



Riceville Community School District



912 WOODLAND AVENUE • RICEVILLE, IOWA 50466-7507
Superintendent Office Fax 641.985.4171 • High School Fax 641.985.4001

www.riceville.k12.ia.us

Superintendent

Barb Schwamman 641.985.2288
barb.schwamman@riceville.k12.ia.us

PK-12 Principal

Vanessa Huber 641.985.2288
vanessa.huber@riceville.k12.ia.us

Business Manager

Jen Dunn 641.985.2288
jdunn@riceville.k12.ia.us

Student Release or Student Work Program

Student: _____ Grade: _____

Nature of Work: _____

Employer Address _____

1st Semester

Days Excused _____

Periods Excused _____

Hour Leaving _____

Hour Arriving _____

2nd Semester

Days Excused _____

Periods Excused _____

Hour Leaving _____

Hour Arriving _____

The above-named student has asked to be excused from school for work. The time(s) listed above is when they will be excused from school for work.

Student Agreement

1. I will not be absent from school or job unnecessarily.
2. In case of absence from school, due to illness or circumstance beyond my control, I will also be absent from work, unless arrangements are made with the Principal.
3. When absent from school or work, I will contact, in advance, the school and my employer as to the reason for my absence.
4. I will drive with care from school to work, making as little disturbance as possible and proceed directly to work or directly to school.
5. I will not quit my job without notifying the Principal.
6. In signing the Work Permit, I am fully responsible for my actions in school and out, and realize this permit will be revoked immediately if:
 - a. I receive one or more "F's" or "I's" at the end of any grade report check.
 - b. I am referred to the office for disciplinary reasons more than three times cumulatively during the school year.
 - c. I quit or lose my job for any reason.

I understand that neglecting to comply with any of the rules above will result in loss of the School Work Release, work time, and possibly my job.

Signatures

Student: _____ Date: _____

Parent or Guardian: _____ Date: _____

Employer's Signature: _____ Date: _____

Principal: _____ Date: _____

Riceville Community School District does not discriminate on the basis of age, color, creed, national origin, race, religion, marital status, gender, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status in its educational programs or employment practices. If you have any questions or grievances related to this policy, please contact the superintendent, 912 Woodland Avenue, Riceville, Iowa 50466-7507, phone 641-985-2288.

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