

**Riceville Community School
Riceville, IA**

The Board of Education of the Riceville Community School District held their regular board meeting December 18th 2017, at 8:00 p.m. in the High School Library. Board members present: Keeling, Guertin, Richardson and Fox. Absent: Hale. Also in attendance: Barb Schwamman—Superintendent, Cory Schumann-Principal, Jennifer Dunn—Board Secretary/Treasurer, Casandra Leff—Monitor Recorder. Staff: Judy Bartels and Emily Schipper. Students: Hunter Geerts and Ryan Larsen.

Fox called the meeting to order @ 8:00 PM.

Motion by Richardson, seconded by Keeling to approve the agenda. 4 Ayes. MC.

Mrs. Schipper's Government class spoke about the #smallschoolsBIGvoice campaign during the Spotlight on Education.

Motion by Guertin, second by Richardson to approve the minutes of previous meeting, financial reports and summary of bills. Ayes 4. MC.

Mr. Schumann spoke on National History Day, CDEdWeek, and the Joe Beckman assembly.

Superintendent Schwamman spoke about Mitchell County School Merging, Operational Sharing, ISFLIC, IASB coming to speak to the board.

Board concerns were expressed on the fire alarm.

Motion by Keeling, seconded by Richardson to approve the resignations of Cindy Quast (End of school year) and Wade Fridley-Jh Boys Basketball. Roll Call Vote: Guertin, aye; Keeling, aye; Richardson, aye; Fox, aye. MC.

Motion by Keeling, seconded by Guertin to approve and increase in nurse time for the remainder of the school year in the amount of \$4750.00. Roll Call Vote: Richardson, aye; Keeling, aye; Guertin, aye.

Motion by Guertin, seconded by Richardson to approve volunteer coaches—Basketball—Bart Brincks. Roll Call Vote: Keeling, aye; Richardson, aye; Keeling, aye; Fox, aye. MC.

Discussion was held about a therapy dog for the district.

Motion by Keeling, seconded by Richardson to approve the first reading of board policies 200.1-204. Ayes 4. MC.

Motion by Keeling, seconded by Guertin to approve the second reading of board policies 104-104E3. 4 Ayes. MC.

Motion by Guertin, seconded by Richardson to approve the open enrollment in of Drew Fox from Osage. 4 Ayes. MC

Motion by Guertin, seconded by Keeling to approve the PICC Textbook Agreement with NICC. 4 Ayes. MC.

Motion by Guertin, seconded by Keeling to approve joining the Upper Iowa Conference for wrestling. In the 2018-19 school year. 4 Ayes. MC.

Mrs. Schwamman gave a Legislative Update.

Motion by Keeling, seconded by Richardson to approve the At-Risk/Drop Out Application in the amount of \$20,263.00. 4 Ayes. MC.

Next board meeting will be held Monday, January 15th at 7:30 p.m. in the High School Library. Building & Grounds will meet on December 21st @ 2:30 P.M.

Motion by Guertin, second by Richardson to adjourn the meeting 9:01. Ayes 5. MC.

Karl Fox
Board President

Jennifer Dunn
Board Secretary

Invoice Listing - Detail
Unposted; Batch Description Invoices--JANUARY 2018 BATCH 2

Batch Description: Invoices--JANUARY 2018 BATCH 2

Processing Month: 01/2018

Vendor ID: 707144 A-1 VACUUM & SEWING CENTER

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

10 0000 2600 000 0000 680

VACUUM BAGS

PO Number:

Invoice Number: 85085

Amount:

112.85

Invoice Date: 01/09/2018 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00

Check Number:

Check Date:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

112.85

N

Final

Vendor ID: 104447 ACME ELECTRIC

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

33 0000 4600 000 0000 450

WIRING OF KILN

PO Number:

Invoice Number: 1787

Amount:

785.94

Invoice Date: 01/08/2018 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00

Check Number:

Check Date:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

785.94

N

Final

Vendor ID: 100055 ALLIANT ENERGY

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

10 0000 2600 000 0000 622

ELECT-SHOP BLDG

PO Number:

Invoice Number: 20180114

Amount:

855.47

Invoice Date: 12/14/2017 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00

Check Number:

Check Date:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

855.47

N

Final

Vendor ID: 100055 ALLIANT ENERGY

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

10 0000 2600 000 0000 622

ELEC--SCHOOL BLDG

PO Number:

Invoice Number: 20180114-0001

Amount:

3,214.33

Invoice Date: 12/14/2017 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00

Check Number:

Check Date:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

3,214.33

N

Final

Vendor ID: 100055 ALLIANT ENERGY

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

10 0000 2600 000 0000 622

ELEC-SPORTS COMPLEX

PO Number:

Invoice Number: 20180114-0002

Amount:

34.08

Invoice Date: 12/14/2017 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00

Check Number:

Check Date:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

34.08

N

Final

Vendor ID: 100055 ALLIANT ENERGY

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

10 0000 2600 000 8270 622

ELEC BUS BARN

PO Number:

Invoice Number: 20180114-0003

Amount:

138.67

Invoice Date: 12/18/2017 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00

Check Number:

Check Date:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

138.67

N

Final

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

Description:

Sequence: 1

Check Type:

Checking Account ID:

Chart of Account Number

Detail Description

61 0000 3110 000 0000 631

MILK

PO Number:

Invoice Number: 36098

Amount:

303.85

Invoice Date: 12/01/2017 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00

Check Number:

Check Date:

Cost Center ID

Detail Amount 1099 Detail Amount Asset/Asset Tag

In Full

303.85

N

Final

Vendor ID: 101231 ANDERSON ERICKSON DAIRY CO

Description:

PO Number:

Invoice Number: 37592

Amount:

343.08

Invoice Date: 12/05/2017 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00

Invoice Listing - Detail
Unposted; Batch Description Invoices—JANUARY 2018 BATCH 2

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
61 0000 3110 000 0000 631	MILK		343.08		N	Final	
Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 39271	Amount:	194.84		
Description:		Invoice Date: 12/08/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
61 0000 3110 000 0000 631	MILK		194.84		N	Final	
Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 40781	Amount:	330.28		
Description:		Invoice Date: 12/12/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
61 0000 3110 000 0000 631	MILK		330.28		N	Final	
Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 42510	Amount:	231.53		
Description:		Invoice Date: 12/15/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
61 0000 3110 000 0000 631	MILK		231.53		N	Final	
Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 44042	Amount:	317.95		
Description:		Invoice Date: 12/19/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
61 0000 3110 000 0000 631	MILK		317.95		N	Final	
Vendor ID: 101231	ANDERSON ERICKSON DAIRY CO	PO Number:	Invoice Number: 45771	Amount:	(91.85)		
Description:		Invoice Date: 12/22/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
61 0000 3110 000 0000 631	REFUND		(91.85)		N	Final	
Vendor ID: 100445	ANDY'S MINI MART	PO Number:	Invoice Number: 20180114	Amount:	2,910.96		
Description:		Invoice Date: 12/31/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 626	965.3 GAL GAS		1,922.39		N	Final	
10 0000 2700 000 0000 627	422.10 GAL DEISEL		988.57		N	Final	
Vendor ID: 706883	AUDITOR OF STATE	PO Number:	Invoice Number: 20180114	Amount:	425.00		
Description:		Invoice Date: 12/28/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	

Invoice Listing - Detail
Unposted; Batch Description Invoices--JANUARY 2018 BATCH 2

10 0000 2310 000 0000 341	AUDIT FILING FEE	425.00	N	Final
Vendor ID: 707211	BLICK ART SUPPLIES	PO Number:	Invoice Number: 8774320	Amount:
Description:		Invoice Date: 01/08/2018	Due Date: 01/14/2018	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>
10 3200 1100 102 0000 612	ART SUPPLIES		90.08	N
				In Full
				Final
Vendor ID: 105419	BYRNES, GARRETT	PO Number:	Invoice Number: 20180114	Amount:
Description:		Invoice Date: 01/14/2018	Due Date: 01/14/2018	Status: A 1099 Amount: 92.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>
10 0000 2700 000 0000 271	PHYSICAL REIMB		92.00	92.00 N
				In Full
				Final
Vendor ID: 100764	CENTRAL LOCK & KEY	PO Number:	Invoice Number: 282701	Amount:
Description:		Invoice Date: 12/29/2017	Due Date: 01/14/2018	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>
10 0000 2600 000 0000 433	INSPECTION CONTROL PANEL		1,435.00	N
				In Full
				Final
Vendor ID: 100764	CENTRAL LOCK & KEY	PO Number:	Invoice Number: E5232	Amount:
Description:		Invoice Date: 11/13/2017	Due Date: 01/14/2018	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>
10 0000 2600 000 0000 433	DOOR MAINTANCE		463.00	N
				In Full
				Final
Vendor ID: 105390	CICETTI, DAVE	PO Number:	Invoice Number: 20180114	Amount:
Description:		Invoice Date: 12/22/2017	Due Date: 01/14/2018	Status: A 1099 Amount: 95.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50 N
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50 N
				In Full
				Final
Vendor ID: 100427	CIRCLE-K COMMUNICATIONS	PO Number:	Invoice Number: 7888	Amount:
Description:		Invoice Date: 12/06/2017	Due Date: 01/14/2018	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>
10 0000 2700 000 0000 673	RADIO REPAIR		118.67	N
				In Full
				Final
Vendor ID: 100196	CITY OF RICEVILLE	PO Number:	Invoice Number: 20518	Amount:
Description:		Invoice Date: 01/15/2018	Due Date: 01/14/2018	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>
10 0000 2600 000 0000 411	WATER		144.61	N
10 0000 2600 000 0000 421	GARBAGE		320.00	N
				In Full
				Final

Invoice Listing - Detail
Unposted; Batch Description Invoices--JANUARY 2018 BATCH 2

10 0000 2600 000 0000 411	SEWER	144.61	N	Final
Vendor ID: 100196	CITY OF RICEVILLE	PO Number:	Invoice Number: 20519	Amount: 24.60
Description:		Invoice Date: 01/15/2018	Due Date: 01/14/2018	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 0000 2600 000 0000 411	SEWER		12.30	N Final
10 0000 2600 000 0000 411	WATER		12.30	N Final
Vendor ID: 100196	CITY OF RICEVILLE	PO Number:	Invoice Number: 20520	Amount: 95.80
Description:		Invoice Date: 01/15/2018	Due Date: 01/14/2018	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 0000 2600 000 0000 411	WATER		47.90	N Final
10 0000 2600 000 0000 411	SEWER		47.90	N Final
Vendor ID: 707011	CROZIER, MIKE	PO Number:	Invoice Number: 20180114	Amount: 95.00
Description:		Invoice Date: 12/22/2017	Due Date: 01/14/2018	Status: A 1099 Amount: 95.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50 N Final
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50 N Final
Vendor ID: 104466	CULLIGAN WATER CONDITIONING	PO Number:	Invoice Number: 95582	Amount: 52.20
Description:		Invoice Date: 01/05/2018	Due Date: 01/14/2018	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 0000 2600 000 0000 680	SALT		52.20	N Final
Vendor ID: 707158	CULPEPPER, ELISHA	PO Number:	Invoice Number: 20180114	Amount: 95.00
Description:		Invoice Date: 01/04/2018	Due Date: 01/14/2018	Status: A 1099 Amount: 95.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50 N Final
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50 N Final
Vendor ID: 100140	DALCO	PO Number:	Invoice Number: 3261009	Amount: 124.60
Description:		Invoice Date: 12/20/2017	Due Date: 01/14/2018	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u> <u>Asset/Asset Tag</u> <u>In Full</u>
10 0000 2600 000 0000 680	URINAL BLOCKS		124.60	N Final
Vendor ID: 100050	DECKER SPORTING GOODS	PO Number:	Invoice Number: AAA033189-AQ03	Amount: 147.00
Description:		Invoice Date: 12/12/2017	Due Date: 01/14/2018	Status: A 1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:

Invoice Listing - Detail
Unposted; Batch Description Invoices--JANUARY 2018 BATCH 2

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 924 6710 612	PRACTICE JERSEYS		147.00		N	Final
Vendor ID: 100050	DECKER SPORTING GOODS	PO Number:	Invoice Number: AAQ003450-AQ02	Amount:	21.00	
Description:		Invoice Date: 12/08/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 924 6710 612	PRACTICE JERSEYS		21.00		N	Final
Vendor ID: 100745	DECORAH COMMUNITY SCHOOL DIST	PO Number:	Invoice Number: 20180114	Amount:	1,710.00	
Description:		Invoice Date: 01/09/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0070 1200 217 3303 561	SP ED SERVICES		1,710.00		N	Final
Vendor ID: 15587	DEPARTMENT OF ADMINISTRATIVE SVCS	PO Number:	Invoice Number: DAS2018061640	Amount:	400.00	
Description:		Invoice Date: 01/08/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 1100 100 0000 810	TSA ANNUAL ADMINISTRATIVE FEE		400.00		N	Final
Vendor ID: 104805	DHS	PO Number:	Invoice Number: 10114771	Amount:	3,505.54	
Description:		Invoice Date: 12/31/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 4634 219 4634	NON FEDERAL MEDICAID		3,505.54		N	Final
Vendor ID: 707328	DINGMAN, HUNTER	PO Number:	Invoice Number: 20180114	Amount:	75.00	
Description:		Invoice Date: 01/04/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 75.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6710 345	OFFICIAL		37.50	37.50	N	Final
21 0000 1400 920 6810 345	OFFICIAL		37.50	37.50	N	Final
Vendor ID: 706884	EARTHGRAINS BAKING CO, INC	PO Number:	Invoice Number: 52251919161	Amount:	119.00	
Description:		Invoice Date: 12/08/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
61 0000 3110 000 0000 631	BREAD		119.00		N	Final
Vendor ID: 706884	EARTHGRAINS BAKING CO, INC	PO Number:	Invoice Number: 52251919268	Amount:	116.40	
Description:		Invoice Date: 12/15/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
61 0000 3110 000 0000 631	BREAD		116.40		N	Final

Invoice Listing - Detail
Unposted; Batch Description Invoices--JANUARY 2018 BATCH 2

Vendor ID: 103631	EBERT, SHARY	PO Number:	Invoice Number: 20180114	Amount:	59.27
Description:		Invoice Date: 01/14/2018	Due Date: 01/14/2018 Status: A 1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 8031 618	MATERIALS FOR READING ROOM		59.27 N	Final	
Vendor ID: 102903	EVANS PRINTING & PUBLISHING	PO Number:	Invoice Number: 3618	Amount:	226.61
Description:		Invoice Date: 12/17/2017	Due Date: 01/14/2018 Status: A 1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2310 000 0000 613	LEGAL PUBLICATIONS		226.61 N	Final	
Vendor ID: 103140	FELDT, ALLEN	PO Number:	Invoice Number: 20180114	Amount:	92.00
Description:		Invoice Date: 01/14/2018	Due Date: 01/14/2018 Status: A 1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 271	PHYSICAL REIMB		92.00 N	Final	
Vendor ID: 100776	FOREST CITY COMMUNITY SCHOOL	PO Number:	Invoice Number: 20180114	Amount:	18.00
Description:		Invoice Date: 01/08/2018	Due Date: 01/14/2018 Status: A 1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6790 815	WRESTLING ENTRY FEE		18.00 N	Final	
Vendor ID: 707270	GILLETTE GROUP	PO Number:	Invoice Number: 20180114	Amount:	(19.40)
Description:		Invoice Date: 01/14/2018	Due Date: 01/14/2018 Status: A 1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 950 7960 619	VENDING MACHINE SUPPLIES		(19.40) N	Final	
Vendor ID: 707270	GILLETTE GROUP	PO Number:	Invoice Number: 9227719	Amount:	179.20
Description:		Invoice Date: 01/11/2018	Due Date: 01/14/2018 Status: A 1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 8031 618	ELEM LOUNGE-POP		179.20 N	Final	
Vendor ID: 707270	GILLETTE GROUP	PO Number:	Invoice Number: 9227720	Amount:	79.40
Description:		Invoice Date: 01/11/2018	Due Date: 01/14/2018 Status: A 1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u> <u>1099 Detail Amount</u> <u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 950 7960 619	VENDING MACHINE SUPPLIES		79.40 N	Final	
Vendor ID: 101465	GRP & ASSOCIATES	PO Number:	Invoice Number: 170822	Amount:	40.00
Description:		Invoice Date: 12/23/2017	Due Date: 01/14/2018 Status: A 1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	

Invoice Listing - Detail
Unposted; Batch Description Invoices—JANUARY 2018 BATCH 2

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2134 000 0000 613	MEDICAL WASTE DISPOSAL		40.00		N	Final
Vendor ID: 104649	HOGLUND BUS CO INC	PO Number:	Invoice Number: 831090	Amount:	547.52	
Description:		Invoice Date: 12/08/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 673	FAOM SEATS		547.52		N	Final
Vendor ID: 100217	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	PO Number:	Invoice Number: 1802176504	Amount:	97.80	
Description:		Invoice Date: 10/30/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 1000 1100 100 0000 642	SHIPPING ON BOOKS		97.80		N	Final
Vendor ID: 104917	HOWARD CO SHERIFF'S OFFICE	PO Number:	Invoice Number: 20180114	Amount:	1,110.24	
Description:		Invoice Date: 12/31/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 1100 100 0000 810	LAW ENFORCEMENT CONTRACT		1,110.24		N	Final
Vendor ID: 101954	INTERSTATE MOTOR TRUCKS, INC.	PO Number:	Invoice Number: 3023535	Amount:	885.87	
Description:		Invoice Date: 12/11/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 673	BUS PARTS		885.87		N	Final
Vendor ID: 102635	IOWA COMMUNICATIONS NETWORK	PO Number:	Invoice Number: 520929	Amount:	119.00	
Description:		Invoice Date: 01/05/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0099 2237 100 0000 320	ICN		119.00		N	Final
Vendor ID: 100024	JAYMAR BUSINESS FORMS, INC	PO Number:	Invoice Number: 055381	Amount:	136.82	
Description:		Invoice Date: 12/19/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2310 000 0000 611	W-2, 1099, and ACA FORMS		136.82		N	Final
Vendor ID: 100726	JMC COMPUTER SERVICE INC	PO Number:	Invoice Number: 00051076	Amount:	499.50	
Description:		Invoice Date: 12/14/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
36 0000 2239 000 0000 652	MESSAGE CENTER		499.50		N	Final

Invoice Listing - Detail
Unposted; Batch Description Invoices—JANUARY 2018 BATCH 2

Vendor ID: 706819	JOHNSON, BRENT	PO Number:	Invoice Number: 20180114	Amount:	95.00
Description:		Invoice Date: 12/19/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 95.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50 N	In Full
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50 N	Final
					Final
Vendor ID: 707326	JOHNSON, RYAN	PO Number:	Invoice Number: 20180114	Amount:	95.00
Description:		Invoice Date: 01/08/2018	Due Date: 01/14/2018 Status: A	1099 Amount: 95.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50 N	In Full
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50 N	Final
					Final
Vendor ID: 100221	KEYSTONE AEA 1	PO Number:	Invoice Number: 20180114	Amount:	75.00
Description:		Invoice Date: 12/11/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1000 2410 000 0000 810	SCHOOL SAFTY TRAINING		75.00	N	In Full
					Final
Vendor ID: 100546	LAKESHORE LEARNING MATERIALS	PO Number:	Invoice Number: 1103511217	Amount:	224.77
Description:		Invoice Date: 12/12/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 1000 1000 100 3117 612	PRESCHOOL SUPPLIES		224.77	N	In Full
					Final
Vendor ID: 707072	LARSON, ZACH	PO Number:	Invoice Number: 20180114	Amount:	70.00
Description:		Invoice Date: 01/09/2018	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6810 345	OFFICIAL		70.00	N	In Full
					Final
Vendor ID: 706759	LINDERBAUM, LUTHER	PO Number:	Invoice Number: 20180114	Amount:	95.00
Description:		Invoice Date: 01/08/2018	Due Date: 01/14/2018 Status: A	1099 Amount: 95.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50 N	In Full
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50 N	Final
					Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 6963110.	Amount:	(6.00)
Description:		Invoice Date: 12/15/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	FOOD REFUND		(6.00)	N	In Full
					Final

Invoice Listing - Detail
Unposted; Batch Description Invoices—JANUARY 2018 BATCH 2

Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 7009144..	Amount:	(6.00)
Description:		Invoice Date: 12/15/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	FOOD REFUND		(6.00)		N
					In Full
					Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 7055771	Amount:	428.21
Description:		Invoice Date: 12/18/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	FOOD		428.21		N
					In Full
					Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 7076455	Amount:	646.89
Description:		Invoice Date: 01/01/2018	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 618	FS SUPPLIES		104.16		N
61 0000 3110 000 0000 631	FOOD		542.73		N
					In Full
					Final
					Final
Vendor ID: 100007	MARTIN BROS DIST	PO Number:	Invoice Number: 7085694	Amount:	880.81
Description:		Invoice Date: 01/08/2018	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
61 0000 3110 000 0000 631	FOOD		880.81		N
					In Full
					Final
					Final
Vendor ID: 101443	MITCHELL CO REGNAL HEALTH CTR	PO Number:	Invoice Number: 3882	Amount:	38.00
Description:		Invoice Date: 01/05/2018	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 346	DRUG TESTING		38.00		N
					In Full
					Final
					Final
Vendor ID: 101443	MITCHELL CO REGNAL HEALTH CTR	PO Number:	Invoice Number: 58598	Amount:	30.00
Description:		Invoice Date: 12/15/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 346	DRUG TESTING		30.00		N
					In Full
					Final
					Final
Vendor ID: 101443	MITCHELL CO REGNAL HEALTH CTR	PO Number:	Invoice Number: 59626	Amount:	30.00
Description:		Invoice Date: 12/27/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 346	DRUG TESTING		30.00		N
					In Full
					Final
					Final
Vendor ID: 101443	MITCHELL CO REGNAL HEALTH CTR	PO Number:	Invoice Number: 60049	Amount:	30.00
Description:		Invoice Date: 01/02/2018	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	

Invoice Listing - Detail
Unposted; Batch Description Invoices—JANUARY 2018 BATCH 2

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 346	DRUG TESTING		30.00		N	Final	
Vendor ID: 707271	MITCHELL COUNTY FARM BUREAU	PO Number:	Invoice Number: 9224709	Amount:	102.40		
Description:		Invoice Date: 10/19/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 8031 618	ELEM LOUNGE POP		102.40		N	Final	
Vendor ID: 707271	MITCHELL COUNTY FARM BUREAU	PO Number:	Invoice Number: 9225841	Amount:	153.60		
Description:		Invoice Date: 11/16/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 8031 618	HS LOUNGE POP		153.60		N	Final	
Vendor ID: 707271	MITCHELL COUNTY FARM BUREAU	PO Number:	Invoice Number: 9226862	Amount:	128.00		
Description:		Invoice Date: 12/14/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 1100 100 8031 618	HS LOUNGE POP		128.00		N	Final	
Vendor ID: 707303	MK SERVICE & REPAIR	PO Number:	Invoice Number: 486	Amount:	160.00		
Description:		Invoice Date: 12/18/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 618	WAX & WASH		160.00		N	Final	
Vendor ID: 707314	MURPHY, COE & SMITH	PO Number:	Invoice Number: 20180114	Amount:	1,228.50		
Description:		Invoice Date: 11/30/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2320 000 0000 320	PAYROLL CONSULTANT		1,228.50		N	Final	
Vendor ID: 102291	NAPA	PO Number:	Invoice Number: 220663	Amount:	200.00		
Description:		Invoice Date: 12/01/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 673	DEF FILTER		200.00		N	Final	
Vendor ID: 102291	NAPA	PO Number:	Invoice Number: 220760	Amount:	63.47		
Description:		Invoice Date: 12/05/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2700 000 0000 673	POWER STEERING FLUID & FILTERS		63.47		N	Final	

Invoice Listing - Detail
Unposted; Batch Description Invoices--JANUARY 2018 BATCH 2

Vendor ID: 102291	NAPA	PO Number:	Invoice Number: 220762	Amount:	15.96
Description:		Invoice Date: 12/05/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 618	OIL DRY		15.96		N
					In Full
					Final
Vendor ID: 102291	NAPA	PO Number:	Invoice Number: 220805	Amount:	139.48
Description:		Invoice Date: 12/06/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 673	FILTERS		139.48		N
					In Full
					Final
Vendor ID: 102291	NAPA	PO Number:	Invoice Number: 220877	Amount:	88.23
Description:		Invoice Date: 12/07/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 673	SEASLED BEAM AND BULBS		88.23		N
					In Full
					Final
Vendor ID: 102291	NAPA	PO Number:	Invoice Number: 221032	Amount:	13.02
Description:		Invoice Date: 12/12/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 673	CLAMPS & CIRCUT BREAKER		13.02		N
					In Full
					Final
Vendor ID: 102291	NAPA	PO Number:	Invoice Number: 221376	Amount:	55.11
Description:		Invoice Date: 12/20/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 673	FILTERS		55.11		N
					In Full
					Final
Vendor ID: 102291	NAPA	PO Number:	Invoice Number: 221408	Amount:	38.55
Description:		Invoice Date: 12/20/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 673	OIL & FILTER		38.55		N
					In Full
					Final
Vendor ID: 102291	NAPA	PO Number:	Invoice Number: 221510	Amount:	3.01
Description:		Invoice Date: 12/22/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 618	FUNNEL		3.01		N
					In Full
					Final
Vendor ID: 706845	NOLTE, CORNMAN, & JOHNSON P.C.	PO Number:	Invoice Number: 20180114	Amount:	3,840.00
Description:		Invoice Date: 12/28/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	

Invoice Listing - Detail
Unposted; Batch Description Invoices—JANUARY 2018 BATCH 2

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2310 000 0000 341	AUDIT FEES		3,840.00		N	Final
Vendor ID: 104842	NORDSCHOW, MARISSA	PO Number:	Invoice Number: 20180114	Amount:	95.00	
Description:		Invoice Date: 01/08/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 95.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final
Vendor ID: 100051	OMNITEL COMMUNICATIONS	PO Number:	Invoice Number: 20180114	Amount:	1,631.36	
Description:		Invoice Date: 01/14/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2320 000 0000 532	TELEPHONE		321.36		N	Final
10 0000 2320 000 0000 538	INTERNET		1,310.00		N	Final
Vendor ID: 104222	PAVLOVICH, JEFF	PO Number:	Invoice Number: 20180114	Amount:	120.00	
Description:		Invoice Date: 12/18/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 120.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6790 345	OFFICIAL		120.00	120.00	N	Final
Vendor ID: 104370	PEARCE, BRIAN	PO Number:	Invoice Number: 20180114	Amount:	95.00	
Description:		Invoice Date: 12/22/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 95.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final
Vendor ID: 707171	PRARIE CENTER MONROE	PO Number:	Invoice Number: 20180114	Amount:	100.00	
Description:		Invoice Date: 01/06/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6790 815	WRESTLING ENTRY FEE		100.00		N	Final
Vendor ID: 706842	PRIORITY AUTO GLASS	PO Number:	Invoice Number: 1126073	Amount:	634.44	
Description:		Invoice Date: 12/15/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 673	WINDOW REPAIR BUS 2 & 9		634.44		N	Final
Vendor ID: 105522	PUMP, MARTY	PO Number:	Invoice Number: 20180114	Amount:	45.00	
Description:		Invoice Date: 12/19/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 45.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		

Invoice Listing - Detail
Unposted; Batch Description Invoices--JANUARY 2018 BATCH 2

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6710 345	OFFICIAL		45.00	45.00	N	Final
Vendor ID: 100025	QUILL CORPORATION	PO Number:	Invoice Number: 3748101	Amount:	5.43	
Description:		Invoice Date: 01/05/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2310 000 0000 611	CALENDAR		5.43		N	Final
Vendor ID: 102619	REINDL, MIKE	PO Number:	Invoice Number: 20180114	Amount:	120.00	
Description:		Invoice Date: 12/18/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 120.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
21 0000 1400 920 6790 345	OFFICIAL		120.00	120.00	N	Final
Vendor ID: 707325	RICEVILLE AMBULANCE SERVICE	PO Number:	Invoice Number: 20180114	Amount:	84.98	
Description:		Invoice Date: 12/21/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2134 000 0000 613	AED PADS		84.98		N	Final
Vendor ID: 706974	RICEVILLE COMMUNITY MARKET PLACE,	PO Number:	Invoice Number: 00054934	Amount:	20.82	
Description:		Invoice Date: 01/14/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		20.82		N	Final
Vendor ID: 706974	RICEVILLE COMMUNITY MARKET PLACE,	PO Number:	Invoice Number: 00056998	Amount:	4.44	
Description:		Invoice Date: 01/09/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 3200 1300 355 0000 612	FACS FOOD SUPPLIES		4.44		N	Final
Vendor ID: 706974	RICEVILLE COMMUNITY MARKET PLACE,	PO Number:	Invoice Number: 001-00054250	Amount:	42.59	
Description:		Invoice Date: 12/11/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0070 1200 217 3303 612	LEVEL 3 GROCERIES		42.59		N	Final
Vendor ID: 100041	RICEVILLE LUMBER CO	PO Number:	Invoice Number: 06375	Amount:	136.49	
Description:		Invoice Date: 12/06/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:		
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2600 000 0000 680	SUPPLIES READING ROOM		136.49		N	Final

Invoice Listing - Detail
Unposted; Batch Description Invoices--JANUARY 2018 BATCH 2

Vendor ID: 100041	RICEVILLE LUMBER CO	PO Number:	Invoice Number: 06412	Amount:	55.71
Description:		Invoice Date: 12/08/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 680	SUPPLIES READING ROOM		55.71		N
					In Full
					Final
Vendor ID: 100041	RICEVILLE LUMBER CO	PO Number:	Invoice Number: 06454	Amount:	23.55
Description:		Invoice Date: 12/13/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2600 000 0000 680	SUPPLIES READING ROOM		23.55		N
					In Full
					Final
Vendor ID: 706900	RINDAHL, ROD	PO Number:	Invoice Number: 20180114	Amount:	95.00
Description:		Invoice Date: 12/19/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 95.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N
					In Full
					Final
Vendor ID: 103020	RUNDE GRAPHICS	PO Number:	Invoice Number: 2639	Amount:	181.00
Description:		Invoice Date: 12/08/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 1100 100 8031 618	LEGO SHIRTS		181.00		N
					In Full
					Final
Vendor ID: 100229	SCHOOL BUS SALES CO	PO Number:	Invoice Number: IN59737	Amount:	157.95
Description:		Invoice Date: 12/20/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2700 000 0000 673	SENSORS & HEATED BOWL		157.95		N
					In Full
					Final
Vendor ID: 707138	SCHOOL NURSE SUPPLY INC.	PO Number:	Invoice Number: 0663112-IN	Amount:	254.90
Description:		Invoice Date: 12/08/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2134 000 0000 613	NURSE SUPPLIES		254.90		N
					In Full
					Final
Vendor ID: 707138	SCHOOL NURSE SUPPLY INC.	PO Number:	Invoice Number: 0664642-IN	Amount:	184.34
Description:		Invoice Date: 01/02/2018	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>
10 0000 2134 000 0000 613	NURSE SUPPLIES		184.34		N
					In Full
					Final
Vendor ID: 101717	SCHOOL SPECIALTY SUPPLY INC	PO Number:	Invoice Number: 208119748317	Amount:	29.44
Description:		Invoice Date: 12/19/2017	Due Date: 01/14/2018 Status: A	1099 Amount: 0.00	

Invoice Listing - Detail
Unposted; Batch Description Invoices—JANUARY 2018 BATCH 2

Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 1000 1000 100 3117 612	PRESCHOOL SUPPLIES		29.44		N	Final	
Vendor ID: 101717	SCHOOL SPECIALTY SUPPLY INC	PO Number:	Invoice Number: 208119775832	Amount:			
Description:		Invoice Date: 01/03/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		11.89
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 0000 2134 000 0000 613	NURSE SUPPLIES		11.89		N	Final	
Vendor ID: 101717	SCHOOL SPECIALTY SUPPLY INC	PO Number:	Invoice Number: 208119797346	Amount:			
Description:		Invoice Date: 01/09/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		14.81
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 1000 1100 100 0000 612	YARDSTICKS		14.81		N	Final	
Vendor ID: 101717	SCHOOL SPECIALTY SUPPLY INC	PO Number:	Invoice Number: 308102928436	Amount:			
Description:		Invoice Date: 12/15/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		244.36
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 1000 1000 100 3117 612	PRESCHOOL SUPPLIES		244.36		N	Final	
Vendor ID: 907098	SLIFKA, HUNTER	PO Number:	Invoice Number: 2882	Amount:			
Description:		Invoice Date: 12/16/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 68.00		68.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
10 3200 1300 315 8958 612	TABLE SAW MOTOR REPAIR		68.00	68.00	N	Final	
Vendor ID: 706978	STOCHL, NOAH	PO Number:	Invoice Number: 20180114	Amount:			
Description:		Invoice Date: 01/04/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 95.00		95.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final	
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final	
Vendor ID: 105037	STOCHL, RICH	PO Number:	Invoice Number: 20180114	Amount:			
Description:		Invoice Date: 12/19/2017	Due Date: 01/14/2018	Status: A	1099 Amount: 95.00		95.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>	
21 0000 1400 920 6710 345	OFFICIAL		47.50	47.50	N	Final	
21 0000 1400 920 6810 345	OFFICIAL		47.50	47.50	N	Final	
Vendor ID: 100044	SUPERIOR WELDING SUPPLY CO	PO Number:	Invoice Number: L4445742	Amount:			
Description:		Invoice Date: 01/01/2018	Due Date: 01/14/2018	Status: A	1099 Amount: 0.00		80.00
Sequence: 1	Check Type:	Checking Account ID:	Check Number:	Check Date:			

Invoice Listing - Detail
Unposted; Batch Description Invoices--JANUARY 2018 BATCH 2

<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 3200 1100 100 0000 612	ARGON		80.00		N	Final
Vendor ID: 100245	TEACHER'S DISCOVERY					
Description:		PO Number:	19986H	Invoice Number:	116489	Amount:
Sequence: 1	Check Type:	Invoice Date:	12/21/2017	Due Date:	01/14/2018	Status: A
	Checking Account ID:	Check Number:		1099 Amount:	0.00	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 3200 1100 106 0000 612	Las Aventuras d Miguelito		112.20		N	Final
Vendor ID: 100037	THOMAS BUS SALES					
Description:		PO Number:		Invoice Number:	149193	Amount:
Sequence: 1	Check Type:	Invoice Date:	01/04/2018	Due Date:	01/14/2018	Status: A
	Checking Account ID:	Check Number:		1099 Amount:	0.00	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 673	POWER STEERING RESERVIOR BUS 8		285.34		N	Final
Vendor ID: 100037	THOMAS BUS SALES					
Description:		PO Number:		Invoice Number:	149340	Amount:
Sequence: 1	Check Type:	Invoice Date:	01/09/2018	Due Date:	01/14/2018	Status: A
	Checking Account ID:	Check Number:		1099 Amount:	0.00	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 673	BEELT BUS 8		195.40		N	Final
Vendor ID: 100037	THOMAS BUS SALES					
Description:		PO Number:		Invoice Number:	20180114	Amount:
Sequence: 1	Check Type:	Invoice Date:	09/30/2017	Due Date:	01/14/2018	Status: A
	Checking Account ID:	Check Number:		1099 Amount:	0.00	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2700 000 0000 673	CREDIT		(63.63)		N	Final
Vendor ID: 706777	TIMBERLINE BILLING SERVICE LLC					
Description:		PO Number:		Invoice Number:	13135	Amount:
Sequence: 1	Check Type:	Invoice Date:	12/29/2017	Due Date:	01/14/2018	Status: A
	Checking Account ID:	Check Number:		1099 Amount:	0.00	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2510 217 3303 351	MEDICAID BILLING		296.25		N	Final
Vendor ID: 100004	TRUE VALUE					
Description:		PO Number:		Invoice Number:	A133488	Amount:
Sequence: 1	Check Type:	Invoice Date:	01/02/2018	Due Date:	01/14/2018	Status: A
	Checking Account ID:	Check Number:		1099 Amount:	0.00	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2600 000 0000 680	SCREWS & DRILL BIT		3.01		N	Final
Vendor ID: 100004	TRUE VALUE					
Description:		PO Number:		Invoice Number:	B125828	Amount:
Sequence: 1	Check Type:	Invoice Date:	12/20/2017	Due Date:	01/14/2018	Status: A
	Checking Account ID:	Check Number:		1099 Amount:	0.00	
<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Cost Center ID</u>	<u>Detail Amount</u>	<u>1099 Detail Amount</u>	<u>Asset/Asset Tag</u>	<u>In Full</u>
10 0000 2600 000 0000 680	CUSTODIAL SUPPLIES		34.48		N	Final

Invoice Listing - Detail
Unposted; Batch Description Invoices--JANUARY 2018 BATCH 2

Vendor ID: 100004 **TRUE VALUE**
Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 0000 2600 000 0000 680 RANGE CORD

PO Number: **Invoice Number: B126152** **Amount: 18.99**
Invoice Date: 12/29/2017 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
18.99 N Final

Vendor ID: 100004 **TRUE VALUE**
Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 0000 2600 000 0000 680 FAUCET & SINK PARTS

PO Number: **Invoice Number: B126611** **Amount: 156.59**
Invoice Date: 01/09/2018 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
156.59 N Final

Vendor ID: 102183 **WEBER AUTO PARTS**
Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
10 0000 2700 000 0000 673 FILTERS

PO Number: **Invoice Number: 370317** **Amount: 209.96**
Invoice Date: 01/04/2018 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
209.96 N Final

Vendor ID: 706982 **WENUM, MITCH**
Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 920 6710 345 OFFICIAL
21 0000 1400 920 6810 345 OFFICIAL

PO Number: **Invoice Number: 20180114** **Amount: 95.00**
Invoice Date: 01/04/2018 Due Date: 01/14/2018 Status: A 1099 Amount: 95.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
47.50 47.50 N Final
47.50 47.50 N Final

Vendor ID: 102190 **WEST MUSIC COMPANY**
Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 910 6220 612 TENOR SAX REPAIR

PO Number: **Invoice Number: SI1548299** **Amount: 87.00**
Invoice Date: 12/28/2017 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
87.00 N Final

Vendor ID: 102190 **WEST MUSIC COMPANY**
Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 910 6220 612 DORIAN MUSIC

PO Number: **Invoice Number: SI1548893** **Amount: 57.50**
Invoice Date: 12/29/2017 Due Date: 01/14/2018 Status: A 1099 Amount: 0.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
57.50 N Final

Vendor ID: 104773 **WHITEHILL, SCOTT**
Description:
Sequence: 1 Check Type:
Chart of Account Number Detail Description
21 0000 1400 920 6790 345 OFFICIAL

PO Number: **Invoice Number: 20180114** **Amount: 120.00**
Invoice Date: 12/18/2017 Due Date: 01/14/2018 Status: A 1099 Amount: 120.00
Checking Account ID: Check Number: Check Date:
Cost Center ID Detail Amount 1099 Detail Amount Asset/Asset Tag In Full
120.00 120.00 N Final

Batch 1099 Total: 1,780.00

Batch Total: 38,953.52

Invoice Listing - Detail
Unposted; Batch Description Invoices—JANUARY 2018 BATCH 2

Report 1099 Total: 1,780.00

Report Total: 38,953.52

ORGANIZATION OF THE BOARD OF DIRECTORS

The Riceville Community School District board is authorized by the derives its organization from Iowa law. The board will consist of 5 board members. Board Members are elected by director districts.

The board is organized for the purpose of setting policy and providing general direction for the school district. The board will hold its organizational meeting at the first regular meeting following the canvass of votes. The retiring board will transfer materials, including the board policy manual, and responsibility to the new board.

The organizational meeting allows the outgoing board to approve minutes of its previous meetings, complete unfinished business and review the school election results. The retiring board will adjourn and the new board will then begin. The board secretary will administer the oath of office to the newly-elected board members. The superintendent will preside while the new board elects the president and vice-president of the new board.

Legal Reference: Iowa Code §§ 274.2; 275.23A; 277.23, .28, .31; 279.1, .5, .7, 8, .33 (2011).
281 I.A.C. 12.3 (2).

Cross Reference: 202 Board of Directors members
206.1 President
206.2 Vice- President
210 Board of Directors' Meeting

Approved: May 14, 1992

Reviewed: March 17, 2008

Revised: January 20, 2014

ORGANIZATIONAL MEETING PROCEDURES

The board will hold its organizational meeting annually at the first regular meeting following the canvass of votes. Notice of the meeting's place and time will be given by the board secretary to each member, member-elect and the public.

The purpose of the meeting is to transfer material and responsibility from the outgoing board to the new board. At the meeting, the board will elect a president who will hold office for one year. Once elected, the president will be entitled to vote on all matters before the board.

Meeting Procedure

The organizational meeting of the board will be held in two parts: the final meeting of the outgoing board and the organizational meeting of the new board.

1. Final Meeting of the Retiring Board

- (1) Call to order.
- (2) Roll call.
- (3) Approval of minutes of previous meeting(s).
- (4) Communications.
- (5) Visitors.
- (6) Unfinished business.
 - (a) Current claims and accounts (for the retiring board to authorize).
 - (b) Other items. If any member of the board feels the board should consider any unfinished business, even if only to identify it as unfinished business, the member should address the issue at this time.
- (7) Examine and settle the books for the previous year.
- (8) Review of election results. The board secretary will present the county auditor's official report on the latest elections. Official results are recorded in the minutes.
- (9) Adjournment of the retiring board.

2. Organizational Meeting of the New Board

- (1) Superintendent, as president pro-tem, will preside over the meeting until a new board president is elected.
- (2) Call to order.
- (3) Roll call.
- (4) Oath of office. The board secretary will administer the oath to new members.
- (5) Election of a president of the board. The president pro-tem calls for nominations; nominations need not be seconded. The board will then vote on the nominations. The secretary will announce the result of the vote, and the board secretary will administer the oath of office to the newly elected president and the newly elected president will assume the chair.

board secretary will administer the oath of office to the newly elected president and the newly elected president will assume the chair.

- (6) Election of the vice-president. the president of the board will call for nominations; the nominations need not be seconded. The board will then vote on the nominations. The president will announce the results and administer the oath of office to the vice-president.

Other items of business at the organizational meeting may include:

- (7) Board resolution of appreciation recognizing the public service rendered by retiring board members.
- (8) Determination of dates, times, and places for regular meetings of the board.
- (9) Board resolution to define the operating rules and practices that will be followed by the new board.
- (10) Board resolution to authorize the interim payment of bills pursuant to policy 705.3.
- (11) Communications.
- (12) Visitors.
- (13) Superintendent's report
- (14) Adjournment.

Legal Reference: Iowa Code §§ 274.2; 275.23A; 277.23, .28, .31; 279.1, .5, .7, .8 (2011)
281 I.A.C. 12.3(2)

Cross Reference: 202 Board of Directors Members
206.1 President
206.2 Vice-president
210 Board of Directors' Meetings

Approved: February 18, 2013

Reviewed: _____

Revised: January 20, 2014

POWERS OF THE BOARD OF DIRECTORS

The board, acting on behalf of the school district, will have jurisdiction over school matters within the territory of the school district.

The board is empowered to make policy for its own governance, for employees, for students and for school district facilities. the board is also empowered to enforce policies. The board may, through its quasi-judicial power, conduct hearings and rule on issues and disputes confronting the school district.

The board has these powers and all other powers expressly granted to it in federal and state law as well as the powers that can be reasonably implied from the express powers.

Legal Reference: Board of Directors of Ind. School Dist. of Waterloo v. Green, 259 Iowa 1260, 147 N.W.2d 854 (1967)
Iowa Code §§ 28E; 274.1-.2; 279.8 (2011).
281 I.A.C. 12.1 (2).
1990 Op. Att'y Gen. 66.

Cross Reference: 209 Board of Directors' Management Procedures

Approved: May 14, 1992 Reviewed: March 17, 2008 Revised: January 20, 2014

RESPONSIBILITIES OF THE BOARD OF DIRECTORS

The board is authorized to govern the school district which it oversees. As the governing board of the school district, the board has three duties to perform: legislative duty, executive duty and evaluative duty.

As a representative of the citizens of the school district community, the board is responsible for legislating policy for the school district. As a policy making body, the board has jurisdiction to enact policy with the force and effect of law for the management and operation of the school district.

It is the responsibility of the board, under the board's executive duty, to select its chief executive officer, the superintendent, to operate the school district on the board's behalf. the board delegates to the superintendent its authority to carry out board policy, to formulate and carry out rules and regulations and to handle the administrative details in a manner which supports and is consistent with board policy.

The board has a responsibility to review education program's performance under its evaluative duty. The board regularly reviews the education program and ancillary services. The review includes a careful study and examination of the facts, conditions, and circumstances surrounding the amount of funds received or expended and the education program's ability to achieve the board's educational philosophy and goals for the school district.

Legal Reference: Iowa Code §§ 274.1; 279.1, .8, .20; 280.12 (2011).
281 I.A.C. 12.3 (2).

Cross Reference: 101 Educational Philosophy of the School District
103 Long-Range Needs Assessment
209 Board of Directors' Management Procedures
600 Goals and Objectives of the Education Program

Approved: February 18, 2013

Reviewed: _____

Revised: January 20, 2014

BOARD OF DIRECTORS' ELECTION

The school election takes place on the second Tuesday in September of odd-numbered years. Each school election is used to elect citizens to the board to maintain a 5 member board and to address questions that are submitted to the voters.

Citizens of the school district community seeking a seat on the board must file their nomination papers with the board secretary, or the board secretary's designee, between sixty-four and forty days before the school election unless otherwise directed.

If a vacancy occurs on the board it may be filled by appointment within 30 days of vacancy. If the board does not fill the vacancy by appointment, the board secretary will call a special election to fill the vacancy. Candidates for a seat created by a vacancy must file their nomination papers 25 days before the special election.

It is the responsibility of the county commissioner to conduct school elections.

Legal Reference: Iowa Code §§ 39; 47, 63, 69; 274.7; 277; 278.1, 279.7 (2011).

Cross Reference: 202 Board of Director Members
203 Board of Directors' conflict of Interest

Approved: January 16, 1995 Reviewed: October 8, 1997 Revised: January 20, 2014

QUALIFICATIONS

Serving on the board of directors is an honor and privilege. Its rewards are respect from the community, students, and employees and the satisfaction from knowing each board member contributed to the success of the children in the school district community. Only those who are willing to forth the effort to care and to make a difference should consider running for a position on the board.

Individuals who are willing to serve on the board should believe the public education is important, support the democratic process, willingly devote time and energy to board work, respect educators and have the ability to examine the facts and make a decision. The board believes an individual considering a position on the school board should possess these characteristics.

Citizens wanting to run for a position on the board must be a citizen of the school district, an eligible elector of the district and free from a financial conflict interest with the position.

Legal Reference: Iowa Code §§ 63; 68B; 277.4, .27; 279.7A (2011).

Cross Reference: 201 Board of Directors' Election
202.4 Vacancies
203 Board of Directors' conflict of Interest

Approved: February 18, 2013 Reviewed: _____ Revised: January 20, 2014

OATH OF OFFICE

Board members are officials of the state. As a public official, each board member must pledge to uphold the Iowa and the United States Constitution and carry out the responsibilities of the office to the best of the board members' ability.

Each newly-elected board member will take oath of office prior to any action taken as a school official. The oath of office is taken by each new board member elected at the school election at or before the organizational meeting of the board. In the event of an appointment or special election to fill a vacancy, the new board member will take the oath of office within ten days of the appointment or election.

Board members elected to officers of the board will also take the same oath of office but replacing the office of the board member with the title of the office to which they were elected.

The oath of office is administered by the board secretary and does not need to be given at a board meeting. In the event the board secretary is absent, the oath is administered by another board member.

" Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the state of Iowa, and that you will faithfully and impartially to the best of your ability discharge the duties of the office of _____ (naming the office) in Riceville Community School District as now and hereafter required by law?"

Legal Reference: Iowa Code §§ 277.28; 279.1, .6 (2011).

Cross Reference: 200.1 Organization of the Board of Directors
201 Board of Directors' Election
202 Board of Director Members
204 Code of Ethics
206 Board of Directors' Officers

Approved: February 18, 2013 Reviewed: _____ Revised: January 20, 2014

TERM OF OFFICE

Board members elected for a full term at a regularly scheduled school election in September, of odd-numbered years, serve for four years. Board members appointed to fill a vacant position will serve until the next scheduled election. A board member elected to fill a vacancy will serve out the unexpired term.

Being a board member is a unique opportunity for a citizen to participate on a governing board of the school district. Eligible board members are encouraged to consider running for more than one term.

Legal Reference: Iowa Code §§ 69.12; 274.7; 279.6-.7 (2011).

Cross Reference: 201 Board of Directors' Election
202 Board of Director Members

Approved: May 14, 1992 Reviewed: March 17, 2008 Revised: January 20, 2014

VACANCIES

A vacancy occurs when a board member resigns, forfeits or otherwise leaves the office. A vacancy also includes, but is not limited to, the following:

- failure to be properly elected;
- failure to qualify within the time fixed by law;
- failure to reside in the school district or director district; or,
- a court order

If a vacancy occurs prior to the expiration of a term of office, the vacancy will be filled by board appointment within 30 days of the vacancy. The newly-appointed board member will hold the position until the next scheduled school election.

If the board is unable to fill a vacancy by appointment with 30 days after the vacancy occurs, the board secretary will call a special election to be held no sooner than 60 days and not later than 70 days after the vacancy occurred. A board member elected at the special election will serve the remaining portion of the unexpired term.

Legal Reference: Good v. Crouch, 397 CN.W.2d 757 (Iowa 1986).
Board of Directors of Grimes Independent School Dist. v. County Board of Public Instruction of Polk Co., 257 Iowa 106, 131 N.W.2d 802 (1965).
Board of Directors of Menlo Consol. School Dist. v. Blakesburg, 240 Iowa 910, 36 N.W.2d 751 (1949).
Iowa Code §§ 21.6(3)(d); 69; 277.29-.30; 279.6-.7 (2011).
1944 Op. Att'y Gen. 39.

Cross Reference: 201 Board of Directors' Election
202 Board of Director Members

Approved: May 14, 1992 Reviewed: March 17, 2008 Revised: January 20, 2014

BOARD OF DIRECTORS CONFLICT OF INTEREST

Board Members must be able to make decisions objectively. It is a conflict of interest for a board member to receive direct compensation from the school district, unless exempted in this policy, for anything other than reimbursement of actual and necessary expenses, including travel, incurred in the performance of official duties. A board member will not act as an agent for a school textbook or school supply company doing business with the school district during the school board members' term of office. It will not be a conflict of interest for board members to receive compensation from the school district for contracts to purchase goods or services if the benefit to the board member does not exceed \$2,500 in a fiscal year or if the contracts are made by the board, upon competitive bid in writing, publicly invited and opened.

The conflict of interest provisions do not apply to a contract that is a bond, note or other obligation of a school corporation if the contract is not acquired directly from the school corporation, but is acquired in a transaction with a third party, who may or may not be the original underwriter, purchaser, or obligee of the contract, or to a contract in which a director has an interest solely by reason of employment if the contract was made by competitive bid, in writing, publicly invited and opened, or if the remuneration for employment will not be directly affected as a result of the contract and duties of employment do not involve any of the preparation or procurement of any part of the contract. The competitive bid section of the conflict of interest provision does not apply to a contract for professional services not customarily bid.

It will also be a conflict of interest for a board member to engage in any outside employment or activity which is in conflict with the board member's official duties and responsibilities. In determining whether outside employment or activity of a board member creates a conflict of interest, situations in which an unacceptable conflict of interest is deemed to exist includes, but are not limited to, any of the following:

- (1) The outside employment or activity involves the use of the school district's time, facilities, equipment and supplies or the use of the school district badge, uniform, business card or other evidence of office to give the board member or member of the board member's immediate family an advantage or pecuniary benefit that is not available to other similarly situated members or classes of members of the general public. For purposes of this section, a person is not "similarly situated" merely by being related to a board member.
- (2) The outside employment or activity involves the receipt of, promise of, or acceptance of money- or other consideration by the board member or a member of the board member's immediate family from anyone other than the state or the school district for the performance of any act that the board member would be required or expected to perform as part of the board member's regular duties or during the hours in which the board member performs service or work for the district.
- (3) The outside employment or activity is subject to the official control, inspection, review, audit or enforcement authority of the board member, during the performance of the board members' duties of office or employment.

If the outside employment or activity is employment activity in (1) or (2) above, the board member must cease the employment or activity. If the activity or employment falls under (3), then the board member must:

Cease the outside employment or activity; or,
Publicly disclose the existence of the conflict and refrain from taking official action or performing any official duty that would detrimentally affect or create a benefit for the outside employment or activity. Official action or official duty includes, but is not limited to, participating in any vote, taking affirmative action to influence any vote, or providing any other official service or thing that is not available generally to members of the public in order to further the interests of the outside employment or activity.

When procurement is supported by Federal Child Nutrition funds, board members will not participate in the selection, award, or administration of a contract if there is a real or apparent conflict of interest in the contract. Contract, for purposes of this paragraph, includes a contract where the board member, board member's immediate family, partner, or a non-school district employer of these individuals is a party of the contract.

It is the responsibility of each board member to be aware of and take the action necessary to eliminate a potential conflict of interest should it arise.

Legal Reference: Iowa Code §§ 39.1,.2; 68B,71.1; 277.27; 279.7A; 301.28 (2011).
1980 Op. Att'y Gen. 37.
1988 Op. Att'y Gen 21.
1986 Op. Att'y Gen 10.
1984 Op. Att'y Gen 23.
1982 Op. Att'y Gen 302.
1978 Op. Att'y Gen 295.
1976 Op. Att'y Gen 89.
1974 Op. Att'y Gen 137.
1936 Op. Att'y Gen 237.

Cross Reference: 201 Board of Directors' Elections
202.1 Qualifications
204 Code of Ethics
216.3 Board of Directors' Member Compensation and Expenses
217 Gifts to board of Directors
401.3 Nepotism

CODE OF ETHICS

Board member's actions, verbal and nonverbal, reflect the attitude and the beliefs of the school district. therefore, board members must conduct themselves professionally and in a manner fitting to their position.

Each board member shall follow the code of ethics stated in the policy.

AS A SCHHOL BOARD MEMBER:

1. I will listen.
2. I will respect the opinion of others.
3. I will recognize the integrity of my predecessors and associates and the merit of their work.
4. I will be motivated only by an earnest desire to serve my school district and the children of my district school district community in the best way possible.
5. I will not use the school district or any part of the school district program for my own personal advantage or for the advantage of my friends or supporters.
6. I will vote for a closed session of the board if the situation requires it, but I will consider "star chamber" or "secret" sessions of board member unethical.
7. I will recognize that to promise in advance of a meeting on how I will vote on any proposition which is to be considered is to close my mind and agree not to think through other facts and points of view which may be presented in the meeting.
8. I will expect, in board meetings, to spend more time on education programs and procedures than on business details.
9. I will recognize that authority rests with the board in legal session and not with individual members of the board, except as authorized by law.
10. I will make no disparaging remarks, in or out of the board meeting, of other members of the board, or their opinions.
11. I will express my honest and most thoughtful opinions frankly in board meetings in an effort to have decisions made for the best interest of the children and the education program.
12. I will insist that the members of the board participate fully in board action and recommend that when special committees are appointed, they serve only in an investigative and advisory capacity.
13. I will abide by ,majority decisions of the board.
14. I will carefully consider petitions, resolutions and complaints and will act in the best interests of the school district.
15. I will not discuss the confidential business of the board in my home, on the street or in my office; the place for such discussion is the board meeting.
16. I will endeavor to keep informed on local, state and national educational developments of significance so I may become a better board member.

IN MEETING MY RESPONSIBILITY TO MY SCHOOL DISTRICT COMMUNITY

1. I will consider myself a trustee of public education and will do my best to protect it, conserve it, and advance it, giving to the children of my school district community the educational facilities that are as complete and adequate as it is possible to provide.
2. I will consider it an important responsibility of the board to interpret the aims, methods and attitudes of the school district to the community.
3. I will earnestly try to interpret the needs and the attitudes of the school district community and do my best to translate them into the education program of the school district.
4. I will attempt to procure adequate financial support for the school district.
5. I will represent the entire school district rather than individual electors, patrons or groups.
6. I will not regard the school district facilities as my own property but as the property of the people.

IN MY RELATIONSHIP WITH SUPERINTENDENT AND EMPLOYEES

1. I will function, in meeting the legal responsibility that is mine, as a part of a legislative, evaluative, policy-forming body, not as an administrative officer.
2. I will recognize that it is my responsibility, together with that of my fellow board members, to see the school district is properly run and not to run them myself.. 3. I will expect the school district to be administered by the best-trained technical and professional people it is possible to procure within the financial resources of the school district.
4. I will recognize the superintendent as executive officer of the board.
5. I will work through the administrative employees of the board, not over or around them.
6. I will expect the superintendent to keep the board adequately informed through oral and written reports.
7. I will vote to employ employees only after the recommendation of the superintendent has been received.
8. I will insist that contracts be equally binding on teachers and the board.
9. I will give the superintendent power commensurate with the superintendent's responsibility and will not in any way interfere with, or seek to undermine, the superintendent's authority.
10. I will give the superintendent friendly counsel and advice.
11. I will present any personal criticism of employees to the superintendent.
12. I will refer complaints to the proper administrative officer.

TO COOPERATE WITH OTHER SCHOOL BOARD MEMBERS

1. I will not employ a superintendent, principle, or teacher who is already under contract with another school district without first securing assurance from the proper authority that the person can be released from contract.
2. I will consider it unethical to pursue any procedure calculated to embarrass a neighboring board or its representatives.
3. I will not recommend an employee for a position in another school district unless I would employ the employee under similar circumstances.
4. I will answer inquiries about the standing and ability of an employee to the best of my knowledge and judgment, with complete frankness.
5. I will associate myself with board members of other school districts for the purpose of discussing issues and cooperating in the improvement of the educational program.

Legal Reference: Iowa Code §§ 21.6(3)(d); 68B; 277.28; 279.7A, 279.8, 301.28 (2011).

Cross Reference: 202 Board of Directors Members
203 Board of Directors' Conflict of Interest

Approved: May 14, 1992

Reviewed: March 17, 2008

Revised: January 20, 2014

BOARD MEMBER LIABILITY

Board members will not be held personally liable for actions taken in the performance of their duties and responsibilities vested in them by the laws of Iowa and the members of the school district community. In carrying out the duties and responsibilities of their office, board members will act in good faith.

The school district will defend, save harmless and indemnify board members against tort claims or demands, whether groundless or otherwise, arising out of alleged act or omission occurring within the scope of their official duties, unless the act constitutes a willing or wanton act or omission. The school district, however, cannot save harmless or indemnify board members for punitive damages.

Legal Reference: Wood v. Strickland, 420 U.S. 308 (1975).
42 U.S.C. §§ 1983, 1985 (2010)
Iowa Code ch. 670 (2011).

Cross Reference: 709 Insurance Program

Approved: February 18, 2013 Reviewed: February 17, 2014 Revised: _____

PRESIDENT

It is the responsibility of the board president to lead a well-organized board in efficient and effective manner. The board president will set the tone of the board meetings, and as the representative of the consensus of the board, speak on behalf of the board to the public.

The president of the board is elected by a majority vote at the organizational meeting in odd-numbered years, or at the annual meeting in even-numbered years, to serve a one-year term of office.

The president, in addition to presiding at the board meetings, will take an active role in the board decisions by discussing and voting on each motion before the board in the same manner as other board members. Before making a seconding a motion, the board president will turn over control of the meeting to either the vice-president or other board member.

The board president has the authority to call special meeting of the board. Prior to board meetings, the board president will consult with the superintendent on the development of the agenda for the meeting.

The board president, as the chief officer of the school district, will sign employment contracts and sign other contracts and school district warrants approved by the board and appear on behalf of the school corporation in causes of action involving the school district.

Legal Reference: Iowa Code §§ 279.1-.2; 291.1 (2011).

Cross Reference: 200.1 Organization of the Board of Directors
202.2 Oath of Office
206.2 Vice-President

Approved: May 14, 1992 Reviewed: February 17, 2014 Revised: February 18, 2013

VICE-PRESIDENT

If the board president is unable or unwilling to carry out the duties required, it is the responsibility of the Vice-President of the board to carry out the duties of the president. If the president is unable or unwilling to complete the term of office, the vice-president will serve as president for the balance of the president's term of office, and a new-vice president will be elected.

The vice-president of the board is elected by a majority vote at the organizational meeting of in odd-numbered years, or at the annual meeting in even-numbered years, to serve a one-year term of office.

The vice-president will accept control of the meeting from the president when the president wishes to make or second a motion. The vice-president will take an active role in the board decisions by discussing and voting on matters before the board in the same manner as other board members.

Legal Reference: Iowa Code §§ 279.5 (2011).

Cross Reference: 200.1 Organization of the Board of Directors
202.2 Oath of Office
206.1 President

Approved: May 14, 1992

Reviewed: February 17, 2014

Revised: February 18, 2013

SECRETARY-TREASURER

A board secretary-treasurer may be appointed from employees, other than a position requiring a teaching certificate, or from the public. To finalize the appointment, the board secretary-treasurer will take the oath of office during the meeting at which the individual was appointed or no later than 10 days thereafter.

It is the responsibility of the board secretary-treasurer, as custodian of the school district records, to preserve and maintain the records and documents pertaining to the business of the board; to keep complete minutes of special and regular meetings, including closed sessions; to keep a record of the results of regular and special elections; to keep an accurate account of school funds; to sign warrants drawn on the school funds after board approval; and collect data on truant students. The board secretary-treasurer will also be responsible for filing the required reports with the Iowa Department of Education.

It is the responsibility of the secretary-treasurer to oversee the investment portfolio, to receive funds of the school district, to pay out of the funds for expense approved by the board, to maintain accurate accounting records for each fund, to report monthly regarding the investment portfolio and the status of each fund and to file required reports with the appropriate state agencies and other entities.

In the event the board secretary-treasurer is unable to fulfill the responsibilities set out by the board and the law, the superintendent will assume those duties until the board secretary-treasurer is able to resume the responsibility or a new board secretary-treasurer is appointed. The board secretary-treasurer will give bond in an amount set by the board if not an employee of the district. The cost of the bond will be paid by the school district.

Legal Reference: Iowa Code §§ 12B.10; 12C; 64; 279.3, .5, .7, .31-.33, .35; 291.2-.4, .6-.15; 299.10, .16(2011).
281 I.A.C. 12.3(1).
1978 Op. Att'y Gen. 328

Cross Reference: 202.2 Oath of Office
210.1 Annual Meeting
215 Board of Directors' Records
501.10 Truancy-Unexcused Absences
704.3 Investments
707 Fiscal Reports
708 Care, Maintenance and Disposal of School District Records

TREASURER

It is the responsibility of the board to appoint a treasurer. The board may appoint a treasurer from its employees, other than a position requiring a teaching certificate, or from the public. to finalize the appointment, the treasurer will take oath of office during the meeting at which the individual was appointed or no later than ten days thereafter.

It is the responsibility of the treasurer to oversee the investment portfolio, to receive funds of the school district, to pay out the funds for expenses approved by the board, to maintain accurate accounting records for each fund, to report monthly regarding the investment portfolio and the status of each fund and to file required reports with the appropriate state agencies and other entities.

If the treasurer is unable or unwilling to carry out the duties required, it is the responsibility of the Superintendent to carry out the duties of the treasurer.

Legal Reference: Iowa Code §§ 12B.10; 12C; 279.3, .31-.33; 291.2-.4, .8,.11-.14 (2011).
281 I.A.C. 12.3(1).
1978 Op. Att'y Gen. 328

Cross Reference: 202.2 Oath of Office
206.3 Secretary
210.1 Annual Meeting
215 Board of Directors' Records
704.3 Investments
707 Fiscal Reports

BOARD OF DIRECTORS' LEGAL COUNSEL

It is the responsibility of the board to employ legal counsel to assist the board and the administration in carrying out their duties with respect to the numerous legal issues confronting the school district. The board may appoint legal counsel at its annual meeting.

The superintendent and board secretary will have the authority to contact the board's legal counsel on behalf of the school when the superintendent and board secretary believes it is necessary for the management of the school district. The board president may contact and seek advice from the school board's legal counsel. The board's legal counsel will attend both regular and special school board meetings upon the request of the board or superintendent. Board members may contact legal counsel upon approval of a majority of the board. It is the responsibility of each board member to pay the legal fees, if any, of an attorney the board member consulted regarding matters of the school district unless the board has authorized the board member to consult an attorney on the matter.

It is the responsibility of the superintendent to keep the board informed of matters for which legal counsel was consulted, particularly if the legal services will involve unusual expense for the school district.

Legal Reference: *Bishop v. Iowa State Board of Public Instruction*, 395 N.W.2d 888 (Iowa 1986).
Iowa Code §§ 279.37 (2011).

Cross Reference: 200 Legal Status of the board of Directors

Approved: February 18, 2013 Reviewed: February 17, 2014 Revised: _____

AD HOC COMMITTEES

Whenever the board deems it necessary, the board may appoint a committee composed of citizens, employees or students to assist the board. Committees formed by the board are ad hoc committees.

An ad hoc committee may be formed by board resolution which will outline the duties and purpose of the committee. The committee is advisory in nature and has no duty or responsibility other than that specifically stated in the board resolution. The committee will automatically dissolve upon the delivery of its final recommendation to the board or upon completion of the duties outlined in the board resolution. The board will receive a report of the committee for consideration. The board retains the authority to make a final decision on the issue. The committee may be subject to the open meetings law.

The method for selection of committee members will be stated in the board resolution. When possible, and when the necessary expertise required allows, the committee members will be representative of the school district community and will consider the various viewpoints on the issue. The board may designate a board member and the superintendent to serve on an ad hoc committee. The committee will select its own chairperson, unless the board designates otherwise.

Legal Reference: Iowa Code §§ 21; 279.8; 280.12(2) (2011).
281 I.A.C. 12.3(3), .3(8); .5(8).
O.A.G., Nov. 18, 1993

Cross Reference: 103 Long-Range Needs Assessment
211 Open Meetings
212 Closed Sessions
215 Board of Directors' Records
605.1 Instructional Materials Selection
900 Principles and Objectives for Community Relations

Approved: February 18, 2013 Reviewed: February 17, 2014 Revised: _____

AD HOC COMMITTEES EXHIBIT

Ad Hoc Committee Purpose and Function

The specific purpose of each ad hoc committee varies. Generally, the primary function of an ad hoc committee is to give specific advice and suggestions. The advice and suggestions should focus on the purpose and duties stated in the board resolution establishing the committee. It is the board's role to take action based on the information received from the ad hoc committee and other sources. Ad hoc committees may be subject to the open meetings law.

Role of an Ad Hoc Committee Member

The primary role of an ad hoc committee member is to be a productive, positive member of the committee. In doing so, it is important to listen to and respect the opinions of others. When the ad hoc committee makes a recommendation to the board, it is important for the ad hoc committee members to support the majority decision of the ad hoc committee. An ad hoc committee will function best when its members work within the committee framework and bring items of businesses to the ad hoc committee.

Ad Hoc Committee Membership

Ad hoc committee members may be appointed by the board. The board may request input from individuals and organizations, or it may seek volunteers to serve. Only the board or superintendent has the authority to appoint members to an ad hoc committee. Boards must follow the legal limitations or requirements regarding the membership of an ad hoc committee.

Approved: February 18, 2013 Reviewed: February 17, 2014 Revised: _____

DEVELOPMENT OF POLICY

The board has jurisdiction to legislate policy for the school district with the force and effort of law. Board policy provides the general direction as to what the board wishes to accomplish and why it wishes to accomplish it while allowing the superintendent to implement board policy.

The written policy statements contained in this manual provide guidelines and goals to the citizens, administration, employees and students in the school district community. The policy statements are the basis for the formulation of regulations by the administration. The board will determine the effectiveness of the policy statements by evaluating periodic reports from the administration.

Policy statements may be proposed by a board member, administrator, employee, student or member of the school district community. Proposed policy statements or ideas will be submitted to the superintendent's office for possible placement on the board agenda. It is the responsibility of the superintendent to bring these proposals to the attention to the board.

Legal Reference: Iowa Code §§ 274.1-.2; 279.8 (2011).
281 I.A.C. 12.3(2)
1970 Op. Att'y Gen. 287.

Cross Reference: 101 Educational Philosophy of the School District
200.2 Powers of the Board of Directors
200.3 Responsibilities of the Board of Directors
209 Board of Directors' Management Procedures

Approved: August 14, 1989 Reviewed: February 17, 2014 Revised: February 18, 2013

ADOPTION OF POLICY

The board will give notice of adoption of new policies by placing the item on the agenda of two regular board meetings. The proposed policy changes will be distributed and public comment will be allowed at both meetings prior to final board action. This notice procedure will be required except for emergency situations. If the board adopts a policy in an emergency situation, a statement regarding the emergency and the need for the immediate adoption of the policy will be included in the minutes. The board will have complete discretion to determine what constitutes an emergency situation.

The final action taken to adopt the proposed policy will be approved by a simple majority vote of the board at the next regular meeting after the meeting allowing public discussion. The policy will be effective on the later of the date of passage or the date stated in the motion.

In the case of an emergency, a new or changed policy may be adopted by a majority vote of a quorum of the board. The emergency policy will expire at the close of the third regular meeting following the emergency action, unless the policy adoption procedure stated above is followed and the policy is reaffirmed.

Legal Reference: Iowa Code §§ 279.8 (2011).
 281 I.A.C. 12.3(2)
 1970 Op. Att'y Gen. 287.

Cross Reference: 200.2 Powers of the Board of Directors
 200.3 Responsibilities of the Board of Directors
 209 Board of Directors' Management Procedures

Approved: August 14, 1989 Reviewed: February 17, 2014 Revised: February 18, 2013

DISSEMINATION OF POLICY

The board policy manual is available electronically. Persons unable to access the policy manual electronically should contact the board secretary for assistance.

Copies of changes in board policy will also be included in or attached to the minutes of the meetings in which and final action was taken to adopt the new or changed policy.

Legal Reference: Iowa Code §§ 277.31; 279.8 (2011).
281 I.A.C. 12.3(2)

Cross Reference: 200.3 Responsibilities of the Board of Directors
209 Board of Directors' Management Procedures

Approved: May 14, 1989 Reviewed: February 17, 2014 Revised: February 18, 2013

SUSPENSION OF POLICY

Generally, the board will follow board policy and enforce it equitably. The board, and only the board, may, in extreme emergencies of a very unique nature, suspend policy. It is within the discretion of the board to determine when an extreme emergency of a very unique nature exists. Reasons for suspension of board policy will be documented in the minutes.

Legal Reference: Iowa Code §§ 279.8 (2011).
281 I.A.C. 12.3(2)

Cross Reference: 200.3 Responsibilities of the Board of Directors
209 Board of Directors' Management Procedures

Approved: February 18, 2013 Reviewed: February 17, 2014 Revised: _____

ADMINISTRATION IN THE ABSENCE OF POLICY

When there is no board policy in existence to provide guidance on a matter, the superintendent is authorized to act appropriately under the circumstances surrounding the situation keeping in mind the educational philosophy and financial condition of the school district.

It is the responsibility of the superintendent to inform the board of the situation and the action taken and to document the action taken. If needed, the superintendent will draft a proposed policy for the board to consider.

Legal Reference: Iowa Code §§ 279.8 (2011).
281 I.A.C. 12.3(2)

Cross Reference: 200.3 Responsibilities of the Board of Directors
209 Board of Directors' Management Procedures
302.4 Superintendent Duties
304 Policy Implementation

Approved: February 18, 2013 Reviewed: February 17, 2014 Revised: _____

REVIEW AND REVISION POLICY

The board shall, at least once every five years, review board policy. Once the policy has been reviewed, even if no changes were made, a notation of the date of review is made on the face of the policy statement.

The board will review one-fifth of the policy manual annually according to the following subject areas:

Board of Directors (Series 2000)

Administration, Employees (Series 300 and 400)

School District, Educational Program (Series 100 and 600)

Students (Series 500)

Noninstructional Operations and Business Services, Buildings and Sites, School District-Community Relations (Series 700, 800 and 900)

It is the responsibility of the superintendent to keep the board informed as to legal changes at both the federal and state levels. The superintendent will also be responsible for bringing proposed policy statement revisions to the board's attention.

If a policy is revised because of a legal change over which the board has no control or a change which is minor, the policy may be approved at one meeting at the discretion of the board.

Legal Reference: Iowa Code §§ 279.8 (2011).
281 I.A.C. 12.3(2)

Cross Reference: 200.3 Responsibilities of the Board of Directors
209 Board of Directors' Management Procedures

Approved: August 14, 1998

Reviewed: February 17, 2014

Revised: February 18, 2013

Agreement with CWG Consulting

1. It is mutually agreed for CWG Consulting to provide educational and consulting services to the Riceville Community School District.
2. CWG Consulting shall provide services at a rate of \$250 per day. The agreement shall commence on October 1, 2017 and end May 31, 2018.
3. CWG Consulting, represented by Clark Goltz, agrees to perform the following duties as directed by the Superintendent:
 - a. Assist the PK-12 Principal and Preschool Staff as directed.
 - b. Serve as a consultant for the district's preschool program.
 - c. Assist in developing and carrying out preschool staff development curriculum development and staff development.
 - d. Provide other services and duties as directed by the Superintendent.
4. CWG Consulting shall also receive mileage from his office in Ossian to the school site and back on each day of consulting.

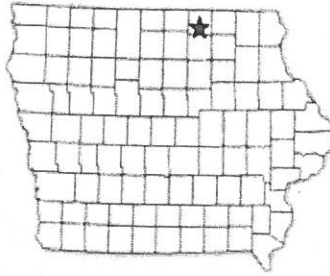
Date: _____
Riceville School Board President

Date: _____
Representative of CWG Consulting

Mitchell County Assessor

Amy Folkerts, I.C.A.
Mitchell County Assessor

Darin Voaklander, Chief Deputy Assessor
Rhonda Weber, Office Manager



Mitchell County Courthouse
212 S 5th Street
Osage, Iowa 50461-1908
Telephone: 641-832-3945
Fax: 641-732-5218

January 3, 2018

Dear School Board President:

It will soon be time for the Mitchell County Conference Board to convene in session to review the 2018-2019 budget for the Mitchell County Assessor's Office.

We are, therefore, requesting that you submit to our office the name, address, and phone number of the Board member who will be representing your school district. Please notify us by January 17, 2018.

Sincerely,

Amy M. Folkerts
Mitchell County Assessor

P.S. In order to have a representative on the Mitchell County Conference Board, the school district member must reside in Mitchell County.

Encl.