone 641-393-2273
Note: It is helpful to have more than one number. H=home W=work C=cell
7. Resident Address 9227 185th St. Elmer 50628 Howard
Street/Box City Zip County
8. Email Address ptacekrenee@hotmail.com
9. Resident District New Hampton Schools Attendance Center New Hampton
10. District Requested Riceville Comm. Schools Attendance Center* Riceville Comm. Schools
*Request does not guarantee placement
11. Is this application a request to continue education in the former district of residence following a move to a new district? Circle one: Yes or No
12. Please indicate if the applicant has a sibling currently under open enrollment.
Sibling Name: _____ District/School open enrolled: _____
13. The student will be enrolled in the following (check all that apply):
Regular Education X Special Education _____
Home School (CPI) _____ Home School Assistance Program _____
Dual Enrollment – Academic _____ Dual Enrollment–Activity Program _____
14. Is your child currently eligible for receiving special education services? Circle one: Yes or No
15. Is your child currently being evaluated for special education services? Circle one: Yes or No
16. Is your child currently receiving English Language Learning services? Circle one: Yes or No
17. Is the student currently under suspension or expulsion from school? Circle one: Yes or No
If yes, when will the suspension / expulsion be complete? _____
18. This section should be completed IF the application is being filed after March 1 for grades 1-12.

	Date of Change
a) Change in district of residence due to: family move, change in Marital status, foster care, adoption, or treatment program	_____
b) Participation in foreign exchange program	_____
c) Failure of negotiations for reorganization or whole grade sharing	_____
d) Loss of accreditation or revocation of a private or charter school	_____

2017-2018 School Year Iowa Open Enrollment Application

Iowa Law requires an application for each child in a family requesting open enrollment to be sent to both to the resident and receiving districts on/or before deadline in order to be considered for approval.

**Deadline: Grades 1-12, March 1, 2017
Kindergarten, September 1, 2017**

1. Name of Student Felisha Flugum
2. Date of Birth: Nov. 17 2000
3. Grade for 2017-2018 11th
4. Circle Gender: Female Male
5. Parent/Guardian Faith + Wade Duryce
6. Telephone 563-203-2800 Wade 563-203-2898 Felisha
Note: It is helpful to have more than one number. H=home W=work C=cell
7. Resident Address 9084 135th St Elma 50628 Howard,
Street/Box City Zip County
8. Email Address _____
9. Resident District Riceville Attendance Center _____
10. District Requested North Tama Attendance Center* _____
*Request does not guarantee placement
11. Is this application a request to continue education in the former district of residence following a move to a new district? Circle one: Yes or No
12. Please indicate if the applicant has a sibling currently under open enrollment.
Sibling Name: _____ District/School open enrolled: _____
13. The student will be enrolled in the following (check all that apply):
Regular Education _____ Special Education _____
Home School (CPI) _____ Home School Assistance Program ☒
Dual Enrollment - Academic _____ Dual Enrollment-Activity Program _____
14. Is your child currently eligible for receiving special education services? Circle one: Yes or No
15. Is your child currently being evaluated for special education services? Circle one: Yes or No
16. Is your child currently receiving English Language Learning services? Circle one: Yes or No
17. Is the student currently under suspension or expulsion from school? Circle one: Yes or No
If yes, when will the suspension / expulsion be complete? _____
18. This section should be completed IF the application is being filed after March 1 for grades 1-12.
Date of Change _____
 - a) Change in district of residence due to: family move, change in Marital status, foster care, adoption, or treatment program _____
 - b) Participation in foreign exchange program _____
 - c) Failure of negotiations for reorganization or whole grade sharing _____
 - d) Loss of accreditation or revocation of a private or charter school _____

RELEASE

KNOW ALL BY THESE PRESENTS:

This Release ("RELEASE") is made and entered into by and **between Fan Cloth** whose address is 912 113th Street Arlington, TX 76011 (**collectively "FAN"**) and **Riceville Community School District** whose address is 912 Woodland Ave Riceville, IA 50466 (**collectively "RCSD"**);

WHEREAS, a dispute existed between the parties as to whether any monies were owed by **RCSD** to **FAN** in connection with the balance due on invoice(s) IN246002 and IN245720 **"INVOICES"**;

WHEREAS, the parties have resolved the dispute and wish to document that resolution as set forth in this Release;

WHEREAS, the above named parties wish to make a full, complete and final payment of all sums now or hereafter due and owing from **RCSD** to **FAN** as it pertains to the contracts,

NOW THEREFORE, with the foregoing background being true and correct and being incorporated herein by reference and made part hereof, **FAN**, for and in consideration of **Three Thousand Three Hundred Sixty Six Dollars and Twenty Six Cents (\$3,366.26)** receipt of which is hereby acknowledged upon delivery of this fully executed agreement and payment to the **Law Offices of Pucin & Friedland, PC** whose address is 1699 E Woodfield Road Suite 360A Schaumburg, IL 60173, does hereby release and forever discharge, and by these presents, does for itself and its affiliates, agents, employees, successors and assigns, release and forever discharge **RCSD** and its affiliates, partners, members, employees, licensors, including but not limited to the companies named as covered under the Invoices from any and all claims, actions, causes of action, proceedings, adjustments, executions, offsets, contracts, judgments, obligations, suits, debts, dues, sums of money, accounts, reckonings, bonds, bills, specialties, variances, covenants, trespasses, damages, demands, agreements, promises, liabilities, controversies, costs, expenses, attorneys' fees and losses whatsoever, whether in law or in equity and whether based on any federal law, state law, common law right of action or otherwise, foreseen or unforeseen, matured or unmatured, known or unknown, accrued or not accrued, which are based upon, arise out of, relate to, directly or indirectly result from or in any way involve the Invoices and **RCSD** does hereby release and forever discharge, and by these presents, does for itself and its affiliates, agents, employees, successors and assigns, release and forever discharge **FAN** and its affiliates, partners, members, employees, licensors, including but not limited to the companies named as covered under the Contract from any and all claims, actions, causes of action, proceedings, adjustments, executions, offsets, contracts, judgments, obligations, suits, debts, dues, sums of money, accounts, reckonings, bonds, bills, specialties, variances, covenants, trespasses, damages, demands, agreements, promises, liabilities, controversies, costs, expenses, attorneys' fees and losses whatsoever, whether in law or in equity and whether based on any federal law, state law, common law right of action or otherwise, foreseen or unforeseen, matured or unmatured, known or unknown, accrued or not accrued, which are based upon, arise out of, relate to, directly or indirectly result from or in any way involve the Invoices.

Each party hereto shall bear their own attorney and agent fees and costs arising from their actions or the actions of their counsel in connection with this matter.

The parties agree that neither payment by **RCSD** nor the negotiations for this settlement (including all statements, admissions or communications) by **RCSD**, or its attorneys or representatives shall be considered admissions by any of the said parties and the parties agree that neither acceptance by **FAN** nor the negotiations for this settlement (including all statements, admissions or communications) by **FAN**, or its attorneys or representatives shall be considered admissions by any of the said parties.

This Release contains the entire agreement between the parties and shall be binding upon and inure to the benefit of the parties and their successors and assigns.

THE PARTIES TO THIS RELEASE, AND THEIR ATTORNEYS AND REPRESENTATIVES, HEREBY AGREE THAT THE TERMS AND CONDITIONS OF THIS RELEASE ARE AND SHALL REMAIN **CONFIDENTIAL** TO THE EXTENT ALLOWABLE BY LAW. The terms of this Release shall not be communicated to any third party, except and only to the extent necessary, their accountants, attorneys and/or tax advisors or as required by law.

This Release shall be construed and interpreted in accordance with the laws of the State of Iowa. Facsimile or other electronic copies hereof shall serve as originals for all purposes. This Release may be executed in counterparts, each of which, when taken together shall be one and the same document.

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date and time set forth below:

Fan Cloth

Riceville Community School District

BY: _____

BY: _____

NAME: _____

NAME: _____

TITLE: _____

TITLE: _____

DATE SIGNED: _____, 2017

DATE SIGNED: _____, 2017